CITY OF SHOREVIEW AGENDA REGULAR CITY COUNCIL MEETING May 7, 2018 7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

- Recognition of National Police Week
- Recognition of Bjorn Eggen, Eagle Scout

CITIZENS COMMENTS - Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

COUNCIL COMMENTS

CONSENT AGENDA - These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.

- 1. April 9, 2018 City Council Workshop Meeting Minutes
- 2. April 16, 2018 City Council Meeting Minutes
- 3. Receipt of Committee/Commission Minutes
 - --Planning Commission; March 27, 2018
 - --Human Rights Commission; March 28, 2018
 - -- Environmental Quality Commission; April 23, 2018
- 4. Verified Claims
- 5. Purchases
- 6. Joint Powers Agreement With Lino Lakes for Utility Connection

- 7. Approve Amended Agreement With NeighborWorks
- 8. Authorize Interfund Loan Between HRA Fund and TIF District No. 10
- 9. Ordinance 964 Ordinance Amending Council Salaries

PUBLIC HEARING

GENERAL BUSINESS

- 10. Ordinance 963 Increase Purchase Age For Tobacco From 18 To 21
- 11. Comprehensive Plan Amendment, Preliminary Plat, Planned Unit Development Development Stage; JPL Development, 0 Rice Creek Parkway

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

* Denotes items that require four votes of the City Council.

To recognize National Police Week 2018 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, There are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Ramsey County Sheriff's Office; and

WHEREAS, Nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries; and

WHEREAS, Since the first recorded death in 1791, almost 21,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including FOUR members of the Ramsey County Sheriff's Office; and

WHEREAS, The names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, In 2017, 129 officers were killed in the line of duty and their names will be added to the National Law Enforcement Officers Memorial this spring; and

WHEREAS, The service and sacrifice of all officers killed in the line of duty nationwide will be honored during the National Law Enforcement Officers Memorial Fund's 30th Annual Candlelight Vigil, on the evening of May 13, 2018; and

WHEREAS, The service and sacrifice of all officers killed in the line of duty in Minnesota will be honored during the Minnesota Law Enforcement Memorial Association's Annual Candlelight Vigil, on the evening of May 15, 2018; and

WHEREAS, The Candlelight Vigil is part of National Police Week, which takes place this year from May 13-19, 2018; and

WHEREAS, May 15, 2018 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families; and

WHEREAS, The service and sacrifice of Ramsey County Suburban Law Enforcement officers killed in the line of duty will be honored during the Suburban Ramsey County Law Enforcement Memorial Ceremony, on May 17, 2018; Now, Therefore, Be It

RESOLVED, The Little Shoreview City Council formally designates May 13-19, 2018 as Police Week in The City of Shoreview, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

City of Shoreview Proclamation

WHEREAS, Bjorn Eggen, a student at Mounds View High School, son of Roxanne and Mark Eggen, has earned the rank of Eagle Scout, the highest of ranks in the Boy Scouts of America; and

WHEREAS, to attain the rank of Eagle Scout, Bjorn had to complete a special Eagle Scout Service Project; and

WHEREAS, Bjorn's project involved working with the Raptor Center to define the needs of a portable carrier, designing and making prototypes of the carrier, preparing materials for assembly day, recruiting volunteers and led assembly day to make 12 portable raptor carriers; and

WHEREAS, Bjorn has been an officer in the Student Council, a member of the Alpine Ski team, lettered in academics, sound technician for Mounds View High School plays, has done wood working, welding and gardening and will have three bee hives this summer, has worked with firefly computers and Mounds View Community Ed tech support; and

WHEREAS, Bjorn plans to pursue an engineering degree.

NOW, THEREFORE, BE IT RESOLVED that I, Sandra C. Martin, Mayor of Shoreview, on behalf of the Shoreview City Council, do hereby congratulate Bjorn Eggen for his many accomplishments and his achievement of the rank of Eagle Scout, and wish him great success in the future.

SEAL

Sandra C. Martin, Mayor May 7, 2018

CITY OF SHOREVIEW MINUTES CITY COUNCIL WORKSHOP MEETING April 9, 2018

CALL TO ORDER

Mayor Martin called the workshop meeting of the Shoreview City Council to order at 5:00 p.m. on April 9, 2018.

ROLL CALL

The following attended the meeting:

City Council: Mayor Martin; Councilmembers Denkinger, Johnson, Quigley and Springhorn

Staff: Terry Schwerm, City Manager

Tom Simonson, Asst. City Manager/Community Development

Director

Renee Eisenbeisz, Assistant to City Manager Mark Maloney, Public Works Director

Fred Espe, Finance Director Kathleen Castle, City Planner

Laurie Elliott, Human Resources Director

Facilitator: Gordon Hughes

2018 GOAL SETTING

Gordon Hughes facilitated a discussion with the City Council and staff to review past accomplishments and identify goals for the upcoming years. After a lengthy discussion, Council identified the following items as priorities:

- **I. Financial Stability.** Continuously work to maintain and further improve the long term financial stability of the City. Long term financial stability is an important priority of the City and has been a hallmark of all prior goal setting sessions.
 - Maintain the City's AAA bond rating.
 - Continue an institutional commitment to five year operations planning, two-year budget cycles and long range infrastructure planning.
 - Maintain Shoreview's current tax levy ranking among peer communities.
- **II. Organizational Priorities.** Update organizational capacities and capabilities to position the City for continued success.
 - Update Shoreview's mission/vision/values statement for Council approval.
 - Develop a comprehensive communications plan with an emphasis on social media,

- branding and innovations to better connect with Shoreview's changing demographics.
- Evaluate future staffing needs to maintain Shoreview's high standards of service delivery.
- Continue to refine Shoreview's transition planning in anticipation of staff turnover.
- **III. Parks and Public Facilities.** Update and expand public facilities and parks to enhance the City's quality of life and provide a "community for all ages."
 - Complete the Community Center Expansion project and successfully implement expanded programs, services, and potential revenues.
 - Finalize the Shoreview Commons Master Plan and begin implementation.
 - Pursue the Larson/Lepak Farmhouse project and develop plan for new Heritage Park
 - Develop a resiliency plan focusing on vulnerable public infrastructure.
 - Pursue selected park and park building updates in accordance with the long-range capital plan.
 - Identify missing links in the trail/path system, especially those that are vital to connecting neighborhoods with public facilities. Pursue partnership with County.
- **IV. Transportation.** Improve public transit options and trails to better connect neighborhoods, jobs and public places.
 - Include public transportation as an element of the upcoming community survey.
 - Develop tools for measuring the need/demand for public transit options.
- V. Economic Development and Business Retention. Improve the environment for business expansion and redevelopment.
 - Continue the Business Retention & Expansion (BRE) program.
 - Continue to monitor and explore potential redevelopment opportunities at the Shoreview Village Mall, Shoreview Corporate Center, Children's Hospital property and the former Ramsey County public works site.
 - Study older industrial sites for targeted redevelopment.
- **VI. Housing.** Provide a full range of housing choices responsive to the needs of Shoreview both today's residents and tomorrow's.
 - Identify older apartment sites for targeted reinvestment/redevelopment.
 - Adopt a formal inclusionary housing policy to leverage the supply of affordable units in Shoreview.
 - Concentrate efforts to maintain older housing stock in Shoreview's neighborhoods.

The meeting adjourned at 8:50 p.m.

CITY OF SHOREVIEW MINUTES REGULAR CITY COUNCIL MEETING April 16, 2018

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on April 16, 2018.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Denkinger, Johnson, Quigley and Springhorn.

APPROVAL OF AGENDA

MOTION: by Councilmember Johnson, seconded by Councilmember Quigley to

approve the April 16, 2018 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

State Representative Randy Jessup, District 42A, reviewed current initiatives in the State Legislature. The priority for the remainder of the session is to achieve tax conformance in Minnesota with the tax reform that has taken place at the federal level. Ideas are being considered to simplify filing Minnesota taxes, such as moving the state information to page 1 of the tax form. There is discussion of whether a special session is needed to get taxpayers into alignment with the new federal law. The House is working to complete tax issues by the end of the session.

A second issue of focus is school safety and mental illness. The House has proposed 19 pieces of legislation regarding school safety and several more on mental health. Similar efforts are occurring in the Senate. A bonding bill passed last fall did include an element of school safety. There have been discussions with officials at Mounds View School District about possible approaches. Part of the legislation would include appropriations for schools to petition for funding for an outside consultant firm to come in and perform audits of school property and crisis management plans. The audits would lay a foundation of measures already in place for moving forward.

Mounds View School District has been a leader of an early college program that allows students the opportunity to take classes that both complete high school requirements and earn college credit. It is now possible to not only earn a high school diploma but an Associate of Arts Degree while taking classes in high school. There are 97% of students have taken at least one class earning college credit. Of those students, 69% earned one semester or more of college credit. The savings in college cost overall from students having earned some college credit amounts to \$4,428,750.

Mounds View will expend this program beginning in September to offer students six career opportunities with specific course work: 1) Associate of Arts Degree; 2) engineering and manufacturing; 3) welding; 4) construction and solar; 5) business; and 6) automotive. Legislation is being considered that would provide up to \$250,000 to high school teachers in the Mounds View District to maintain the accreditation to teach these advanced classes. This is an opportunity for students to consider fields of work where workers are needed. It is also an opportunity for business to partner with schools. If successful, this could be a model for the state.

Other initiatives include legislation on the opioid crisis and a pension bill to shore up funds that would address longevity.

Mayor Martin noted that in May Shoreview will consider becoming one of six cities in the state to raise the age of purchasing tobacco to 21. It would be preferable for the state to pass such legislation because it will prevent addiction.

Councilmember Springhorn introduced two First Tech Challenge teams from Mounds View High School, The Ponytail Posse and Height Differential. These teams started as Lego League teams. Both teams will be going to Detroit for the world championship next week.

The Ponytail Posse is an all-girls robotics team. They have been working in robotics for 9 years, five years in Lego League and four years in First Tech Challenge (FTC). Teams build a robot to accomplish tasks on a playing field. The types of challenges for the robot change each year. The Ponytail Posse achieved first place at state competition to go to the North Super Regional competition with 72 teams from 14 states where they took second place. They will compete at the world competition in Detroit.

Height Differential, similar to Ponytail Posse, started as a Lego League team. Height Differential placed third overall at the state competition and first place overall at North Super Regional, which has earned them an opportunity to compete at the world competition. The world competition will be streamed online for anyone interested in watching it. After nine years total in Lego League and FTC, each team member has chosen a field related to robotics. The programs would not be sustainable without the volunteers that work with the teams. The Just 1 campaign has been created to encourage each team member to recruit just one person to become involved that will build sustainability for the future.

Height Differential Team: John Senior

Nick Senior Grant Junior Atosh Junior

Ponytail Posse Team: Nancy Junior

Charlotte Sophomore Carol Senior

Councilmember Springhorn commended both teams for the mentoring they have done to other students and volunteering at competitions.

Mayor Martin requested the students send her the link to the world competition that she will make available to the City for anyone who would like to watch. She presented each team member with a Shoreview pin

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

Commended the Public Works staff for the amazing job done this past weekend in getting streets plowed from an historic blizzard. She expressed her great appreciation for their hard work.

A recycling change will occur in July. Information will be sent to each resident. Current recycling bins will be replaced from a new contractor. Each resident is asked to contact the City as to the size bin preferred. Unless a change in size is indicated by a resident, the same size bin will be provided. It is recommended that residents opt for a 95-gallon bin for all the cardboard and other recycling items. Orders for bin size are needed by May 18, 2018. Bins are to be left out June 18, for pickup and new ones delivered. Detailed information is on the City website. The recycle schedule will continue to be every other week with the new contractor.

A free presentation on health and advance care planning at the Roseville Library, 10:30 a.m. to 12:30 p.m., Saturday, April 21, 2018.

Councilmember Springhorn:

Sunday, April 22, 2018, the Shoreview Historical Society is holding the Heritage Family Program honoring the Lundberg family. The program is at 2:00 p.m. at the Community Center. All are invited.

Noted the very sad occurrence of a senior high student who took his own life. Students began a petition for the need of more mental health services. It is important to inform all students and parents about Northeast Youth and Family Services (NYFS) and the help that can be provided.

Two NYFS fundraisers coming up are the Leadership Luncheon and the Mayor's Challenge Golf Tournament. A Spring Cleanup is offered for seniors from April 23rd through May 12th. All are encouraged to visit the NYFS website to find out detailed information.

Councilmember Denkinger:

Recognized Gene Nichols, member of the Shoreview Human Rights Commission, who won a public health award from Ramsey County. He is recognized for his leadership in curbing youth access to tobacco and promoting mental health and well-being. He has been working with the African-American community regarding menthol cigarettes.

The Shoreview Environmental Quality Committee is still accepting applications for the Green Community Award. Nominations need to be submitted by June 8, 2018.

Councilmember Johnson:

Noted a recent meeting with the Ramsey County Sheriff's Department and the Office of Emergency Management. She commended City Manager Schwerm who was a big part of that effort.

Councilmember Quigley:

Noted the Scoops for Troops event at the Arden Hills training site on Hamline Avenue and Highway 96 sponsored by the Fallen Heroes Education Fund. Many events will occur during the day, Sunday April 29, 2018, from 10:00 a.m. to 3:00 p.m. All are invited.

CONSENT AGENDA

MOTION: by Councilmember Quigley, seconded by Councilmember Denkinger

to adopt the Consent Agenda for April 16, 2018, and all relevant

resolutions for item Nos. 1 through 11:

- 1. April 2, 2018 City Council Meeting Minutes
- 2. Monthly Reports:
 - Administration
 - Finance
 - Public Works
 - Park and Recreation
- 3. Receipt of Committee/Commission Minutes:
 - Bikeways and Trailways Committee, March 1, 2018
- 4. Verified Claims in the Amount of \$974,144.46
- 5. Purchases
- 6. Authorization to Purchase Replacement Chipper
- 7. Approval of Application for Special Event Liquor License Friends of the Ramsey County Libraries
- 8. Minor Subdivision 5885 Oxford Street, Paul Elgersma
- 9. Approve the Purchase of Office Furniture in the Community Center Expansion
- 10. Approve Declaration of Intent to Bond Resolution

11. Approve License Applications

VOTE: AYES - 5 NAYS - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

ORDINANCE 961 AND 962 - TEXT AMENDMENT: CHAPTER 200, REFUSE CONTAINERS AND ADMINISTRATIVE CITATIONS

Presentation by City Planner Kathleen Castle

Two amendments are proposed. The first is to address storage of refuse containers in residential neighborhoods. The City has received complaints regarding long-term storage in front of homes, which has a negative impact on the quality and character of the neighborhood. The second amendment is to establish a more effective method to enforce violations.

The Development Code, Section 211.020 Refuse, requires refuse to be contained in a closed container that is stored in a fully enclosed building or area designed for such storage. Containers must be screened from adjoining properties and the public right of way.

Section 101.040 defines refuse container violations as a misdemeanor, punishable with a criminal citation processed through District Court.

The Planning Commission considered both ordinances at the February 27, 2018 meeting. The matter was tabled with the following recommended changes:

- Set different time period for containers to be stored at curbside
- Address yard waste, tree debris and construction dumpsters
- Establish exceptions for properties with unique circumstances
- Establish a waiver process for disabled or impaired property owners
- Address corner lots

At the March 27th Planning Commission meeting the majority of Commissioners supported the revised ordinances. Two recommendations that were not included were: 1) a waiver for disabled or impaired property owners—staff believes this would be too difficult to enforce; and 2) treatment of corner lots differently because in some instances, due to two front yards, the refuse container would not be able to be stored on the side of the garage. The revised ordinances were recommended for adoption by the City Council on a 5 to 2 vote. The vote was on both ordinances in one motion, but the full Commission supported Ordinance 962 for administrative citations.

Planning Commissioner Solomonson stated that the two nay votes were because those commissioners felt there should be a waiver for disabled people. The other issue is corner lots.

If a garage faces outward on a corner lot, it is not possible to store a container on the side of the garage. It is difficult to move a container to the back of the house in winter.

City Planner Castle described the proposed amendments:

The proposed text amendment, Ordinance 961:

- Defines a refuse container and construction dumpster
- Allow containers to be stored at curb between hours of 12:00 p.m. the day before pickup until 12:00 p.m. the day after pickup
- Permits storage of containers in front of principle or accessory structure for properties with unique circumstances; containers must be screened from view
- Tree waste is permitted in any yard but needs to be placed at curbside for the next collection day
- Regulations for construction dumpsters on residential properties.

Ordinance 962 replaces criminal citations with administrative citations, a civil offense, instead of using the District Court system with a misdemeanor criminal offense. If an administrative citation is issued, the property owner has the option to correct the violation, pay a fine or request a hearing. A hearing would be held in front of an Administrative Hearing Officer appointed by the City. If guilty, a penalty fee is imposed. If the fee is not paid, the City has authority to put a lien on the property in the form of an assessment.

The Planning Commission held a public hearing. One written comment was received. One resident provided testimony at the hearing about properties and individuals with unique circumstances.

Staff is recommending approval of the ordinances. If approved, a fee schedule will be developed for Administrative Citations. Also, an educational campaign to inform residents of the revised regulations will be initiated.

Councilmember Quigley asked who might be an Administrative Hearing Officer. Mr. Schwerm responded that hearing officers are often retired judges. The process would be the same but with an Administrative Hearing Officer making a decision between the City and resident.

City Attorney Kelly added that experience and qualifications are required for appointment as an Administrative Hearing Officer. Cities often appoint retired District Court judges who are arbitrators and qualified neutrals.

Councilmember Springhorn asked if this is a complaint based process. Ms. Castle stated that the intent is to conduct a public education campaign to inform residents of the new regulations. Enforcement would be complaint based. The SHINE program would be used as an additional education opportunity. If a violation were to continue after three warnings, the City would work with the City Attorney on how to proceed.

Mayor Martin noted that the ordinance has become more lenient. Some residents feel that even if refuse containers are stored on the side of the house, they should be screened from neighbors. This amendment does not require side screening.

Mayor Martin opened the discussion to public comment.

Mr. Mike Wasiluk, 648 Birch Lane South, asked the process for securing an exemption and who makes this decision. He believes his property would qualify, as there is no garage. Currently, he stores the container on the side or in back of the house, except in winter when it is in front because of the snow.

Ms. Castle explained that there is no formal process for applying for an exemption. If a complaint is received, the City's Code Enforcement Officer would visit the site and talk with the resident about what would be acceptable.

Mayor Martin stated that the City has a long history of working with residents on property issues, especially through the SHINE program. This ordinance is giving some teeth to the regulation so when there are not unique circumstances, there is a process to deal with violations. Waivers are too complicated to determine and should not be given for ordinance violations. Part of home ownership is compliance. She further stated that she has received many emails regarding compliance. There is no formal documentation. Residents have asked to either eliminate the ordinance or enforce it and make it work. It is important to be fair to all neighborhoods.

City Attorney Kelly noted that for the majority of ordinance violations throughout the County, this would be considered a payable misdemeanor. Residents can either pay a fine or request a court hearing. If the resident fails to make a court appearance, and requests another court hearing, the matter sits in limbo. Ramsey County has 60,000 ordinance administrative misdemeanors. The benefit of the administrative citation is that the problem is addressed immediately instead of putting the burden on the resident to schedule a court hearing. It will be less expensive for the homeowner and City.

MOTION:

by Councilmember Quigley, seconded by Councilmember Denkinger to adopt Ordinance 961 addressing refuse container and construction dumpster storage and Ordinance 962 establishing an administrative citation process. The proposed Ordinance 961 clarifies the City's expectations pertaining to the refuse container storage on residential properties and supports the City's efforts in preserving and maintaining the quality of our neighborhoods. Ordinance 962 creates an administrative citation process which the City could use for property maintenance violations in lieu of a criminal citation that is heard in District Court.

Discussion:

Mayor Martin clarified with staff that the fee schedule will be reviewed by the Council.

Councilmember Johnson stated that a violation may start with a refuse container, then an old car and then something else. This ordinance is to preserve Shoreview as a premier community to live in. Maintaining standards is hard work. The reason she lives in Shoreview is because of appearance and that property is maintained.

Mayor Martin added that there will be a big public education effort to help residents understand the reason for this ordinance.

ROLL CALL: AYES: Denkinger, Johnson, Quigley, Springhorn, Martin

NAYS: None

ADJOURNMENT

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to adjourn

the meeting at 8:10 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF ____ 2018.

Terry Schwerm

City Manager

SHOREVIEW PLANNING COMMISSION **MEETING MINUTES** March 27, 2018

CALL TO ORDER

Chair Doan called the March 27, 2018 Shoreview Planning Commission meeting to order at 7:02 p.m.

ROLL CALL

The following Commissioners were present: Chair Doan; Commissioners Anderson, Peterson, Riechers, Solomonson, Wolfe and Yarusso.

APPROVAL OF AGENDA

Chair Doan noted that General Business is not divided into Old Business and New Business. Item B. under No. 4 is a new item that will be considered before item C., an old item. Both items are related.

MOTION: by Commissioner Solomonson, seconded by Commissioner Peterson to

approve the March 27, 2018 Planning Commission meeting agenda as submitted.

VOTE: AYES: Anderson, Peterson, Riechers, Solomonson, Yarusso, Wolfe, Doan

NAYS: None

APPROVAL OF MINUTES

Planning Commission Workshop Minutes January 9, 2018

MOTION: by Commissioner Peterson, seconded by Commissioner Yarusso to approve

the January 9, 2018 Planning Commission Workshop minutes as presented.

VOTE: AYES: Peterson, Yarusso, Wolfe, Doan

NAYS: None

ABSTAIN: Anderson, Riechers, Solomonson

Commissioners Anderson, Riechers and Solomonson abstained, as they were not present at the January 9th meeting.

Minutes of February 27, 2018 Commission Meeting Minutes

The following changes were made:

Page 7: Third paragraph from bottom, first sentence, add the word "not" to read, "Commissioner Solomonson stated that he does not have a concern...".

The second sentence in the same paragraph should read, "...because of the lower height of the addition that encroaches in the rear yard setback."

Page 8: At the top of the page, second sentence, sub-baskets should be sump baskets.

MOTION: by Commissioner Solomonson, seconded by Commissioner Anderson to approve

the February 27, 2018 Planning Commission meeting minutes as corrected.

VOTE: AYES: Anderson, Peterson, Riechers, Solomonson, Wolfe,

Yarusso, Doan

NAYS: None

REPORT ON CITY COUNCIL ACTIONS

City Planner Castle reported that the City Council approved the following at the March 19, 2018 City Council meeting:

- Minor Subdivision from Summit Design Build LLC, 3316 Victoria Street; the applicant did submit a revised plan showing the driveway would comply with the 16.5-foot buffer from the wetland.
- Minor Subdivision at 4161 Rice Street.

GENERAL BUSINESS

MINOR SUBDIVISION

FILE NO. 2687-18-07

APPLICANT: PAUL ELGERSMA

LOCATION: 5885 OXFORD STREET N.

Presentation by Associate Planner Aaron Sedey

The minor subdivision is between the two properties at 5885 Oxford Street and 1044 Bucher Street. The properties are respectively owned by Paul Elgersma and Jay & Joanne Bell. The minor subdivision is to correct setback issues with a newly installed drive and shed. The properties are zoned R1, Detached Residential. All adjacent properties are residential with single family homes and designated for low density residential. The minimum driveway setback from a side lot line is 5 feet, and an accessory structure side yard setback is 5 feet.

The applicant states that the intent of the driveway and landscaping is to clean up the lot. Both neighbors were involved in the plans for cleanup and the additional driveway. The resulting two parcels from the subdivision will meet all Code requirements in regard to length, depth, area and lot coverage.

Notice was mailed to property owners within 350 feet. One resident opposes the subdivision expressing concerns about the aesthetics of the expansion. One comment was received in full support.

Staff finds that the application is in accordance with the standards in the Development Code. It is recommended the Planning Commission take public comment and forward the proposal to the City Council for approval, subject to the conditions in the staff report.

Commissioner Riechers asked if there are any conflicts regarding the retaining wall should the property lines change. Mr. Sedey answered, no.

Mr. Paul Elgersma, Applicant, stated that when they moved in, they cleaned up overgrown vegetation and asked approval of Mr. and Mrs. Bell if there would be an issue of adding parking space on the driveway. They agreed. He apologized for the work being done before a permit application was submitted. What has been done has helped the appearance of the property.

Commissioner Peterson stated that a contractor who built the wall and did grading for the driveway is also responsible for a permit. **Mr. Elgersma** answered that he received three bids for the work. He asked each one if a permit would be pulled for the work. Each contractor indicated that the work was landscaping and a permit not necessary. Commissioner Peterson noted the fire hydrant placement near the driveway. **Mr. Elgersma** stated that no one commented on the hydrant.

Commissioner Solomonson stated that although this is not the preferred sequence for work to occur, he thanked the neighbors for working out the solution without a variance.

Commissioner Peterson agreed but expressed concern about contractors who proceed with work without a permit. He asked if appropriate follow-up would be given to the contractor from staff, as happens in other professions. Ms. Castle responded that is the responsibility of the property owner to apply for a permit.

Commissioner Yarusso agreed and stated that the contractors are required to know their obligations. Anytime a structure is built close to a property line, as the shed in this instance, it should be done with explicit knowledge of the location of the property line. She asked if there is any formal follow-up with contractors who do not follow permit requirements. Ms. Castle stated that in this case, the property owner is responsible for what is occurring on the neighbor's property. It is the property owner's choice and a civil matter to take up the issue with the contractor. The applicant has chosen to go through the subdivision process to remedy the situation.

Commissioner Anderson asked specifically what would require a permit. Ms. Castle answered, the driveway and shed. Commissioner Anderson asked the time it will take for the property to be conveyed. Ms. Castle stated that there is a condition of 30 days.

Chair Doan stated he appreciates the way neighbors have been able to resolve the issue and will support the application.

MOTION: By Commissioner Solomonson, seconded by Commissioner Anderson to

recommend the City Council approve the minor subdivision request to subdivide the property at 5885 Oxford St and 1044 Bucher St, by adjusting the boundaries

between the two properties subject to the following conditions:

Minor Subdivision

- 1. The minor subdivision shall be in accordance with the plans submitted, which adjusts the boundaries between 1044 Bucher and 5885 Oxford. That portion of the property being subdivided from 1044 Bucher shall be combined with 5885 Oxford. No new parcels are being created.
- 2. Obtain City permits for the shed and driveway. Said permit applications shall be submitted prior to the submittal of the deed to the City for recording.
- 3. This subdivision shall be recorded within 30 days from Council approval.

This approval is based on the following findings of fact:

- 1. The proposed land use is consistent with the policies of the Comprehensive Plan, including the Land Use.
- 2. The proposed subdivision supports the policies of the Comprehensive Plan by providing additional housing opportunity in the City.
- 3. The parcels comply with the minimum standards of the R1, Detached Residential District.

Discussion:

Chair Doan expressed appreciation for the applicant's apology and bringing the matter forward for a resolution.

VOTE: AYES: 7 NAYS: 0 ABSENT: 0

VARIANCE

FILE NO. 2688-18-08

APPLICANT: ZAWADSKI HOMES

LOCATION: 474 WEST SHORE COURT

Presentation by Niki Hill, AICP, Economic Development and Planning Associate

The application is for a front yard setback variance to build a new home. The property is a key lot with access from West Shore Court. The property consists of 10,014 feet in area, a width of 87 feet and a depth of 126.90 feet on the west side and 96.57 feet on the east side. The proposal is to build a new two-story home with attached garage. The variance would reduce the front setback from 25 feet to 20.5 feet.

A variance was approved to the key lot depth standards for Lots 6, 7, and 8 as part of the Wabasso Bay Plat. To mitigate impact of development to the adjacent property to the south, a

condition was attached to the Plat approval requiring an additional 5 feet of rear yard setback. The property owner agreed to this condition without an analysis of how it would impact the proposed lots. Based on guidance from the Planning Commission, Zawadski Homes has submitted an application for a new variance for the front yard setback.

Zawadski Homes has not withdrawn the previous variance request that was tabled at the February 27, 2018 Planning Commission meeting. Therefore, both requests are on the agenda. Should the variance for the front setback be approved, the previous application will be withdrawn for the rear yard setback variance.

The property is zoned R1, Detached Residential. Required setbacks are 25 feet front setback, 10 feet side setback for structures and 5 feet for accessory structures. The rear setback for key lots is 40 feet, but 45 feet was required with plat approval.

The applicant states that after the rear setback variance was tabled at the February 27th meeting, a new application was submitted for a variance from the front yard from 25 feet to 20.5 feet. It is difficult to design a workable home that fits within the front to rear setbacks. A standard home in this neighborhood will not easily fit within the current building pad limitations. The original home design has been redesigned, but an additional 5 feet in depth is needed. Therefore, a variance is requested.

Staff agrees that practical difficulty exists. The use of the property for a single family residence is reasonable and consistent with the Comprehensive Plan land use designation and R1 zoning district.

The lot is located on the southwestern side of West Shore Court cul-de-sac. The cul-de-sac and road right-of-way causes the lot to have an irregular shape. The building pad depth is limited to 25 feet on the east side. Additional building area is needed to build a home that is consistent with others in the neighborhood.

Staff finds that the reduced front setback will not change the character of the neighborhood. The visual impact of the reduced setback will be negligible because the parcel is on the cul-de-sac.

Notices were sent to property owners within 150 feet. Two comments were received in support. The property owner to the south supports the proposal but has requested additional landscaping between the two properties. However, since the home will maintain a 45-foot rear setback, and landscaping was installed with the previous subdivision approval, staff does not believe additional landscaping is warranted. The reduced front setback does not create an additional impact to the property to the south.

Staff is recommending approval subject to the conditions listed in the staff report.

Mr. Steve Zawadski, Developer, stated that he took the direction of the Planning Commission from the last meeting to move the house forward 5 feet.

Chair Doan opened discussion to the public. There were no comments or questions.

Commissioners Solomonson and Peterson expressed their appreciation for the new application that will work out very well.

MOTION: by Commissioner Peterson, seconded by Commissioner Wolfe to approve

adopt Resolution 18-23 approving the variance request submitted by Zawadski Homes for 474 West Shore Court, reducing the 25 foot front setback to 20 feet.

This approval is subject to the following conditions:

- 1. The minimum front setback for the proposed home is 20 feet from the front property line.
- 2. A building permit must be obtained before any construction activity begins.
- 3. This approval will expire after one year if a building permit has not been issued and construction commenced.
- 4. This approval is subject to a 5-day appeal period.

This approval is based on the following findings:

- 1. The proposed improvements are consistent with the Land Use and Housing Chapters of the Comprehensive Plan.
- 2. Practical difficulty is present as stated in Resolution 18-23.

VOTE: AYES: 7 NAYS: 0 ABSENT: 0

VARIANCE

FILE NO.: 2686-18-06

APPLICANT: ZAWADSKI HOMES

LOCATION: 474 WEST SHORE COURT

Mr. Zawadski withdrew this application as the variance in the previous application was approved for the same parcel.

<u>PUBLIC HEARING - TEXT AMENDMENT - CHAPTER 200, REFUSE CONTAINERS</u> AND ADMINISTRATION CITATIONS

FILE NO.: 2682-18-02

APPLICANT: CITY OF SHOREVIEW

LOCATION: CITY WIDE

Presentation by City Planner Kathleen Castle

This item was considered at the February 27th Planning Commission meeting and was tabled. The purpose of the text amendment is to address refuse container storage in residential neighborhoods. The City receives complaints about long-term storage of refuse containers in front of homes, which has a negative visual impact on the quality and character of neighborhoods. The City Council has requested an ordinance to address the issue. The intent of

the text amendment is also to establish a more effective method to enforce property maintenance violations.

Currently, the Development Code, Section 211.020, Refuse, reads:

- Must be contained in a closed container
- Stored in a fully enclosed building, or area designed for such purpose
- Property screened from adjoining properties and the public right-of-way

Section 101.040 addresses enforcement by:

- Classifying violations as a misdemeanor
- Enforcement through criminal citation processed through District Court

The Planning Commission discussion resulted in requesting staff to address the following:

- A time period for containers to be at curbside before and after pickup
- Address other issues, such as yard waste, tree debris and construction dumpsters
- Establish exceptions for properties that may have unique circumstances
- Establish a waiver process for disabled or impaired property owners
- Support for administrative citations rather than District Court process

The proposed text amendment revisions includes the following:

- Defines refuse containers (includes yard waste/leaf bags) and construction dumpsters (includes bagsters)
- Containers may be stored at the curb between 12:00 p.m. the day before pickup and 12:00 p.m. the day after pickup
- Permits storage of containers in front of the principle or accessory structure for properties with unique circumstances, but must be screened from view
- Tree waste is permitted in any yard but needs to be placed at curbside for the next collection day
- Regulations for construction dumpsters limiting the number allowed and the time permitted on the property

The proposed ordinance does not include a waiver provision for disabled property owners because it there is nowhere else in the Code that would allow such a waiver. It is believed that disabled property owners have help and resources to maintain their property. Also, such a provision would put staff in an awkward position of having to determine what might be a disability.

Corner lots with a side yard abutting a street is treated the same as a front yard. Containers cannot be placed forward of a principle or accessory structure.

The administrative citation process is an alternative to use of the District Court. A violation would be considered a civil offense. Once a citation is issued, the resident has the option to correct the violation, pay a fine or request a hearing. A hearing is held before an Administrative Hearing Officer. If guilty, a penalty fee is imposed.

The public hearing notice was published in the newspaper. No comments have been received. Staff recommends Ordinance Not. 961 and 962 be forwarded to the City Council with a recommendation for approval, as revised to include the Planning Commission's recommended changes.

Commissioner Anderson asked whether the City or resident would determine unique circumstances. Ms. Castle responded that there is no formal process. A determination would be made upon complaint and whether the situation is in compliance with screening requirements.

Chair Doan opened the public hearing.

Mr. Mike Wasilik 648 Birch Lane South, stated that he has a narrow lot and no garage. His concern is determination of unique circumstances. It does not appear the resident has a say in an enforcement officer's determination about his/her property. He asked if it would be allowed to put a barrier of screening for the container in the front yard setback if it is stored in the front yard.

MOTION: by Commissioner Solomonson, seconded by Commissioner Peterson to

close the public hearing at 7:52 p.m.

VOTE: AYES: 7 NAYS: 0 ABSENT: 0

In response to Mr. Wasilik's concern, Ms. Castle explained that the examples in the Code are clear so residents can make a determination about unique circumstances. There may be situations not clearly spelled out, and residents are encouraged to reach out to staff for clarification. The goal is to adopt an ordinance that is easily understood by residents and easily administered by staff.

Chair Doan stated that having a process that engages the property owner rather than putting residents on the defensive is the concern raised by Mr. Wasilik. The question about screening relates to the part of the ordinance that reads, "The refuse containers are screened from view of the public right-of-way." He asked for clarification of screening allowed forward of the principle structure. Ms. Castle stated the City would expect that some screening would be within the setback area, as some homes are built on the minimum setback line.

Mr. Wasilik asked if permit would be required for front yard screening and if the screening would have to be at a right angle to block the view of an adjacent neighbor. Ms. Castle stated that staff will have to make that decision. It would depend on the size and length of the enclosure.

Chair Doan requested a response to the issues raised by Mr. Wasilik prior to consideration by the City Council.

Referring to a house design with a staggered front wall, Commissioner Yarusso asked if it would be allowed to store a container in front of a house but not the part of the house that is closest to the street. Ms. Castle answered that storage would have to be to the side or rear of the home.

Commissioner Solomonson noted that the front screening is only from the public right-of-way, not from an adjacent neighbor. He further noted that many people store the containers near the driveway, in front of the garage or to the side. He expressed concern that there would be circumstances on corner lots where permitted storage would not be near the driveway because of the two front yards. He sees this as a unique circumstance where a front enclosure would be allowed.

Commissioner Wolfe asked if any thought has been given to exemption of handicapped people who have an identification sticker. Ms. Castle explained that the difficulty is staff is put in a situation of determining disability. Circumstances may be temporary and change. Commissioner Wolfe stated that especially around lakes, residents will have difficulty complying with this ordinance. He noted that other cities have not been able to pass a similar ordinance. Ms. Castle stated that staff's research included how other cities treat this issue.

City Attorney Kelly stated that in this situation the homeowner should work with staff to determine the most appropriate placement of refuse containers. The first step in determining unique circumstances is whether the container can be enclosed in a garage. A single car garage on a corner lot would make it difficult for storage in the garage. It would be more difficult to show unique circumstances with a double garage. He recommended not addressing specific circumstances that can be addressed by staff. He added that there will be a process to educate residents. Citations are not issued unless a property owner ignores the requirement. He recommended looking at the ordinance as a whole and whether it is acceptable without trying to address specific circumstances, as there is provision for unique circumstances.

Commissioner Solomonson stated that he sees storage in front or next to the garage or driveway on a corner lot as a permitted use. The amendment does not require screening as long as the container is stored next to the garage, which does not minimize visual impact. Putting containers in an area beside a garage or driveway with screening should be a permitted use.

Commissioner Riechers asked if bags left for charitable donation pickup would violate the Code. Ms. Castle answered that only long-term storage is being addressed.

Commissioner Peterson stated that an exception for unique circumstances is needed, but it is important that there is good education with good examples when introducing this to residents to avoid ambiguity.

Commissioner Anderson seconded the idea of good education for residents. He would like to see the provision of community resources to people who may be handicapped or have difficulty in compliance as part of adoption of the ordinance.

Chair Doan stated he supports the administrative citation process and is encouraged that there will be an education process with time for people to comply. The provision for unique circumstances allows residents to work with staff on the best solution for them. The ordinance is not going to address every unique circumstance and would be hesitant to allow a corner lot as a unique circumstance. He supports both parts of the ordinance as presented.

MOTION:

by Commissioner Peterson, seconded by Commissioner Yarusso To recommend the City Council adopt Ordinance 961 addressing refuse container storage and Ordinance 962 establishing an administrative citation process. The proposed refuse container storage ordinance clarifies the City's expectations pertaining to the refuse container storage on residential properties and supports the City's efforts in preserving and maintaining the quality of our neighborhoods. Ordinance 962 creates an administrative citation process which the City could use for property maintenance violations in lieu of a criminal citation that is heard in District Court.

Discussion:

Commissioner Solomonson stated that he supports Ordinance No. 962 but believes Ordinance No. 961 is too restrictive. There should be more flexibility and cannot support the example presented by staff.

Commissioner Yarusso noted that exceptions will also be based on size of garage, size of lot and other circumstances, not just strictly the examples presented. She is pleased that staff has captured addressing the concerns from the last Planning Commission discussion.

Chair Doan agreed that the examples presented are illustrative of unique circumstances that may exist. He believes staff will create a consistency and fairness in addressing unique circumstances and will support the motion for both ordinances.

VOTE: AYES - 5 NAYS - 2 (Solomonson, Wolfe) ABSENT - 0

MISCELLANEOUS

City Council Meetings

Commissioners Wolfe and Solomonson are respectively scheduled to attend the April 2, 2018 and April 16, 2018 City Council meetings

Workshop

A Planning Commission workshop is scheduled for April 10, 2018, from 6:00 p.m. to 9:00 p.m. in the City Council Chambers. The agenda item is the Comprehensive Plan. There is also a workshop on May 8, 2018.

Training

Information was provided to Commissioners about training available through the Government Training Service on land use. Anyone interested can contact staff who will make registration arrangements. Ms. Castle also stated that staff plans to host two training sessions, one on land use and land use law and a second one on team work. Dates have not yet been set.

ADJOURNMENT

MOTION: by Commissioner Peterson, seconded by Commissioner Solomonson to

adjourn the meeting at 8:35 p.m.

VOTE: AYES: Anderson, Peterson, Riechers, Solomonson, Wolfe, Yarusso, Doan

NAYS: None

ATTEST:

Kathleen Castle City Planner

HUMAN RIGHTS COMMISSION MEETING MINUTES March 28, 2018

CALL TO ORDER

Co-Chair Gene Nichols called the meeting to order at 7:00 PM with the following members present:

Present: Excused:

Richard Bokovoy Benjamin Chen Elaine Carnahan Mark Hodkinson

Katy Gibbs Mary Johnson Gene Nichols Ben Schwanke Anish Sethi

Lisa Wedell Ueki Julie B. Williams

Renee Eisenbeisz, Assistant to the City Manager, and Carol Jackson, Shoreview Library Branch Manager, were also present.

APPROVAL OF MINUTES

The Commission discussed the "Visual Art Contest" portion of the February 28, 2018 minutes and asked that names be removed from this section.

Commissioner Gibbs MOVED that the minutes of February 28, 2018, be approved as amended. Commissioner Johnson seconded the motion. The motion was approved unanimously.

NATURALIZATION CEREMONY/LIBRARY UPDATE

Carol Jackson, Branch Manager from the Shoreview Library, was present to discuss the May Naturalization Ceremony.

- The Naturalization Ceremony will take place on Monday, May 7th at 1:30 p.m. and 25-50 individuals will become new citizens. Ms. Jackson feels that the Library can accommodate this many and we can open the doors if need be to make extra room.
- Ms. Jackson and Mrs. Eisenbeisz have put in requests to have Commissioner Huffman and Mayor Martin placed on the agenda to say a few words. Co-Chairs Gibbs and Nichols did not feel they needed to speak.
- The League of Women Voters will also be present to register the new citizens to vote.
- The City will provide cookies and coffee and Mrs. Eisenbeisz will reach out to the Rotary to see if they are willing to donate water and flags again.
- Staff will ask for the agenda and final count in advance.
- Ms. Jackson and Mrs. Eisenbeisz will walk through the setup in advance.
- Commission members who are able to make it will arrive at 12:30 and will be greeters.
- There will be some background music, such as a past Shoreview Northern Lights Variety Band concert, playing.

Ms. Jackson also provided updates on the following items:

• **Becoming American Grant** – The Library received a grant to participate in *Becoming American: A Documentary Film and Discussion Series on Our Immigration Experience*, a six-week public program

designed to encourage an informed discussion of immigration issues. The Library has secured a moderator and is anticipating that this will take place in the fall. Ms. Jackson would like to come back to a future meeting to discuss this further.

• **Better Angels Organization** — Ms. Jackson is working with the Roseville Library and Better Angels organization on a workshop that would teach individuals across different political parties to communicate with one another. The workshop in Roseville will have spots available for seven individuals from each party and will have a facilitator. Ms. Jackson is interested in bringing this to the Shoreview Library and the Commission agreed that it would be a good session.

VISUAL ART CONTEST

The Commission discussed the entry for the Visual Art Contest. Three members from Gallery 96 did review the painting and feel that it was excellent work and scored it a 23.5 out of 24. When asked about the messages, they said that they are factual and that it would be difficult to not offend someone based on the theme of the contest. Gallery 96 offered to provide the student with a free membership once she turns 18 and to display it at their May show if she wishes.

Mrs. Eisenbeisz also discussed the entry with City Manager Schwerm and Mayor Martin. They share similar concerns with the Commission and recommended sending a letter from the Co-Chairs to the student stating that the Commission did not receive enough entries to fairly judge the contest and in recognition of her efforts giving her a \$50 gift card. The Commission felt this was a good solution. Mrs. Eisenbeisz also expressed concerns that if the Commission moves forward with this contest in 2019 that the same issue could happen. The Commission discussed that there would be a need to restructure the contest. It will be discussed further at the May meeting.

Commission Wedell Ueki MOVED that the Commission send a letter from the Co-Chairs to the applicant as recommended along with a \$50 gift card. Commissioner Carnahan seconded the motion. Commissioners Carnahan, Gibbs, Johnson, Nichols, Wedell Ueki, and Williams voted Aye and Commissioners Bokovoy and Schwanke voted Nay, the motion was approved.

STUDENT REPRESENTATIVE REPORT

Student Representative Sethi stated that he spoke with the Diversity Council, Senior Class President, and Dean regarding the Commission and Mounds View High School partnering together to bring the "Ask a ______" series to the High School. They all agreed that it would be a good partnership but need more information. The Commission feels that an event for students would be a good action item to complete but not until the fall or 2019. The Commission asked Student Representative Sethi to talk with the Diversity Council and other students to see what type of event they would be interested in attending during a reflect activity. This would then be assigned to the next student representatives to coordinate.

Mrs. Eisenbeisz will begin advertising for new student representatives and will work with Student Representative Sethi to recruit new students.

OTHER BUSINESS

The Commission discussed the following items:

• Farmers' Market – Mrs. Eisenbeisz spoke with the staff member who coordinates the Farmers' Market and she believes that the best way for the Commission to be involved in the Farmers' Market would be the Community Booth, which is available to community and non-profit organizations for promotional and educational purposes. She also noted that all vendors (about 90% of which are ethnic) and entertainment need to be approved by her to ensure they meet the Market's mission and setting. Additionally, the City does not pay for the entertainment at the Market. Mrs. Eisenbeisz recommended

that the Commission members attend the Farmers' Market to determine if hosting a community booth would be a good action item to undertake in 2018. Commissioner Johnson thought that direction from the City Council was to have an ethnic food truck or ethnic dancers. The Commission will visit the Farmers' Market in June and discuss it further at their June meeting.

- Roseville Human Rights, Inclusion and Engagement Commission Mrs. Eisenbeisz spoke with Rebecca
 Olson who is the staff liaison for Roseville's Human Rights, Inclusion and Engagement Commission
 regarding the Commission's wish to partner with them in 2018. They are in the process of developing
 their own work plan so Rebecca could not commit to anything at this point but will forward our
 information to them. She will keep Mrs. Eisenbeisz updated if they wish to partner on anything in the
 future.
- April and May Meetings Mrs. Doan from Oak Hill Montessori and Mrs. Ahlborg from RWMWD will be attending the April meeting to discuss their requests. The Commission will be meeting with the City Council at their May 14th workshop at 7:00 p.m.
- Southern Poverty Law Center Commissioner Williams discussed an article she read from the Southern Poverty Law Center's magazine regarding hate groups. According to the article, there has been an increase in hate groups and anti-government groups in the last few years. There are 12 hate groups and 13 anti-government groups in Minnesota. Given this, the Commission's work is even more important now. Mrs. Eisenbeisz will forward the article to the Commission.

ADJOURNMENT

Commissioner Schwanke MOVED that the meeting be adjourned. Commissioner Gibbs seconded the motion. The motion was approved unanimously. The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Renee Eisenbeisz Staff Liaison

DRAFT

Minutes

ENVIRONMENTAL QUALITY COMMITTEE

April 23, 2018 6:30 PM

1. CALL TO ORDER

The meeting was called to order at 6:40 pm

2. ROLL CALL

Members present: Tim Pratt, David Gladis, Susan Rengstorf, Jeff Bartlett, Kathy

Radosevich, Paige Ahlborg, and Hong Wang Members absent: John Suzukida, and Lynne Holt

Staff present: Ellen Brenna

3. APPROVAL OF AGENDA

Tim opened the meeting and called for approval of the agenda. The agenda was approved with no changes.

4. APPROVAL OF MEETING MINUTES - March 26, 2017

Approval of meeting minutes from the March 26th meeting was called for. Minutes were approved with no changes.

5. BUSINESS

A. Workplan Tasks

- a. Speaker Series
 - a. Review: April 18th- Mark Rehder, Urban Forestry Topics in Shoreview The event was well attended with approximately 25 people in the Council Chambers. Many different forestry topics were covered during the presentation, and all were relevant to urban shade tree management. Several residents had individual questions about personal trees, and that led to a good discussion on a variety of common issues for the group. It was noted that, for the next speaker, the blinds in the room should be shut so the screen can be seen well by all in attendance, regardless of where they are seated.
 - b. Discuss: May 16th- Nancy Schumacher, Landscaping with Native Plants- Kathy to reach out to Ms. Schumacher prior to her talk in May to get a bio for introduction. Kathy will also promote the Green Community Awards during her introduction.
- b. Review April 7th Environmental Commission Conference- Two Shoreview EQC members were able to attend the first Twin Cities Environmental

Commission Conference in early April. David and Sue provided the group with an overview of the event as well as more detailed information on the main topics addressed by conference attendees. The conference was well attended, with approximately 50 people in discussions on April 7th. All attendees were members of environmental commissions for communities across the twin cities, staff associated with those communities, or environmental non-profit group staff. The main discussion topic areas focused on energy, water, land stewardship, effective communication, and waste & recycling. Shoreview EQC members left the event with ideas for possible implementation in Shoreview's natural resources program.

- c. Solar Project Ellen provided a brief explanation of the current state of the City's solar installation project. The contracts for both arrays have been received and reviewed by staff and the City Attorney. Based on those reviews, further negotiation is needed in order to finalize language surrounding liability and public information sharing. Staff is still expecting to take the contract to City Council in late May, with project construction expected to start in late June, 2018.
- d. ShoreViews articles for July-August- The group decided to retain articles on watering restrictions and keeping yard debris out of roadways that were included in the 2017 July-August edition. These articles will undergo minor text and graphic changes prior to 2018 publication. The EQC would also like to run an article on proper bottle and jar cap/lid recycling as a continuation of the "recycling tips" series that began in late 2017. An article on invasive species identification, with more information on resident resources, was also requested. Ellen to compose the above, with all articles to be included in the upcoming edition, provided space is available.

B. Public Works Update

- a. Recycling cart update- The right-sizing campaign for recycling carts is underway. There is a display of all three cart sizes available in the lower level of the Community Center, and the Schaefer informational postcards were mailed out to all residents. Based on feedback to this point, over 200 residents have requested larger recycling carts. Many were unaware that they had the option to receive a larger recycling cart in the past and had been waiting for an opportunity to upgrade. Because of this great initial feedback, staff is hopeful about seeing an increase in Shoreview's recycling stream under the new contract.
- b. Shoreview Pond Project Overview- the City is partnering with the Ramsey Washington Metro Watershed District and the University of Minnesota on a scientific study examining the internal phosphorus loading and the effects of an iron tailings treatment in the Shoreview Pond. The pond in question is located adjacent to the Community Center, has had troubles with duckweed in the past, and is a high-value pond in the Shoreview Commons area. The study will take

- place over three years, and two phases. The first phase is to monitor the pond for phosphorus level changes and general characteristics. Initial monitoring will being summer 2018. Collected data will then be used to determine an appropriate treatment amount. The treatment amount refers to the quantity of iron tailings required to remove suspended phosphorus from the system. The actual treatment will take place in year two of the study, with the final (third) year being composed mostly of further monitoring for effectiveness. The EQC had a brief discussion about this project as it is a topic of direct interest for several members. EQC and City staff are interested to see the results of the first year's pond monitoring.
- c. Biz Recycling update- Ellen provided an overview of progress from Community Development's Biz Recycling program. The program is moving forward! An explanatory video is currently being developed in order to provide businesses with more information on the program. This video will be posted to the City website and shared on social media accounts. The department is also currently hiring an intern who will be updating the City business list and then visiting each business in Shoreview in person to promote the Biz Recycling grant. That intern is expected to start summer 2018. Staff is optimistic that several businesses will elect to participate once the program is explained to them in person and all their questions can be answered directly.

C. Other-

a. Green Community Awards discussion- At the end of the meeting, discussions turned towards the Green Community Awards program. Members were attempting to find a way to reach out to residents doing projects other than solar and rain garden installations. Waste reduction and water conservation were two topics of interest to the EQC. Based on an article in the Shoreview Press, Ellen will send out a letter to Hummingbird Floral encouraging them to apply for a 2018 Green Community Award for their strong recycling efforts. That letter, combined with a letter sent to the single solar permit applicant from 2017, are the only two potential applicants for the 2018 awards so far. The EQC agreed to continue brainstorming on possible outreach for applicants prior to the next meeting. Ideas included using WaterSmart data as well as having applications available at public events such as the Landscape Revival Native Plant Sale.

D. Adjournment- 8:15 pm

The next regular meeting is scheduled for Tuesday, May 29th at 6:30 pm in Council Chambers. This is different from the usual Monday meeting due to Memorial Day.

MOTION SHEET

MOVED BY COUNCILMEMBER	
SECONDED BY COUNCILMEMBER	
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To approve the following payment of bills as presented by the finance department.

Date	Description	Range	DD rang	je	
05/03/18	Accounts payable		518-524	\$	21,224.73
04/13/18	Accounts payable	549749-549868	525	\$	1,525,631.54
05/03/18	Accounts payable		526-532	\$	17,374.26
04/18/18	Accounts payable	549869	533-535	\$	2,759.06
05/03/18	Accounts payable		536-539	\$	12,956.58
04/19/18	Accounts payable	549870-549922		\$	108,649.18
04/26/18	Accounts payable	549923-549968		\$	142,596.04
04/30/18	Accounts payable		540-542	\$	2,411.15
05/01/18	Accounts payable	549969-550032		\$	112,131.77
05/03/18	Accounts payable		543-547	\$	5,751.83
	Sub-total Accounts	Payable		\$	1,951,486.14
04/13/18	Payroll	131707-131735	172-178	\$	164,150.76
04/27/18	Payroll	131726-131735	179-186	\$	165,856.11
	Sub-total Payroll			\$	330,006.87
	Total			\$	2,281,493.01

ROLL CALL:	AYES	NAYS
Denkinger		
Johnson		
Quigley		
Springhorn		
Martin		

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CHECK DISBURSEMENT REPORT FOR CITY OF SHOREVIEW CHECK NUMBER 518 - 524

05/03/2018 01:25 PM User: rfalk DB: City Of Shorevi

1						
Check Date	Bank	Bank Check #	Payee	Description	# T5	Amount
03/23/2018	USBN	518(E)	GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEP CARE 03-23-18	101-0000-20431.000	1,073.63
01/17/2018	USBN	519(E)	MONEY MOVERS INC	FITNESS INCENTIVE PROCESSING FEES	220-4380-43190.100	79.00
03/30/2018	USBN	520 (E)	GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEP CARE 03-30-18	101-0000-20431.000	123.99
04/09/2018	USBN K	521(E)	MINNESOTA DEPARTMENT OF REVENUE-TAX	SALES USE TAX: MARCH 2018	220-0000-21810.000	16,088.03
		521(E)		SALES USE TAX: MARCH 2018	220-4380-42140.000	2.89
		521(E)		SALES USE TAX: MARCH 2018	220-4380-43610.000	8.20
		521(E)		SALES USE TAX: MARCH 2018	601-0000-21810.000	1,913.88
		521(E)		SALES USE TAX: MARCH 2018	701-4650-42120.003	38.00
					THE PROPERTY OF THE PROPERTY O	18,051.00
04/09/2018	USBN K	522(E)	MINNESOTA DEPARTMENT OF REVENUE-TAX	ON ROAD DIESEL FUEL TAX: MARCH 2018	701-4650-42120.000	178.41
03/28/2018	USBN K	523(E)	PMA FINANCIAL NETWORK, INC	FEBRUARY 2018 BANK FEES	101-4050-44890.032	136.02
04/06/2018	USBN K	524 (E)	GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEP CARE 04-06-18	101-0000-20431.000	1,582.68
			TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		21,224.73
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79.00 8.20 1,913.88 178.41 38.00

21,224.73

MOTOR FUEL ON AND OFF ROAD DIES

TOTAL

FITNESS/INSURANCE ELECTRIC UTILITIES

SALES TAX PAYABLE

220-4380-43190.100 220-4380-43610.000 601-0000-21810.000 701-4650-42120.000 701-4650-42120.003

CHECK DISBURSEMENT REPORT FOR CITY OF SHOREVIEW	CHECK DATE FROM 04/13/2018 - 04/13/2018	Description
		Payee
		Bank Check # Payee
05/03/2018 10:24 AM	User: rfalk DB: City Of Shorevi	Bank
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Page 1/8

DB: C1ty Of 3	Shorevi					
Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/13/2018	USBN	525 (E)	GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEP CARE 04-13-18	101-0000-20431.000	669.35
04/13/2018	USBN	549749	2ND WIND EXERCISE EQUIPMENT	TRX STRAPS (2 SETS)	225-4353-42170.027	352.26
04/13/2018	USBN	549750	A AND M, LLC	UB refund for account: 223370-2	601-0000-20200.000	139.25
04/13/2018	USBN	549751	AARP C/O TOY, BOY	AARP 8HR SMART DRIVER 4.3.2018 AND	225-4359-43174.003	600.00
04/13/2018	USBN	549752 549752	ACE SOLID WASTE	DUPMSTER SERVIÇE CC AND PARKS DUPMSTER SERVIČE CC AND PARKS	101-4371-43950.000 220-4380-43640.000	175.15
04/13/2018	USBN	549753	Al-Israa Academy,	Deposit refund	220-0000-22040.000	100.00
04/13/2018	USBN K	549754	AMAZON CAPITAL SERVICES	LUNCHROOM SUPPLIES	101-4080-42180.000	12.29
04/13/2018	USBN K	549755	AMERICAN PLANNING ASSOCIATION	JOB AD ECONOMIC DEVELOPMENT INTERN	101-4021-43360.002	25.00
04/13/2018	USBN	549756	ANCOM COMMUNICATIONS INC	RADIO COMMUNICATIONS SUPPLIES	220-4380-42180.000	357.50
04/13/2018	USBN	549757	Anderson, Savannah	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549758	Apel, Erin	Lifesaving Merit Bad	220-0000-22040.000	67.00
04/13/2018	USBN	549759	Arnold, Rosa	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549760	Augustin, Sarah	Mayer Arts Dance Wit	220-0000-22040.000	53.00
04/13/2018	USBN	549761	Bechard, Sarah	Instagram	220-0000-22040.000	20.00
04/13/2018	USBN K	549762	BEISSWENGERS HARDWARE	SPRAY PAINT FOR MAILBOX PEDASTAL REPAIR	101-4220-42181.003	10.98
		549762		REPAIR SUPPLIES CC	220-4380-42240.000	40.31
		549762 549762		FOR COMPRESSOR	701-4650-42220.003	7.09
						108.30
04/13/2018	USBN	549763	BRIN GLASS SERVICE	REPAIRS TO HANDICAP DOOR CC	220-4380-43810.006	206.43
04/13/2018	USBN	549764	Burand, Anthony	Deposit refund	220-0000-22040.000	50.00
04/13/2018	USBN	549765	Camp Odayin,	Deposit refund	220-0000-22040.000	100.00
04/13/2018	USBN	549766	Camp Odayin,	Deposit refund	220-0000-22040.000	100.00
04/13/2018	USBN	549767	CANTEEN	WAVE CAFE ITEMS FOR RESALE	220-4380-42590.002	281.65
04/13/2018	USBN	549768	Castro, Olga	Aquatics - Private L	220-0000-22040.000	180.00

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	GL #	601-0000-20200.000	701-4650-42183.002	101-4371-43970.000	220-4380-43950.000 220-4380-43970.000		220-4380-43190.096	602-4555-42280.006	701-4650-42180.043	220-0000-22040.000	220-4380-43190.000	602-0000-20200.000	603-0000-20200.000 604-0000-20200.000	801-0000-20200.000		220-0000-22040.000	220-0000-22040.000	220-0000-22040.000	220-0000-22040.000	220-0000-22040.000	220-0000-22040.000	220-0000-22040.000	220-0000-22040.000	701-4650-42220.002	601-4505-42280.002	602-0000-20200.000
ENT REPORT FOR CITY OF SHOREVIEW FROM 04/13/2018 - 04/13/2018	Description	UB refund for account: 306290-5	PAPER PRODUCTS AND CLEANING SUPPLIES AT MAINTENANCE CENTER	UNIFORM RENTAL PARKS	UNIFORM RENTAL CC UNIFORM RENTAL CC		CABLE	ARMADILLO FOR SHOP, LINE TAMER FOR SPWER	ARMADILLO FOR SHOP, LINE TAMER FOR	Deposit refund	IRON FILTER RENTAL FEES	UB refund for account: 165670-1	for	UB refund for account: 165670-1		Deposit refund	Deposit refund	Deposit refund	Deposit refund.	Deposit refund	Travelers Bucher M&W	Deposit refund	Deposit refund	BATTERIES FOR SPEED TRAILERS	BANDAIDS FOR MAIN BREAKS	UB refund for account: 179085-1
CHECK DISBURSEMENT CHECK DATE FROM	Payee	CHAUDHARY, ANURAG	CINTAS CORPORATION #470	CINTAS CORPORATION #470	,		COMCAST	CONTINENTAL RESEARCH		Crites. Jennifer	- 2	DELK, JACK				Dorner, Nici	Dunbar, Jodi	Ebbott, Nary	Engelbrekp, Angela	Engstrom, Caesare	Erickson, Jon	Explorers' Club, Minnetonka	Explorers' Club, Minnetonka	FACTORY MOTOR PARTS COMPANY	FERGUSON WATERWORKS #2516	FLASKA, JOHN
10:24 AM	Bank Check #	USBN 549769	USBN 549770 K	USBN 549771	549771 549771 549771	٠.	USBN 549772	USBN 549773	549773	17675 Nasii	54977	USBN 549776	54977 54977	549776		USBN 549777	USBN 549778	USBN 549779	USBN 549780.	USBN 549781	USBN 549782	USBN 549783 K	USBN 549784 K	USBN 549785 K	USBN 549786 K	USBN 549787
05/03/2018 10 User: rfalk DB: City Of Sl	Check Date	04/13/2018	04/13/2018	04/13/2018			04/13/2018	04/13/2018		8100/21/70	04/13/2018	04/13/2018				04/13/2018	04/13/2018	04/13/2018	04/13/2018	04/13/2018	04/13/2018	04/13/2018	04/13/2018	04/13/2018	04/13/2018	04/13/2018

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04/13/2018	USBN	549805	JOHNSON, ANN	PARKING REIMBURSEMENT	220-4380-44500.000	. 11.00
04/13/2018	USBN	549806	Johnson, Melissa	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549807	Juaire, Mikaela	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549808	KAMRATH, BRYAN	UB refund for account: 159764-1	601-0000-20200.000	16.24
04/13/2018	USBN	549809 549809 549809 549809	KARCE, AL AND MIRA	UB refund for account: 223735-2 UB refund for account: 223735-2 UB refund for account: 223735-2 UB refund for account: 223735-2	602-0000-20200.000 603-0000-20200.000 604-0000-20200.000 801-0000-20200.000	10.58 4.39 1.84 0.22 17.03
04/13/2018	USBN	549810 549810 549810	KIM, YUN JUNG	UB refund for account: 233130-1 UB refund for account: 233130-1 UB refund for account: 233130-1 UB refund for account: 233130-1	602-0000-20200.000 603-0000-20200.000 604-0000-20200.000 801-0000-20200.000	102.85 48.88 21.75 2.63 176.11
04/13/2018	USBN	549811	Kumar, Surender	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549812	LARSON COMPANIES	FILTERS	701-4650-42220.001	24.15
04/13/2018	USBN	549813	Larson, Sara	PT Wendy Assessment	220-0000-22040.000	29.00
04/13/2018	USBN	549814	LIFEGUARD STORE, THE	AQUA JOGGER BELTS, MESH BAG	225-4352-42170.022	26.95
	적	549814		AQUA JOGGER BELIS, MESH BAG	225-4353-42170.027	173.75
04/13/2018	USBN	549815	Loeks, Mackenzie	Deposit refund	220-0000-22040.000	100.00
04/13/2018	USBN	549816	MATHESON TRI-GAS INC	CO2	220-4380-42160.002	86.20
04/13/2018	USBN	549817	MCCAREN DESIGNS INC	MONTHLY HORTICULTURE SERVICES	220-4380-43190.108	806.00
04/13/2018	USBN	549818	MCCLELLAN SALES INC	REPAIR SUPPLIES CC	220-4380-42240.000	38.60
04/13/2018	USBN	549819	McGowan, Christine	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549820	McKinney, Veronica	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549821	MCMASTER CARR SUPPLY CO	REPAIR SUPPLIES CC	220-4380-42240.000	92.45
04/13/2018	USBN	549822	MENARDS	TEMPORARY MAILBOX PARTS	101-4220-42181.003	84.36
04/13/2018	USBN	549823	Miller, Rebecca	TBall League (age 4-	220-0000-22040.000	10.00
04/13/2018	USBN	549824	Miller, Sibylle	Pass APRESS Type: A	220-0000-22040.000	217.75

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04/13/2018	USBN	549825	MINNESOTA PREMIER PUBLICATIONS	APRIL MINNESOTA PARENT BASIC CAMP LISTING	220-4380-42201.000	100.00
04/13/2018	USBN K	549826	MINTERWEISMAN CO DBA CORE- MARK	WAVE CAFE FOOD FOR RESALE	220-4380-42590.001	1,831.84
04/13/2018	USBN	549827	MOUNDS VIEW PUBLIC SCHOOLS	CHIPPEWA LIFEGUARD INSERVICE	220-4380-43190.108	224.82
	×	549827	• •	CHIPPEWA HIGHVIEW INSERVICES	225-4352-43190.000	92.82
. 04/13/2018	USBN K	549828	MOUNDS VIEW YOUTH HOCKEY	REFUND EXCESS ESCROW AS OF 1/1/18	803-0000-22010.000	4,858.50
04/13/2018	USBN	549829	Munoz, Jackie	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549830	Murray, Tom	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549831	NAPA AUTO PARTS	WIPER BLADES FOR UNIT 104	701-4650-42220.001	24.32
04/13/2018	USBN	549832	NEJAD, H REZA	IPAD WORKSHOP 1 ON 04.03.2018	225-4359-43174.003	168.00
04/13/2018	USBN	549833	Newlander, Erica	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549834 549834	NORTHERN ELECTRIC	LIGHTING WORK PARK & REC OFFICE INSURANCE CLAIM: CP53676/MCCULLOUG	220-4380-43810.004 703-4740-44340.000	1,750.00 278.70 2,028.70
04/13/2018	USBN	549835	Oberg, Kimberly	Cardio Aqua Dance	220-0000-22040.000	40.50
8106/81/90	NAPII	349836	OFFICE DRPOT	GENERAL OFFICE SUPPLIES	101-4021-42180.000	10.50
0 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1		549836		MPS	220-4380-42010.000	12.60
		549836 549836		GENERAL OFFICE SUFFLIES REPORT COVERS FOR PRESCHOOL	225-4355-42170.000	45.80
					I	191.15
04/13/2018	USBN K	549837	ORKIN EXTERMINATING CO INC.	PEST CONTROL CC AND CITY HALL	220-4380-43190.000	174.51
04/13/2018	USBN	549838	Peek, Angela	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549839	PRESS PUBLICATIONS	BOGO QUARTER PAGE ADS SD	220-4380-42201.000	350.66
04/13/2018	USBN	549840	Prihoda, Sara	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549841	RAMSEY COUNTY	LAW ENFORCEMENT SERVICES FOR APRIL	101-4110-43190.000	32,612.52
04/13/2018	USBN	549842	ReiderBower, Tracy	Power Strength	220-0000-22040.000	78.00
04/13/2018	USBN	549843	REINDERS, INC.	10 MAG CHLORIDE BAGS	101-4371-42260.000	418.48
04/13/2018	USBN	549844	RJM CONSTRUCTION	EXPANSION PROJECT PAY APPLICATION	439-4380-45910.000	1,455,502.52

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04/13/2018	USBN	549845	Schierts, Michelle	Deposit refund	220-0000-22040.000	100.00
04/13/2018	USBN	549846	Schifsky, Sara Beth	Soccer League (grade	220-0000-22040.000	59.00
04/13/2018	USBN	549847	Sebold, Rachael	Ninja Warrior Camp	220-0000-22040.000	80.00
04/13/2018	USBN	549848	SINNEN, JOSH	for account:	602-0000-20200.000	14.05
		549848	,	refund for account:	603-0000-20200.000	5.82
		54.9848		UB refund for account: 24559/-4 UB refund for account: 245597-4	801-0000-20200.000	0.29
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04/13/2018	USBN K	549849	SITEONE LANDSCAPE SUPPLY	TWO BACK PACK SPRAYERS, TWO HAND SPREADERS, TWO EXTRA BATTERIES FOR	101-4371-42260.000	582.97
04/13/2018	USBN	549850	SMART CARE EQUIPMENT SOLUTIONS	EQUIPMENT REPAIR - FRYERS	220-4380-42240.000	275.20
04/13/2018	USBN . K	549851	ST PAUL PIONEER PRESS	PIONEER PRESS CAMP GUIDE LINER LISTING MARCH	220-4380-42201.000	70.00
04/13/2018	USBN	549852	Stone, Kim	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549853	SUPPLYWORKS	NG SUPPLIE	220-4380-42110.000	4,896.73
		549853		KEFAIK SOFFILES CO	0 * 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	5,040.57
04/13/2018	USBN	549854	Taiwo, Bushirat	Deposit refund	220-0000-22040.000	500.00
04/13/2018	USBN	549855	THE KNOT	BASIC STOREFRONT 2/28-8/28/18	220-4380-42201.000	1,200.00
04/13/2018	USBN	549856	THYSSEN KRUPP ELEVATOR CORPORTATION	ELEVATOR MAINTENANCE CONTRACT FEE	220-4380-43190.000	1,215.74
04/13/2018	USBN K	549857	Troop #9031, Boy Scout	Deposit refund	220-0000-22040.000	100.00
04/13/2018	USBN	549858	UNIFIRST CORPORATION	UNIFORM RENTALS	101-4220-43970.001	48.35
	4	549858		UNIFORM RENTALS	601-4505-43970.000	48.35
		549858		UNIFORM RENTALS	602-4555-43970.000	48.35
		549858		UNIFORM RENTALS	603-4585-43970.000	24.16
		549858		UNIFORM RENTALS	701-4650-43970.000	24.16
04/13/2018	USBN	549859	Vang, Xeng	Deposit refund	220-0000-22040.000	25.00
04/13/2018	USBN	549860	VERMONT SYSTEMS, INC	COMMUNITY CENTER EXPANSION KIOSK BARCODE SCANNERS (2)	225-4340-42180.000	683.53
04/13/2018	USBN	549861	Voorhees, Dan	Deposit refund	220-0000-22040.000	25.00

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04/13/2018 U	USBN 5	549862 549862 549862	WATSON COMPANY	WAVE CAFE FOOD FOR RESALE WAVE CAFE FOOD FOR RESALE WAVE CAFE FOOD FOR RESALE	101-4080-42180.000 220-4380-42590.001 220-4380-42590.002	99.18 2,092.49 31.76 2,223.43
04/13/2018 U	USBN	549863	Watts, Melissa	Deposit refund	220-0000-22040.000	25.00
04/13/2018 U	USBN	549864	White, Eddie	Deposit refund	220-0000-22040.000	525.00
04/13/2018 U	USBN 3	549865 549865 549865 549865 549865	WOLF, GREG OR MARY	UB refund for account: 250688-1 UB refund for account: 250688-1 UB refund for account: 250688-1	602-0000-20200.000 603-0000-20200.000 604-0000-20200.000 801-0000-20200.000	13.12 6.24 2.78 0.33
04/13/2018 U	USBN	549866	Wollak, Andrea	Deposit refund	220-0000-22040.000	25.00
04/13/2018 U	USBN	549867	Wright, Todd	Deposit refund	220-0000-22040.000	25.00
04/13/2018 U	USBN	549868	Zhao, Zhong	Pass APRESA Type: A		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 121 CHECKS (1 voided)		1,525,631.54
GL TOTALS 101-0000-20431.000 101-4021-42180.000 101-4021-43360.002 101-4021-43360.002 101-4220-42181.003 101-4220-43970.001 101-4371-42260.000 101-4371-43970.000 220-4380-42110.000 220-4380-42160.001 220-4380-42160.002 220-4380-42160.002 220-4380-42160.002 220-4380-42160.002 220-4380-42590.001 220-4380-42590.001 220-4380-42590.001	20.000 20.000		OTHER MEDICAL COSTS SUPPLIES-GENERAL ASSOCIATE RECRUITING SUPPLIES-GENERAL CONTRACTUAL FEES REPAIR SUPPLIES CREWS SUPL-GROUND MATERIAL RENTALS-OTHER EQUIP RENTALS-OTHER EQUIP RENTALS-OFFICE SUPPLIES-OFFICE SUPPLIES-CIEANING CAEMICALS CO2 SUPPLIES-GENERAL MARKETING SUPPLIES SUPPLIES-REPAIRS FOOD & BEVERAGE SUPPLIES-REPAIRS FOOD & BEVERAGE SUPPLIES/OTHER	669.35 10.50 25.00 111.47 32,612.52 95.34 48.35 1,001.45 175.15 25.18 3,703.40 12.60 4,896.73 1,390.58 86.20 477.50 1,720.66 1,656.48 4,238.19 313.41		
220-4380-43190	90.000		CONTRACTUAL FEES	1,399.94		

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•	184.30	1,030.82	1,279.58	1,750.00	206.43	11.34	37.79	30.85	~	26.95	92.82	526.01		45.80	34.75	ນ . ກິດ. ເຄີ	768	1,455,502.52	164.16	685.05	320.00	48.35	170.61	438.94	48.35	79.14	24.16	34./2	487.94	116.04	50.77	480.54	7.09	24.16	278.70	4.18		1,525,631.54
Description																		EXPAN-ARCHITECT/ENGINE																				
Рауее	CABLE	POOL	REFUSE DISPOSAL	CITY HALL	GENERAL CC	RENTALS-OTHER EQUIP	RENTALS-UNIFORMS	TRAINING & PROF DEV	SUPPLIES-GENERAL		CONTRACTUAL FEES	EQUIPMENT	GENERAL	SUPPLIES-RECREATION	SUPPLIES-RECREATION	GENERAL EVENTS	CLASSES	2015 COMM CTR EXPAN-AF	ACCOUNTS PAYABLE	WATER MAIN REPAIRS	GENERAL	RENTALS-UNIFORMS	ACCOUNTS PAYABLE	GENERAL	RENTALS-UNIFORMS	ACCOUNTS PAYABLE	RENTALS-UNIFORMS	ACCOUNTS PAYABLE	SHOP SUPPLIES	CLEANING SUPPLIES	VEHICLES	EQUIPMENT	SUPPLIES	RENTALS-UNIFORMS	INSURANCE CLAIMS	ACCOUNTS PAYABLE	ESCROW DEPOSIT	TOTAL
Check Date Bank Check #	220-4380-43190.096	20-4380-43190.10	20-4380-43640.00	20-43	20-4380-43810.00	0-4380-43950.00	0-4380-43970.00	0-4380-44500.00	5-4340-42180.00	-4352-42	5-4352-43190.00	5-4353-42170.02	-4353-42170.02	-4355-42170.00	-4356-42170.00	-4358-42172.00	-4359-43174.00	380-45910.00	-0000-20200.00	-4505-42280.00	-4505-43190.12	-4505-43970.00	-0000-20200.00	4555-42280.00	-4555-43970.	00-20200.	-4585-43970.00	604-0000-20200.000	701-4650-42180.043	-4650-42183.00	701-4650-42220.001	-4650-422	146	-4650-439	703-4740-44340.000	1-0000-20200.	03-0000-22010.00	

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/02/2018	USBN	526(E) 526(E)	DELTA DENTAL	DENTAL INSURANCE APR 2018 DENTAL INSURANCE APR 2018	101-0000-20411.000	571.50
					I	7,327.25
03/20/2018	USBN	527 (E)	US BANK TARGET COM	PRESCHOOL/ACTIVITY FAIR/KC/SKATING SUPPLIES	220-4380-42180.000	229.79
	1	527 (E)	PHANCY LITTLE SHOP	ACTIVITY FAIR FACE PAINTERS	220-4380-43190.000	121.00
		527(E)	PHANCY LITILE SHOP	ACTIVITY FAIR FACE PAINTERS	225-4340-42180.000	121.00
		527(E)	MINNESOTA TIMBERWOLVES LYNX	FIELD TRIP DEPOSIT	225-4354-43190.000	500.00
		527 (E)	TARGET. COM	PRESCHOOL/ACTIVITY FAIR/KC/SKATING	225-4355-42170.000	409.22
		527(E)	TARGET. COM	KIDS CARE SUPPLIES	225-4356-42170.000	494.34
		527(E)	TARGET, COM	PRESCHOOL/ACTIVITY FAIR/KC/SKATING	225-4358-42171.000	14.93
		527 (E)	TARGET. COM	SWEETHEART SUPPLIES	225-4358-42172.001	108.33
		527 (E)	TARGET. COM	SWEETHEART BINGO	225-4359-42174.003	62.99
						2,061.60
03/20/2018	USBN	528 (E)	US BANK		101-4021-44500.013	00.089
	×			ITUTE		
		528(E)	ECT.COM	NOUN PRO SUBSCRIPTION/BEECROFT/HUS	101-4040-44330.000	39.99
		528 (E)	MINNESOTA SOCIETY OF CPA'S	MN CPA DUES/ESPE	101-4050-44330.027	300.00
		528 (E)	MINNESOTA GFOA	GFOA MEMBERSHIP RENEWAL/MALONEY	101-4050-44330.028	150.00
		528 (E)	NORTHSTAR CHAPTER APA	MEMBERSHIP FEE/HARVEY	101-4050-44500.019	50.00
		528 (E)	MINNESOTA GFOA	MN GFOA CAFR REVIEW/MALONEY/ESPE/F	101-4050-44500.021	45.00
		528(E)	AMERICAN PLANNING ASSOCIATION	AMERICAN PLANNING ASSOCIATION DUES	101-4410-44330.000	335.00
		528 (E)	MINNESOTA DEPT LABOR AND		101-4410-44500.000	85.00
			INDUSTRY			•
		528(E)		-	-4430-44330	290.00
		528(E)	MN DEPARTMENT OF LABOR AND INDUSTRY	EVENT REGISTRATION/NELSON	101-4430-44500.000	85.00
						2,059.99
03/20/2018	USBN	529(E)	US BANK	VARIDESK SIT/STAND UNIT FOR KATHY	101-4055-42180.015	495.00
	ĸ		VARIDESK LLC.COM			
		529(E)	STEMS	r SOFTWARE	101-4055-43860.000	261.75
		529(E)	SIGNCAD SYSTEMS, INC.	ANNUAL MAINTENANCE FOR SIGN SHOP S	101-4055-43860.002	1,805.00
		529(E)	EFAX.COM	EFAX MONTHLY SERVICE FOR 1-651-490	101-4055-43860.012	50.85
		529(E)	HYDRO CAD SOFTWARE SOLUTIONS	PW ENGINEERING HYDROCAD SOFTWARE MAINT/SUPPORT	101-4055-43860.016	228.00
		529(国)	DOTGOV.GOV	SHOREVIEWMN, GOV DOMAIN ANNUAL RENE	101-4055-44330.036	400.00
		529(王)	COMCAST	FEB 6 DUE DATE: MONTHLY INTERNET S	230-4090-43190.037	289,85
		529(E)	AMAZON.COM	ACEMENT CELLULAR ROUTERS FOR	422-4055-45800.016	1,749.97
		529(E)	NEWEGG. COM	REPLACEMENT MONITOR FOR COUNCIL CH	422-4055-45800.020	195.00
						5,475.42
03/07/2018	USBN	530 (E)	COMMUNITY REINVESTMENT FUND	GMHC ADMIN FEES/MARCH STATEMENT/12	307-4410-44890.000	120.00
02/21/2018	USBN	531 (E)	COMMUNITY REINVESTMENT FUND	GMHC ADMIN FEES/FEBRUARY STMT/12 @	307-4410-44890.000	120.00

Check Date Bank Check	# Payee	Description	# T5	Amount
01/31/2018 USBN 532(E)	COMMUNITY REINVESTMENT FUND	GMHC ADMIN FEES/JANUARY STMT/14 I	LO 307-4410-44890.000	210.00
	TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		17,374.26
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101-0000-20411.000	MED, LIF, DENT/COBRA	571.50		
101-0000-20415.000	DENTAL INS. WITHHOLD	6,755.75		
101-4021-44500.013	HR DIRECTOR	00.089		
101-4040-44330.000	DUES & SUBSCRIPTIONS	66.68		
101-4050-44330.027	MN CPA	300.00		
101-4050-44330.028	MN GFOA-MEMBERSHIP	150.00		
101-4050-44500.019	APA-AMER PAYR ASSOC	50.00		
101-4050-44500.021	MNGFOA MONTHLY MEETI	45.00		
101-4055-42180.015	EQUIPMENT/FURNITURE	495.00		
101-4055-43860.000	MAINT-COMPUTER EQUIP	261.75		
101-4055-43860.002	ARCV/MAPGD/HDR/SIGN	1,805.00		
101-4055-43860.012	PHONE SYSTEM HW/SW/C	50.85		
101-4055-43860.016	WATER SYSTEMS/AUTORE	228.00		
101-4055-44330.036	DOMAIN NAME/SSL CERT	400.00		
101-4410-44330.000	DUES & SUBSCRIPTIONS	335.00		
101-4410-44500.000	TRAINING & PROF DEV	85.00		
101-4430-44330.000	DUES & SUBSCRIPTIONS	290.00		
101-4430-44500.000	TRAINING & PROF DEV	85.00		
220-4380-42180.000	SUPPLIES-GENERAL	229.79		
220-4380-43190.000	CONTRACTUAL FEES	121.00		
5-4340	SUPPLIES-GENERAL	121.00		
5-4354	CONTRACTUAL FEES	500.00		
3	SUPPLIES-RECREATION	409.22		
225-4356-42170.000	SUPPLIES-RECREATION	494.34		
4358	SUPPLIES-ICE SKATING	14.93		
225-4358-42172.001	GENERAL EVENTS	108.33		
225-4359-42174.003	CLASSES	62.99		
230-4090-43190.037	INTERNET	289.85		
-4410-	OTHER	450.00		
-4055-45	TECHNOLOGY	٦,		
422-4055-45800.020	INFO TECHNOLOGY FUND-OTHER-REPLACEME	1,95.0		
	TOTAL	17,374.26		

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Check Date	Bank	Bank Check #	Payee	Description	GL #		Amount
04/18/2018	USBN	533 (A) 533 (A)	ALLEN, DEANNE	CITY COUNCIL 4-2-18, PLANNING 3-27 CITY COUNCIL 4-2-18, PLANNING 3-27	101-4020-43190.001 101-4410-43190.000		200.00
							350.00
04/18/2018	USBN	534 (A)	ESPE, FRED	AIRFARE/ESPE/GFOA NATIONAL	101-4050-44500.033		273.60
04/18/2018	USBN	535 (A)	MADISON NATIONAL LIFE	LONG TERM DISABILITY APR 2018	101-0000-20412.000		1,985.46
04/18/2018	USBN K	549869	MINNESOTA DEPARTMENT OF HEALTH	PLAN REVIEW WATERMAINS	101-4205-44500.048	٠	150.00
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS			2,759.06
GL TOTALS 101-0000-20412.000 101-4020-43190.001 101-4205-44500.033 101-4410-43190.000	LS 0412.00 3190.00 1500.03 1500.04	O H M & O	L/T DISABILITY MINUTES GFOA ANNUAL CONFEREN GENERAL CONTRACTUAL FEES TOTAL	1,985.46 200.00 273.60 150.00 2,759.06			

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04/19/2018	USBN	549870	2ND WIND EXERCISE EQUIPMENT	HOIST MACHINE REPAIR	220-4380-42240.000	282.25
	4	549870		ZERO RUNNER MACHINE	405-4380-43810.000	6,335.00
04/19/2018	USBN	549871	Adamski, Margaret	Books & Bingo	220-0000-22040.000	7.00
04/19/2018	USBN K	549872	AMAZON CAPITAL SERVICES	CONCERT SUPPLIES	225-4359-42173.002	31.31
04/19/2018	USBN	549873	BAGLEY, MELISSA	SPORTS GAMES - TL	220-0000-20200.000	45.00
04/19/2018	USBN	549874	BEISSWENGERS HARDWARE	SHOP SUPPLIES	101-4220-42180.020	9.54
04/19/2018	USBN	549875	Bowyer, James	Cardio Strength	220-0000-22040.000	85.00
04/19/2018	USBN	549876	BWBR ARCHITECTS	DESIN FEES EXPANSION PROJECT	439-4380-45910.000	15,894.40
04/19/2018	USBN	549877	CBIZ BENEFITS & INSURANCE SVC, INC	FIRST QUATER INVESTMENT SERVICES	101-4021-43190.017	112.60
04/19/2018	USBN	549878	DAHL, ROLF	ACTIVITY REFUND	220-0000-20200.000	24.50
04/19/2018	USBN	549879	DAVE'S SPORT SHOP	SOFTBALL ORDER	225-4351-42170.001	1,546.32
04/19/2018	USBN	549880	Fertig, Lisa	Pass APREGA Type: A	220-0000-22040.000	129.20
04/19/2018	USBN	549881	FRANCIS, JEFF	EROSION CONTROL ESCROW RETURN- 546	101-0000-22030.000	1,000.00
04/19/2018	USBN	549882	Gienger, Beckie	Deposit refund	220-0000-22040.000	160.44
04/19/2018	USBN	549883	GOODPRINTER, THE	SLICE OF SHOREVIEW ART FAIR LYERS	270-4025-44890.024	127.00
04/19/2018	USBN	549884	GRAINGER, INC.	REPAIR SUPPLIES CC	220-4380-42240.000	146.37
04/19/2018	USBN	549885	GRUNDINER, COLLEEN	FACILITY REFUND	220-0000-20200.000	25.00
04/19/2018	USBN	549886	Hagel, Beth	Swim Merit Badge	220-0000-22040.000	56.00
04/19/2018	USBN K	549887	Halaharvi, Suryanarayan	Deposit refund	220-0000-22040.000	350.00
04/19/2018	USBN K	549888	INNOVATIVE OFFICE SOLUTIONS LLC	MONITOR STANDS/EISENBEISZ	101-4020-42010.002	77.84
04/19/2018	USBN	549889	JORDAN, CAITLIN	PASS REFUND	220-0000-20200.000	20.00
04/19/2018	USBN	549890	KIDCREATE STUDIO	SUMMER DISCOVERY FIELD TRIP	225-4354-43190.000	675.00
04/19/2018	USBN	549891	KRUEGER, JILL	RSV# 1033081 REFUND	220-0000-20200.000	25.00
04/19/2018	USBN	549892	LILLIE SUBURBAN NEWSPAPERS INC	FARMERS MARKET COORDINATOR	101-4021-43360.002	774.00
		549892		FT UTILITY/WASTE WATER MAINTENANCE	101-4021-43360.003	215.00

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04/19/2018	USBN	549893	Lutterman, Susan	Pass APRESS Type: A	220-0000-22040.000	197.95
04/19/2018	USBN K	549894	MENARDS CASHWAY LUMBER	TOOLS FOR BUILDING REPAIR/ IRRIGATION TRUCK	101-4371-42400.000	16.97
04/19/2018	USBN	549895	METROPOLITAN COURIER CORPORATION	ARMORED CAR SERVICES	101-4050-44890.029	88.75
		549895 549895		ARMORED CAR SERVICES ARMORED CAR SERVICES	220-4380-44890.044 601-4505-44890.050	88.75
		549895		CAR	602-4555-44890.053	88.75
						355.00
04/19/2018	USBN	549896	MI, PEI	FOR ANNUAL RES.	220-0000-22040.000	82.40
		549896		REFUND FOR ANNUAL RES. MEMBERSHIP	220-0000-34734.000	385.00
						467.40
04/19/2018	USBN K	549897	MIDWAY SEWER SERVICE COMPANY	DRAIN CLEANING FAMILY LOCKER ROOM	220-4380-43810.010	159.38
04/19/2018	USBN	549898	MINNESOTA METRO NORTH TOURISM	FEBRUARY 2018 HOTEL/MOTEL TAX	101-0000-22079.000	26,107.11
	i	549898		FEBRUARY 2018 HOTEL/MOTEL TAX	101-0000-38420.000	(1,305.36)
						24,801.75
04/19/2018	USBN	549899	MINNESOTA SAFETY COUNCIL	AED ADULT PADS, BATTERIES	220-4380-42180.000	266.82
	ł	549899		AED, AED PADS, BATTERIES, TRAINER	220-4380-42200.001	2,606.88
04/19/2018	USBN	549900	NANGA, MARDIA	RSV# 1280255 REFUND	220-0000-20200.000	25.00
04/19/2018	USBN	549901	NCS TECHNOLOGIES, INC.	COMMUNITY CENTER EXPANSION KIOSK	225-4340-42180.000	1,892.00
	ź.	549901		NITY CENTER EXPANSION	422-4055-45800.011	946.00
						2,838.00
04/19/2018	USBN	549902	Nelson, Ruth	Cardio Strength	220-0000-22040.000	54.60
04/19/2018	USBN	549903	NORTHERN ELECTRIC	BALLAST REMOVAL P&R OFFICE	220-4380-43810.006	1,995.00
04/19/2018	USBN	549904	Oien, Kristin	Books & Bingo	220-0000-22040.000	6.00
04/19/2018	USBN K	549905	ORKIN EXTERMINATING CO INC.	PEST CONTROL CC AND CITY HALL	220-4380-43190.000	174.51
04/19/2018	USBN	549906	Pacquingan, Rodgie	Deposit refund	220-0000-22040.000	130.00
04/19/2018	USBN	549907	PANKRATZ, NATHAN	RSV# 1187867 REFUND	220-0000-20200.000	25.00

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04/19/2018	USBN	549908 549908	PRESS PUBLICATIONS	SD/ACTIVITY FAIR/TASTE OF SV BOGO SD/ACTIVITY FAIR/TASTE OF SV BOGO	220-4380-42201.000 225-4354-43190.000	3,406.88 869.09 4,275.97
04/19/2018	USBN K	549909	RAMSEY CONSERVATION DISTRICT	2018 Q1- RAMSEY CONSERVATION EROSION CONTROL INSPECTION SERVICE	603-4585-43190.149	1,924.88
04/19/2018	USBN	549910 549910	RAMSEY COUNTY	LIFE INSURANCE APR 2018 LIFE INSURANCE APR 2018	101-0000-20414.000 101-0000-20417.000	2,616.86 185.00 2,801.86
04/19/2018	USBN	549911	ROSEVILLE, CITY OF	TAX AND LICENSE FOR NEW UNIT 104	701-4650-45800.000	1,413.18
04/19/2018	USBN	549912	SAFI, ZINAT	DEPOSIT REFUND	220-0000-20200.000	122.25
04/19/2018	USBN	549913	SHOREVIEW HISTORICAL SOCIETY	ADDITIONAL BOOK SALE FOR MARCH 2017	101-0000-22079.000	10.00
04/19/2018	USBN	549914	SIMPLEXGRINNELL LP	FIRE SUPPRESSION SYSTEMS INSPECTIO	701-4650-43196.002	1,559.17
04/19/2018	USBN K	549915	SOUTHERN ALUMINUM MFG INC.	REPLACEMENT BISTRO TABLES AND CARDIABLES	405-4380-43810.000	9,878.00
04/19/2018	USBN	549916	TASC	VEBA ADMIN FEES MAR 2018	101-0000-20416.000	343.20
04/19/2018	USBN	549917 549917 549917 549917	U.S. BANK	013B/PAYING AGENT 013B/PAYING AGENT 013A PAYING AGENT 013A PAYING AGENT	311-4813-46200.000 313-4810-46200.000 320-4810-46200.000 377-4820-46200.000 601-4830-46200.000	98.34 270.80 278.60 12.10
		549917 549917		2013B/PAYING AGENT FEES 2013A PAYING AGENT FEES	602-4830-46200.000 603-4830-46200.000	28.74 80.56 925.00
04/19/2018	USBN	549918	US BANK STADIUM/SMG	SUMMER DISCOVERY FIELD TRIP	225-4354-43190.000	165.83
04/19/2018	USBN	549919	WELLS FARGO BANK	2011A COP PAYING AGENT FEE	318-4850-46200.000	2,000.00
04/19/2018	USBN	549920	WIECK, CHARLES P	BD Bond Refund	101-0000-22020.000	3,000.00
04/19/2018	USBN	549921 549921 549921 549921	XCEL ENERGY	LARSON HOUSE GAS AND ELECTRIC LARSON HOUSE GAS AND ELECTRIC COMMUNITY CENTER GAS AND ELECTRIC COMMUNITY CENTER GAS AND ELECTRIC	101-4371-42140.000 101-4371-43610.000 220-4380-42140.000 220-4380-43610.000	88.72 101.06 6,393.92 11,347.11 17,930.81
04/19/2018	USBN	549922	XIONG, KA	FACILITY REFUND	220-0000-20200.000	25.00
			TOTAL - ALL FUNDS	TOTAL OF 53 CHECKS		108,649.18

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(1,305.36)127.00 77.84 88.75 9.54 88.72 16.97 2,616.86 3,000.00 101.06 98.34 343.20 185.00 1,000.00 26,117.11 112.60 774.00 215.00 336.75 1,258.59 385.00 6,393.92 266.82 2,606.88 3,406.88 1,995.00 159.38 88.75 1,892.00 12.10 428.62 174.51 11,347.11 1,546.32 1,709.92 31.31 270.80 2,000.00 278.60 16,213.00 15,894.40 /EBA/REBA INVESTMENT SVC/TRUSTEE FEE INFO TECHNOLOGY FUND-COMPUTERS/PC-RE 2015 COMM CTR EXPAN-ARCHITECT/ENGINE GFA REPLACEMENT-MAINT-BLDG & STRUCT LIFE INS WITHHOLDING ASSOCIATE RECRUITING PAY AGENT/FISCAL FEE PAY AGENT/FISCAL FEE /EBA/FLEX ADMIN FEE HOTEL/MOTEL CONTRIB ARMORED CAR SERVICE ARMORED CAR SERVICE REGULAR RECRUITING LIFE INS ADMIN FEE ELECTRIC UTILITIES CREDIT BAL CONTROL MARKETING SUPPLIES SLECTRIC UTILITIES SMALL TOOLS/EQUIP DUE TO OTHER ORG. PAY AGENT/FISCAL PAY AGENT/FISCAL GENERAL SUPPLIES SENERAL SUPPLIES PAY AGENT/FISCAL DEVELOPER ESCROW SUPPLIES-HEATING ACCOUNTS PAYABLE SUPPLIES-HEATING SUPPLIES-REPAIRS CONTRACTUAL FEES SUPPLIES-GENERAL SUPPLIES-GENERAL CONTRACTUAL FEES EROSION CONTROL ADULT SOFTBALL CENTER/ANNUAL ARMORED CAR GENERAL CC FIRST AID CONCERTS PRINTING POOL 101-0000-22020.000 101-0000-22030.000 101-0000-22079.000 101-0000-20414.000 101-0000-20416.000 101-0000-20417.000 101-0000-38420.000 101-4021-43360.002 101-4021-43360.003 101-4371-42400.000 101-4371-43610.000 220-4380-42140.000 220-4380-42180.000 225-4354-43190.000 311-4813-46200.000 318-4850-46200.000 439-4380-45910.000 601-4505-44890.050 101-4020-42010.002 101-4021-43190.017 101-4050-44890.029 101-4220-42180.020 101-4371-42140.000 220-0000-20200.000 220-0000-22040.000 220-0000-34734.000 220-4380-42201.000 220-4380-42240.000 220-4380-43190.000 220-4380-43610.000 220-4380-43810.006 220-4380-43810.010 225-4340-42180.000 225-4359-42173.002 313-4810-46200.000 377-4820-46200.000 405-4380-43810.000 220-4380-42200.001 220-4380-44890.044 225-4351-42170.001 270-4025-44890.024 320-4810-46200.000 422-4055-45800.011 -- GL TOTALS ---

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601-4830-46200.000	PAY AGENT/FISCAL FEE		155.86
602-4555-44890.053	ARMORED CAR SERVICE	80	88.75
602-4830-46200.000	PAY AGENT/FISCAL FEE	2	28.74
603-4585-43190.149	EROSION CONTROL INSP	1,92	1,924.88
603-4830-46200.000	PAY AGENT/FISCAL FEE	8	80.56
701-4650-43196.002	SECURITY	1,55	1,559.17
701-4650-45800.000	OTHER EQUIPMENT	1,41	1,413.18
	TOTAL	108,649.18	9.18

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04/26/2018	USBN	549923	AE2S CONSTRUCTION LLC	THERMOSTATS IN WTP	601-4505-43190.125	567.31
04/26/2018	USBN	549924	AE2S OPERATIONS, LLC	SCADA SERVICE NO TOWER CHANGING HOW NO TWER GOES TO WTP	601-4505-45800.000	4,355.53
04/26/2018	USBN K	549925	AID ELECTRIC CORPORATION	TEMP SENSOR WELL 3	601-4505-43190.125	230.00
04/26/2018	USBN	549926	AIR COMPRESSORS PLUS, LLC	MTCE CENETER AIR COMPRESSOR	701-4650-43840.000	3,924.86
04/26/2018	USBN	549927	ALLINA HEALTH SYSTEM	BATTERIES FOR AED AT MAINTENANCE CENTER	701-4650-42183.001	155.00
04/26/2018	NSBN	549928	AUTO NATION FORD WHITE BEAR	UNIT 606 VAPOR RECOVERY SENSOR	701-4650-42220.001	68.63
	4	549928		FUEL PUMP FOR UNIT 606	701-4650-42220.002	363.29
04/26/2018	USBN	549929	BAUER BUILT TIRE AND BATTERY INC	TIRE REPLACEMENT UNIT 203	701-4650-42230.001	388,30
04/26/2018	USBN	549930	CINTAS CORPORATION #470	PAPER PRODUCTS AND CLEANING SUPPLIES AT MAINTENANCE CENTER	701-4650-42183.002	45.24
04/26/2018	USBN	549931	CINTAS CORPORATION #470	UNIFORM RENTAL PARKS	101-4371-43970.000	25.18
04/26/2018	USBN	549932	CUMMINS NPOWER LLC	SO TOWER GENERATOR	601-4505-43190.123	769.00
04/26/2018	USBN	549933	DAVIS LOCK & SAFE	KEYS FOR RAMSEY COUNTY DUMP SITE	101-4220-42180.020	108.00
04/26/2018	USBN	549934	DEETS, MITCH	MAILBOX REIMBURSEMENT	101-4220-42181.003	16.54
04/26/2018	USBN	549935	FLEETPRIDE INC	TRACKLESS THROTTLE CABLE	701-4650-42220.002	86.56
04/26/2018	USBN	549936	Fransen, Jenell	Deposit refund	220-0000-22040.000	25.00
04/26/2018	USBN	549937	GRAINGER, INC.	5 HOLIDAY LIGHT STORAGE CONTAINER	101-4371-42240.000	724.70
04/26/2018	USBN	549938 549938 749938	HELGET, SARAH	UB refund for account: 247098-1 UB refund for account: 247098-1 UB refund for account: 247098-1	602-0000-20200.000 603-0000-20200.000 604-0000-20200.000	10.98
		549938		refund for account:	801-0000-20200.000	19.11
04/26/2018	USBN K	549939	KIMLEY-HORN ASSOCIATES	SWMP PROFESSIONAL SERVICES	603-4585-43190.000	2,615.55
04/26/2018	USBN	549940	LARSON COMPANIES	OIL FILTER	701-4650-42220.001	4.83
04/26/2018	USBN	549941	M-B COMPANIES, INC	SPACERS AND PINS FOR MB TRAIL MACH	701-4650-42220.002	102.34

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Check Date	Bank	Check #	Payee	Description	GI. #	Amount
04/26/2018	USBN	549942	MANSFIELD OIL COMPANY	UNLEADED FUEL	701-4650-42120.001	2,377.63
·	ĸ	549942		DIESEL FUEL	701-4650-42120.002	2,290.83
04/26/2018	USBN	549943	MCCIELLAN SALES INC	LOCATOR FOR STREETS DEPT	603-4585-42400.004	572.00
04/26/2018	USBN	549944	MCGUIRE, PAMELA IRREVOCABLE	UB refund for account: 183673-2	602-0000-20200.000	25.06
٠.	પ	0.00	IROSI	HB refund for account: 183673-2	603-0000-20200.000	11.90
		549944		refund for account:	604-0000-20200.000	5.30
		549944		refund for	801-0000-20200.000	0.64
		•				42.90
04/26/2018	USBN	549945	MEDICA	HEALTH INSURANCE MAY 2018 HEALTH INSURANCE MAY 2018	101-0000-20410.000	53,577.37
	٠) 				55,161.73
04/26/2018	USBN	549946	MENARDS	TEMP MAILBOX PARTS	101-4220-42181.003	84.36
04/26/2018	USBN	549947	METERING & TECHNOLOGY SOLUTIONS INC	5/8 METER FOR STOCK	601-4505-42510.001	5,309.97
04/26/2018	USBN	549948	METROPOLITAN COUNCIL	SEWER SERVICE- VAC DUMPING	602-4555-43190.000	425.00
04/26/2018	USBN	549949	MINNESOTA METRO NORTH TOURISM	MARCH 2018 HOTEL/MOTEL TAX	101-0000-22079.000	15,630.33
	석	549949		MARCH 2018 HOTEL/MOTEL TAX	101-0000-38420.000	(781.52)
04/26/2018	USBN	549950	ORKIN EXTERMINATING CO INC.	LARSON HOUSE	101-4080-43190.000	85.04
04/26/2018	USBN	549951	PRO-TEC DESIGN	SECURITY ACCESS CARDS - 1 BOX/100	101-4021-42180.002	293.00
04/26/2018	USBN	549952	RAMSEY COUNTY	SPA LICENSE 2018-2019	220-4380-43190.108	979.00
04/26/2018	USBN	549953	RAMSEY COUNTY DIRECTOR OF RECORDS	AUDIT/MAJOR TX PAYER/OVERLAPPING DEBT	101-4050-44890.031	95.00
04/26/2018	USBN	549954	RICOH USA, INC.	MONTHLY COPIER LEASE INCLUDING IMA	101-4020-43930.002	3,031.15
04/26/2018	USBN	549955	RICOH USA, INC.	MONTHLY MAINTENANCE/IMAGES FOR (4)	101-4020-43850.002	74.47
04/26/2018	USBN	549956	ROSEVILLE, CITY OF	SECOND PAYMENT FOR TAX AND LICENSE	701-4650-45800.000	20.00
04/26/2018	USBN	549957	SATHYANARAYAMA, JYOTI	UB refund for account: 186437-1	602-0000-20200.000	5.63
	4	549957		UB refund for account: 186437-1	603-0000-20200.000	2.67

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Check Date	Bank	Check #	Payee	Description	#. 		Amount
		549957 549957		UB refund for account: 186437-1 UB refund for account: 186437-1	604-0000-20200.000 801-0000-20200.000		1.19
							9.63
04/26/2018	USBN	549958	SHORT ELLIOTT HENDRICKSON,	2018 COMP PLAN TRANSPORTATION PROFESSTONAL SERVICES	101-4205-43190.000	E, I	,349.85
	4	549958 549958		C)	601-0000-22015.000 603-4585-43190.000	7	745.87 364.47
٠.,						2,4	2,460.19
04/26/2018	USBN	549959	SPRINT	SPRINT BILL 03/15/18 - 04/14/18	101-4020-43210.002		34.02
04/26/2018	USBN K	549960	ST. PAUL STAMP WORKS, INCORPORATED	BUILDING DEPT STAMPS	101-4430-42010.000		210.44
04/26/2018	USBN	549961	ST. PAUL, CITY OF	HOT MIX	101-4220-42180.021	1,602.	02.55
04/26/2018	USBN	549962	Teigen, Daniel	Aquatics - Level 4	220-0000-22040.000		73.00
04/26/2018	USBN	549963	TERESE ROESLER	CHANGE FOR CLEAN UP DAY EVENT	101-0000-10200.000	2,0	2,000.00
04/26/2018	USBN	549964	UPPER CUT TREE SERVICES INC	PUBLIC REMOVAL 18-03 AT 867 HARRIET	101-4390-43190.112	σ.	864.00
	4	549964		PRIVATE REMOVAL 18-02 AT 4173 HODG	101-4390-43190.113	1,7	901.95
04/26/2018	USBN K	549965	VARIN/DOMESTIC ENGINEERING	CLEANOUT OF 3421 KENT ST. #615	101-0000-11700.000	5,2	5,200.00
04/26/2018	USBN K	549966	WATER CONSERVATION SERVICE, INC.	LEAK AT 1011 COTTAGE	601-4505-43190.126	2	283.38
04/26/2018	USBN	\(\alpha\)	XCEL ENERGY	LEXINGTON AV RICAL FOR TR ND ELECTRIC OF SHOREVIE RIC FOR WEST WATER LIFT RICAL SNAIL RICAL FOR ST RICAL FOR ST ENANCE CENTE	101-4205-42010.025 101-4220-43610.000 101-4371-42140.000 101-4371-43610.000 270-4025-43610.000 601-4505-43610.000 603-4585-43190.141 603-4586-43610.000 701-4650-43610.000	71 648 713 903 13 91 13,600 3,562 5,687	71.36 648.03 713.69 903.45 13.06 264.15 330.74 91.70 3,600.29 3,562.15 0,198.62
		549968		POOL EXHAUST FAN REPAIRS	220-4380-43810.010	8,4	8,472.40

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142,596.04 572.00 713.69 20.10 71.36 903.45 25.18 98.00 979.00 2,784.89 769.00 283.38 264.15 4,355.53 41.67 425.00 2,980.02 (781.52)95.00 85.04 13.06 1,584.36 3,031.15 1,349.85 1,602.55 648.03 864.00 901.95 210.44 5,687.51 745.87 5,309.97 797.31 2,000.00 15,630.33 34.02 74.47 293.00 108.00 100.90 724.70 5,200.00 53,577.37 TOTAL OF 46 CHECKS HOSP/MED WITHHOLDING EMERGENCY SERV/EPUIP HOTEL/MOTEL CONTRIB ELECTRIC UTILITIES ELECTRIC UTILITIES MED, LIF, DENT/COBRA ELECTRIC UTILITIES BLECTRIC UTILITIES CREDIT BAL CONTROL WELLS AND BOOSTER JUBILLED ACCT REC DUE TO OTHER ORG. ACCOUNTS PAYABLE CONTRACTUAL FEES ACCOUNTS PAYABLE CONTRACTUAL FEES CONTRACTUAL FEES SUPPLIES-HEATING SUPPLIES-REPAIRS PRIVATE REMOVALS CONTRACTUAL FEES SENERAL SUPPLIES RENTALS-UNIFORMS REPAIR SUPPLIES PUBLIC REMOVALS SUPPLIES-OFFICE OTHER EQUIPMENT AUDIT DOCUMENTS TOTAL - ALL FUNDS ANTENNA ESCROW ACCESS CARDS RICOH LEASE RICOH LEASE RESIDENTIAL WATERMAINS PETTY CASH CELL PHONE CITY HALL GENERAL GENERAL ASPHALT POOL POOL Pavee Bank Check # 501-4505-43190.126 601-4505-45800.000 602-0000-20200.000 603-0000-20200.000 503-4585-43190.000 501-0000-22015.000 601-4505-43190.125 501-4505-43610.000 101-0000-10200.000 101-0000-11700.000 101-0000-20411.000 101-0000-22079.000 101-0000-38420.000 101-4020-43210.002 L01-4050-44890.031 .01-4205-43190.000 01-4220-42180.020 01-4220-43610.000 .01-4371-42140.000 01-4371-42240.000 01-4371-43610.000 .01-4371-43970.000 .01-4390-43190.113 .01-4430-42010.000 220-0000-22040.000 220-4380-43190.108 220-4380-43810.004 220-4380-43810.010 270-4025-43610.000 501-4505-42510.001 601-4505-43190.123 602-4555-43190.000 101-0000-20410.000 101-4020-43850.002 101-4020-43930.002 101-4021-42180.002 .01-4080-43190.000 101-4205-42010.025 101-4220-42180.021 .01-4220-42181.003 01-4390-43190.112 -- GL TOTALS ---Check Date

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	330.74	91.70	8.81	13,600.29	2,377.63	2,290.83	155.00	45.24	73.46	552.19	388.30	3,562.15	3,924.86	. 20.00	1.06	142,596.04
Description																
Рауее	GENERAL	ELECTRIC UTILITIES	ACCOUNTS PAYABLE	ELECTRIC UTILITIES	UNLEADED	DIESEL FUEL	GENERAL SUPPLIES	CLEANING SUPPLIES	VEHICLES	EQUIPMENT	VEHICLES	ELECTRIC UTILITIES	MAINT-MACH, EQ, VEH	OTHER EQUIPMENT	ACCOUNTS PAYABLE	TOTAL
Check Date Bank Check #	603-4585-43190.141	603-4590-43610.000	604-0000-20200.000	604-4260-43610.000	701-4650-42120.001	701-4650-42120.002	701-4650-42183.001	701-4650-42183.002	701-4650-42220.001	701-4650-42220.002	701-4650-42230.001	701-4650-43610.000	701-4650-43840.000	701-4650-45800.000	801-0060-20200.000	

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Check Date Bank Check #	Bank	Check #	Рауее	Description	. # T5	Amount
04/30/2018	USBN	USBN 540(A)	ALLEN, DEANNE	CITY COUNCIL MINUTES 04-16-18	101-4020-43190.001	200.00
04/30/2018	USBN	USBN 541(A) K	MADISON NATIONAL LIFE	LONG TERM DISABILITY MAY 2018	101-0000-20412.000	1,948.74
04/30/2018	USBN	USBN 542(A)	MALONEY, DEBORAH	REIMBURSEMENT: RT AIRFARE FROM MSP 101-4050-44500.023	101-4050-44500.023	262.41
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		2,411.15
GL TOTALS 101-0000-20412.000 101-4020-43190.001 101-4050-44500.023	LS 412.00 190.00 500.02	· 0 H M	L/T DISABILITY MINUTES MNGFOA ANNUAL CONFER TOTAL	1,948.74 200.00 262.41 2,411.15		

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Check Date	Bank	Check #	Payee	Description ;	Ġī #	Amount
05/01/2018	USBN	549969	Aburia, Hala	Deposit refund	220-0000-22040.000	100.00
05/01/2018	USBN	549970	ADAMICH, ROBERT A	UB refund for account: 222612-1	601-0000-20200.000	. 00.02
05/01/2018	USBN	549971	ADVANTAGE SIGNS & GRAPHICS INC	HOLLY GREEN SIGN PAPER	101-4220-42180.022	1,740.00 ·
05/01/2018	USBN	549972	AMEM	ASSOCIATION OF MINNESOTA EMERGENCY	101-4205-44500.045	130.00
05/01/2018	USBN	549973	BEISSWENGERS HARDWARE	NUTS/BOLTS FOR SIGNS	101-4220-42180.022	15.83
	4	570073		REPATE SUPPLIES CC	220-4380-42240.000	141.54
		549973	•	INCH FOR	-4505-42280	19.17
		549973		PAINT WELL 5	01-	10.98
		549973		SHOP SUPPLIES	701-4650-42220.003	40.16
						227.68
05/01/2018	USBN	549974	BLACKBURN MANUFACTURING	MARKING PAINT	101-4220-42180.000	188,40
	4	549974		MARKING PAINT	601-4505-42280.001	807.60
		549974			602-4555-42280.006	208.08
		549974		MARKING PAINT	603-4585-42180.000	200.40
						1,404.48
05/01/2018	USBN K	549975	Brandt Beissel, Metro ECSU -	Deposit refund	220-0000-22040.000	350.00
05/01/2018	USBN	549976	Bunde, Donald	Smartphone Workshop	220-0000-22040.000	30.00
05/01/2018	USBN	549977	CENTURYLINK	MAR 6 DUE DATE: MONTHLY INTERNET S	230-4090-43190.037	199.99
05/01/2018	USBN	549978	CINTAS CORPORATION #470	UNIFORM RENTAL PARKS	101-4371-43970.000	25.18
	4	549978		UNIFORM RENTAL CC	220-4380-43970.000	13.54
						38.72
05/01/2018	USBN K	549979	FINANCE & COMMERCE.COM	BRIDGE LION BID POSTING	444-4700-45950.000	154.39
05/01/2018	USBN	549980	FORD OF HIBBING	NEW UNIT 104-18 ADMIN VEHICLE FORD	701-4650-45800.000	21,222.58
05/01/2018	USBN K	549981	Gadangme Foundation of MN ,	Deposit refund	220-0000-22040.000	500.00
05/01/2018	USBN	549982	Gorden, Chad	Deposit refund	220-0000-22040.000	25.00
05/01/2018	USBN	549983	GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220-4380-42590.001	128.22
05/01/2018	USBN	549984	Gravley, Kari	TBall League (age 4-	220-0000-22040.000	59.00
05/01/2018	USBN K	549985	GREAT LAKES COCA-COLA DISTRIB, LLC	WAVE CAFE FOOD FOR RESALE	220-4380-42590.001	548.82

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Check Date	Bank	Check #	Payee	Description ;	GL #	Amount
05/01/2018	USBN	550001	MENARDS CASHWAY LUMBER	300' TAPES FOR MAKING ATHLETIC FIELD LINES	101-4371-42400.000	49.76
05/01/2018	USBN K	550002	MINTERWEISMAN CO DBA CORE- MARK	WAVE CAFE FOOD FOR RESALE	220-4380-42590.001	573.56
05/01/2018	USBN	550003	Moen, Megan	Deposit refund	220-0000-22040.000	25.00
05/01/2018	USBN	550004	NAPA AUTO PARTS	209 FILTER	701-4650-42220.001	82.96
05/01/2018	USBN	550005	NEOFUNDS BY NEOPOST	NEOSHIP SHIPMENT	101-4020-43220.000	7.10
05/01/2018	USBN	550006	NORTHERN TOOL/BLUE TARP FINANCIAL	SMALL TOOLS	701-4650-42400.010	31.99
05/01/2018	USBN	550007	OFFICE DEPOT	LUNCHROOM SUPPLIES CENERAL OFFICE SUPPLIES	101-4080-42180.000 220-4380-42180.000	28.24
		550007		ANS	225-4340-42180.000	119.97
						187.18
05/01/2018	USBN K	550008	ON SITE SANITATION INC	PARK PORTABLE RESTROOMS	101-4371-43950.000	268.57
05/01/2018	USBN K	550009	PRAXAIR DISTRIBUTION INC	HELIUM	220-4380-42180.000	24.73
05/01/2018	HSBN	550010	RAMSEY COUNTY	CAD SERVICES FOR APRIL 2018	101-4110-43190.000	1,697.60
0707/10/00	Naco	550010		7 -2018 BRI	101-4220-42181.002	706.65
		550010		800 MHZ RADIO COMMUNICATIONS FEE B	701-4650-44330.055	218.40
					-	2,622.65
05/01/2018	USBN	550011	RAMSEY COUNTY	RAMSEY COUNTY RECORDING FEE 4324 S	101-0000-22035.000	46.00
05/01/2018	USBN K	550012	REPUBLIC SERVICES INC #899	REPUBLIC SERVICES INVOICE FOR RECYCLING COLLECTION- APRIL 2018	210-4275-43190.000	32,343.30
05/01/2018	USBN	550013	SAM'S CLUB DIRECT	CITY HALL/500CARDS/PRINCESS PARTY	101-4080-42180.000	44.64
		550013			•	364.30
		550013		CITY HALL/500CARDS/PRINCESS PARTY CITY HALL/500CARDS/PRINCESS PARTY	225-4359-42174.002	59.88
						593.14
05/01/2018	USBN K	550014	SCHLOMKA SERVICES, LLC	PUMP OUT REILAND LANE LIFT STATION	602-4555-43190.135	675.00
05/01/2018	USBN	550015	SIMPLEXGRINNELL LP	REPAIRS TO POOL PUMP ROOM HEAT SEN	220-4380-43810.010	147.20
05/01/2018	USBN K	550016	SPECIALTY TRUCK EQUIPMENT	TOW STRAPS	701-4650-42220.003	215.00
05/01/2018	USBN	550017	ST. PAUL, CITY OF	CLEANUP DAY TEAR OFFS/SPRING 2018	210-4275-42180.000	83.61

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ck Date	Bank	Check #	Рауее	Description	GL #	Amount
05/01/2018	USBN	550018	STEPP MANUFACTURING CO INC	PATCH TRAILER REPAIR	701-4650-42220.002	659.15
05/01/2018	USBN	550019 550019 550019	SUPPLYWORKS	CLEANING SUPPLIES CC REPAIR SUPPLIES CC CLEANING TOOLS CC	220-4380-42110.000 220-4380-42240.000 220-4380-42400.000	3,399.17 30.38 3,357.73 6,787.28
05/01/2018	USBN K	550020	SWALLEN, JOHN dba MINI KICKERS	SPRING MINI KICKERS CAMP	225-4351-43190.075	1,753.50
05/01/2018	USBN	550021 550021 550021	TDS METROCOM	MONTHLY TELEPHONE SERVICES MONTHLY TELEPHONE SERVICES MONTHLY TELEPHONE SERVICES	101-4020-43210.003 101-4371-43210.000 601-4505-43210.000	1,012.44 256.97 233.55 1,502.96
05/01/2018	USBN	550022 550022	TFORCE FINAL MILE	UTILITY BILL DELIVERY TO EAGAN PO UTILITY BILL DELIVERY TO EAGAN PO	601-4505-43220.000 602-4555-43220.000	31.23
05/01/2018	USBN	550023	TIGER OAK PUBLICATIONS INC	MN BRIDE FEATURED VENDOR APRIL E- NEWSLETTER	220-4380-42201.000	. 65.00
05/01/2018	USBN K	550024	TWIN CITY GARAGE DOOR COMPANY	EAST MECHANIC BAY OVERHEAD DOOR REPAIR	701-4650-43196.000	501.00
05/01/2018	USBN	550025	UNIFIRST CORPORATION	UNIFORM RENTALS	101-4220-43970.001	48.35
·	×	550025 550025 550025 550025		UNIFORM RENTALS UNIFORM RENTALS UNIFORM RENTALS	601-4505-43970.000 602-4555-43970.000 603-4585-43970.000 701-4650-43970.000	48.35 48.35 24.16 24.16 193.37
05/01/2018	USBN K	550026	VIKING ELECTRIC SUPPLY INC	FUSES FOR COMPRESSORS	701-4650-42220.002	18.74
05/01/2018	USBN K	550027	WARNING LITES OF MINNESOTA INC	SAFETY SIGNS FOR CTY RD F WATER MAIN BREAK	601-4505-43190.126	210.00

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GAS AND ELECTRIC FOPR LIFT STATION

REPAIRS TO VAV #2

YALE MECHANICAL INC

XCEL ENERGY

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SUMMER DISCOVERY SWIM & FT WRISTBANDS

WRISTBANDS MEDTECH USA INC

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Amount 0.00 1,167.43 974.18 112,131.77 220-4380-43810.008 701-4650-42220.001 댕 REPLACEMENT EXHAUST FAN MOTOR FOR 72.88 25.18 119.97 130.00 188.40 425.00 48.35 49.76 32,343.30 1,237.40 63.70 65.00 207.76 147.20 1,053.00 1,012.44 7.10 4,183.72 18,288.00 1,697.60 1,755.83 706.65 256.97 268.57 83.61 3,399.17 3,357.73 2,567.91 364.30 193.25 974.18 13.54 1,753.50 523.16 124.32 TOTAL OF 65 CHECKS UNIT 209 FILTER Description RAMSEY CO RECORD FEE NEWSLETTER AND PARKS NEWSLETTER AND PARKS EMERGENCY MANANGEMEN COFFEE SERVICE/CONT SUPPLIES-RECREATION RENTALS-OTHER EQUIP TELEPHONE SERVICES MARKETING SUPPLIES CREDIT BAL CONTROL I-STATE TRUCK CENTER MAINT-OTHER EQUIP SMALL TOOLS/EQUIP SUPPLIES-CLEANING SMALL TOOLS/EQUIP LIQUID ANTI-ICING CONTRACTUAL FEES CONTRACTUAL FEES SUPPLIES-GENERAL RENTALS-UNI FORMS SUPPLIES-GENERAL RENTALS-UNI FORMS SUPPLIES-GENERAL SUPPLIES-REPAIRS SUPPLIES-GENERAL SUPPLIES-GENERAL REPAIR SUPPLIES FOOD & BEVERAGE TOTAL - ALL FUNDS SENERAL EVENTS SIGN SUPPLIES SPORTS CAMPS KITCH/WAVE GENERAL CC TELEPHONE POSTAGE CREWS Payee Bank Check # 550032 USBN 79(S) 101-0000-22035.000 101-4110-43190.000 101-4371-43950.000 210-4275-42180.000 210-4275-43190.000 220-0000-22040.000 220-4380-42110.000 220-4380-42180.000 220-4380-42201.000 220-4380-42240.000 220-4380-42400.000 220-4380-42591.003 220-4380-43810.006 220-4380-43810.008 220-4380-43810.010 220-4380-43890.000 220-4380-43970.000 225-4340-42180.000 225-4351-43190.075 225-4354-42170.000 101-4020-43210.003 101-4020-43220.000 101-4080-42180.000 101-4205-44500.045 101-4220-42180.000 101-4220-42180.022 101-4220-42181.003 101-4371-42400.000 101-4371-43210.000 101-4371-43970.000 220-4380-42590.001 225-4358-42172.001 101-4040-43220.002 101-4040-43390.001 101-4220-43970.001 101-4220-42181.002 -- GL TOTALS Check Date 05/01/2018

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	59.88	199.99	154.39	50.00	806.40	•	ø	10.98	0.	Ŋ	2	48.35	27.20	208.08	675.00	31.24	<u></u>	ω.	$^{\circ}$	0	<u>-</u>	(۲)	6.5	1,575.48	r	<u>ص</u>	•	7.0	24.16	218.40	21,222.58	1,500.00	0.65	112,131.77
Description														•																				
# Payee .	GENERAL	INTERNET	OTHER	ACCOUNTS PAYABLE	CHEMICALS	SUPPLIES-UTIL MAINT	GENERAL	BOOSTER, WELLS AND T	WATERMAINS	TELEPHONE	POSTAGE	RENTALS-UNIFORMS	ACCOUNTS PAYABLE	GENERAL	LIFT STATIONS	POSTAGE	ELECTRIC UTILITIES	RENTALS-UNIFORMS	ACCOUNTS PAYABLE	SUPPLIES-GENERAL	RENTALS-UNIFORMS	ACCOUNTS PAYABLE	VEHICLES	EQUIPMENT	SUPPLIES	CENTRAL GARAGE	CONTR-MAINT CENTER	GENERAL	RENTALS-UNIFORMS	RADIO COMMUNICATIONS	OTHER EQUIPMENT	INSURANCE CLAIMS	ACCOUNTS PAYABLE	TOTAL
Check Date Bank Check	225-4359-42174.002	-4090-43190.03	444-4700-45950.000	601-0000-20200.000	601-4505-42160.000	601-4505-42280.000	601-4505-42280.001	601-4505-42280.005	601-4505-43190.126	601-4505-43210.000	601-4505-43220.000	601-4505-43970.000.	602-0000-20200.000	602-4555-42280.006	602-4555-43190.135	602-4555-43220.000	602-4555-43610.000	602-4555-43970.000	603-0000-20200.000	603-4585-42180.000	603-4585-43970.000	604-0000-20200.000	701-4650-42220.001	701-4650-42220.002	701-4650-42220.003	701-4650-42400.010	701-4650-43196.000	701-4650-43196.001	701-4650-43970.000	701-4650-44330.055	701-4650-45800.000	703-4740-44340.000	801-0000-20200.000	

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CHECK DISBURSEMENT REPORT FOR CITY OF SHOREVIEW CHECK NUMBER 543 - 547

7						
Check Date	Bank Ch	Check #	Payee	Description	GI #	Amount
04/20/2018	USBN 54 K	543(E)	ALERUS RETIREMENT AND BENEFITS	MARCH COBRA ADMIINISTRATION	101-4021-43190,007	20.00
04/27/2018	USBN 54 K	544 (E)	GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEP CARE 04-27-18	101-0000-20431.000	30.83
04/20/2018	USBN 54 K	545 (E)	GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEP CARE 04-20-18	101-0000-20431.000	169.61
03/26/2018	USBN 54	546(E)	U S BANK	DEPOSIT SUPPLIES FROM DELUXE CORP	101-4050-42010.000	417.06
04/24/2018	USBN 54	547 (E)	US BANK/POINT & PAY	MARCH 2018 POINT & PAY	101-4050-44890.036	5.89
	5. 5.	547(瓦)		2018 POINT &	101-4430-44890.048	252.38
	54	547 (E)		MARCH 2018 POINT & PAY	601-4505-44890.051	1,180.22
	54	547(E)		MARCH 2018 POINT & PAY	602-4555-44890.054	1,180.22
						5,114.33
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		5,751.83
GL TOTALS	LS					
101-0000-20431.000	431.000		OTHER MEDICAL COSTS	200.44		
101-4021-43190.007	190.001		COBRA ADMINISTRATION	20.00		
101-4050-42010.000	000.010		SUPPLIES-OFFICE	417.06		
101-4050-44890.036	890.036		CREDIT CARD FEES (FINANCE)	5.89		
101-4410-44890.047	890.047		CREDIT CARD FEES (PLANNING)	2,495.62		
101-4430-44890.048	890.048		CREDIT CARD FEES (BUILDING)	252.38		
601-4505-44890.051	890,051		CREDIT CARD SERVICE (WATER)	1,180.22		
602-4555-44890.054	890.054		CREDIT CARD SERVICE (SEWER)	1,180.22		
			TOTAL	5,751.83		

Status	Open	Open	Open	
Direct Deposit Status	0.00 Open	0.00 Open	0.00 Open	00.0
Physical Check Amount	140.50	45.00	65.00	250.50
Check Gross	140.50	45.00	65.00	250.50
Name	131723 COMMUNITY HEALTH CHARITIES - MN	131724 MINNESOTA ENVIRONMENTAL FUND	131725 UNITED WAY - GREATER TWIN CITIES	Number of Checks: 003
Check Number Name	131723	131724	131725	,
Bank	USBNK	USBNK	USBNK	
Check Date	04/13/2018	04/13/2018	04/13/2018	Totals:

Total Physical Checks: Total Check Stubs: Payroll 4-13-18 Checks #31707-131722 75tal #2,433.40 Total Payroll #164,150:76

Check Date	Bank	Check Number Name	Name	Check Gross	Physical Check Amount	Direct Deposit Status
04/13/2018	USBNK	EFT172	TREASURY, DEPARTMENT OF	57,606.38	57,606.38	0.00 Open
04/13/2018	USBNK	EFT173	EFT173 MINNESOTA CHILD SUPPORT PAYMENT CTR	143.50	143.50	0.00 Open
04/13/2018	USBNK	EFT174	EFT174 ICMA/VANTAGEPOINT TRANSFER-300160	8,531.24	8,531.24	0.00 Open
04/13/2018	USBNK	EFT175	ICMA/VANTAGEPOINT TRANSFER-705197	920.00	920.00	0.00 Open
04/13/2018	USBNK	EFT176	EFT176 COMMISSIONER OF REVENUE- WH TAX	10,127.36	10,127.36	0.00 Open
04/13/2018	USBNK	BET177	PERA COOR	31,899.77	31,899.77	0.00 Open
04/13/2018	USBNK	EFT178	GENESIS EMPLOYEE BENEFITS INC	6,705.00	6,705.00	0.00 Open
Totals:			Number of Checks: 007	115,933.25	115,933.25	00.0

Total Physical Checks: Total Check Stubs:

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Status	Open	Open	Open		
Direct Deposit Status	0.00 Open	0.00 Open	0.00 Open	0.00	
Physical Check Amount	140.50	45.00	65.00	250.50	
Check Gross	140.50	45.00	65.00	250.50	
Name	131733 COMMUNITY HEALTH CHARITIES - MN	131734 MINNESOTA ENVIRONMENTAL FUND	131735 UNITED WAY - GREATER TWIN CITIES	Number of Checks: 003	m
Check Number Name	131733	131734	131735		1 Checks:
Bank	. USBNK	USBNK	USBNK		Total Physical Checks:
Check Date	04/27/2018.	04/27/2018	04/27/2018	Totals:	

Total Check Stubs:

Payroll 4-27-18 Checks # 131726-131732 Total # 727.35 Total Payroll # 165,856.11

Check Date	Bank	Check Number Name	Name	Check Gross	Physical Check Amount	Direct Deposit Status	Status
04/27/2018	USBNK	EFT179	EFT179 TREASURY, DEPARTMENT OF	59,483.99	59,483.99	0.00 Open	Open
04/27/2018	USBNK	EFT180	MINNESOTA CHILD SUPPORT PAYMENT CTR	143.50	143.50	0.00 Open	Open
04/27/2018	USBNK	EFT181	EFT181 ICMA/VANTAGEPOINT TRANSFER-300160	9,352.64	9,352.64	0.00 Open	Open
04/27/2018	USBNK	EFT182	ICMA/VANTAGEPOINT TRANSFER-705197	920.00	920.00	00.00	Open
04/27/2018	USBNK	EFT183	COMMISSIONER OF REVENUE- WH TAX	10,448.98	10,448.98	00.00	Open
04/27/2018	USBNK	EFT184	PERA COOR	32,859.31	32,859.31	00.00	Open
04/27/2018	USBNK	EFT185	PERA COUNCIL	315.50	315.50	00.00	Open
04/27/2018	USBNK	EFT186	GENESIS EMPLOYEE BENEFITS INC	6,630.00	6,630.00	0.00 Open	Open
Totals:			Number of Checks: 008	120,153.92	120,153.92	00.0	

Total Physical Checks:

Total Check Stubs:

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VOUCHER NO.	WAF	RRANT NO.	DATE A	LLOWED _	04 30 2018	IN THE SUM OF \$	1455502.52
CITY OF SHOREVI	EW				Mo. Day Yr.		V W # #
	Payee	RJM CONSTRUC					
	20738 RJM CONSTR 830 BOONE A'	UCTION VENUE NORTH		Purchas Terms	e Order No.		
	MINNEAPOLIS	5, MN 55427		Due Date	e	04/30/2018	
NVOICE DATE INVOICE	E NUMBER	APPROP NUMBER	PRO.		ESCRIPTION		AMOUNT
03/31/2018 752000	8506	439-4380-45910.000		20	15 COMM CTR EX	PAN-ARCHITECT/ENGI	1,455,502.52
					,		
				Vouc	UED DECORD	L ACCT#	
C	ITY OF SHOR	EVIEW		V000	HER RECORD	ACCT#	
	Favor Of						
R	JM CONSTRU	CTION					
Total Amount of V	oucher octions	\$					
Deat							
	<u> </u>						
Total Amount of W	/arrant	\$					
Month of				Total			
hereby certify that the attac ere ordered and received e	hed involce(s), o xcept	r bill(s), is (are) true and cor	rect and th	at the materi	als or services itemiz	ed theron for which charge is	made
	-						
		Mo. Day Y		·	Signature		er/Title
hereby certify that the attac	hed invoice(s), o	r bill(s), is (are) true and co	rrect and I I	nave audited	same in accordance	with IC 5-11-10-1.6.	
		Mo. Day Y	г.		Signature	Office	er/Title

PAGE: 1

VOUCHER NO. CITY OF SHOREVIE		RRANT NO.	DATE ALLO	WED	04 20 2018 Mo. Day Yr.	IN THE SUM OF \$	32612.52
	Payee	RAMSEY COUNT					
!	00569 RAMSEY COU 90 PLATO BLY P.O. BOX 640	VD. W	Т	erms	Order No.		
	ST PAUL, MN	55164-0097		Due Date		04/20/2018	
NVOICE DATE INVOIC 4/05/2018 SHRFL	<u>E NUMBER</u> -001693	APPROP NUMBER 101-4110-43190.000			SCRIPTION NTRACTUAL FEES		AMOUNT 32,612.52
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				Volice	IER RECORD	ACCT#	
C	CITY OF SHOP	REVIEW		VOUCH	HER RECORD	ACCT#	
	Favor C	of .		VOUCH	HER RECORD	ACCT#	
Total Amount of V	Favor C	of		Vouch	HER RECORD	ACCT#	
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Total Amount of V Dedu Total Amount of W Month of ———————————————————————————————————	Favor C RAMSEY CC oucher actions /arrant hed invoice(s),	S S S S S S S S S S S S S S S S S S S	correct and that the	Total			s made
Total Amount of V Dedu Total Amount of W	Favor C RAMSEY CC oucher actions /arrant hed invoice(s), except	State of the state	Yr.	Total ne materia	als or services itemized	theron for which charge is	is made

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VOUCHER NO. CITY OF SHOREVIE	Ų	RRANT NO.	DATE ALLOWE	Mo. Day Yr.	IN THE SUM C	DF\$ 24801.75
		MINNESOTA MET				
	01308 MINNESOTA M CITY OF BLAII FINANCE DEP BLAINE, MN 5	ARTMENT	M Purch Term Due [04/20/2018	
	E NUMBER ARY 2018 ARY 2018	APPROP NUMBER 101-0000-22079.000 101-0000-38420.000	PROJECT	DESCRIPTION DUE TO OTHER OR HOTEL/MOTEL CON		AMOUNT 26,107.11 (1,305.36
			VOI	JCHER RECORD	ACCT#	
c	ITY OF SHORE	EVIEW	VOI	JCHER RECORD	ACCT#	
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VOUCHER NO.	WARRANT NO.	DATE ALLOWED	05 01 2018 Mo. Day Yr.	IN THE SUM OF S	
CITY OF SHOREVIEW	MEDIOA				V W # #
	ayee MEDICA				
1	CA	Purchase C Terms Due Date	Order No.	05/01/2018	
NVOICE DATE INVOICE NUI		IDDO FOT IDEO	ODIOTION		
14/12/2018 C0045189249 14/12/2018 C0045189249	101-0000-20410.000	HOS	CRIPTION P/MED WITHHOL I,LIF,DENT/COBR/		53,577.37 1,584.36
		VOUCHE	R RECORD	ACCT#	
CITY OF	- SHOREVIEW	VOUCHE	R RECORD	ACCT#	
	SHOREVIEW	VOUCHE	R RECORD	ACCT#	
F		VOUCHE	R RECORD	ACCT#	
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Total Amount of Voucher Deductions Total Amount of Warrant Month of ereby certify that the attached invo	spice(s), or bill(s), is (are) true and contact the spice (s).	Total rrect and that the materials	or services Itemized	theron for which charge	
Total Amount of Voucher Deductions Total Amount of Warrant Month of	avor Of //EDICA \$ \$ \$ //	Total rrect and that the materials	or services Itemized	theron for which charge	is made

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VOUCHER NO.	WAF	RRANT NO.	DATE A	LLOWED _	04 26 2018	IN THE SUM OF	= \$ 21222.58
CITY OF SHOREVII	≣W				Mo. Day Yr.		V W # #
	Payee	FORD OF HIBBIN					
	20849 FORD OF HIBE 2627 13TH AVI HIBBING, MN	₫		Purchase Terms Due Date	e Order No.	04/26/2018	
INVOICE DATE INVOIC 04/10/2018 SHORE	E NUMBER 18-101	APPROP NUMBER 701-4650-45800.000	[PROJ	ECT DE	SCRIPTION		AMOUNT
			,	MOLICE	HER RECORD	ACCT#	
C	ITY OF SHORE	VIEW		VOOCI	IERREGORD	ACCI#	
	Favor Of FORD OF HIBI	BING					
Total Amount of Vo		\$					
Total Amount of Wa		\$		Total			
hereby certify that the attach ere ordered and received ex	ed invoice(s), or cept	bill(s), is (are) true and com	ect and tha	t the materia	ls or services itemized	theron for which charg	e is made
nereby certify that the attach	ed invoice(s), or	Mo. Day Yr		ave audited s	Signature ame in accordance wi		officer/Title
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Payee

01901

0899-003215399

VENDOR#

04/25/2018

REPUBLIC SERVI

210-4275-43190.000

REPUBLIC SERVICES INC #899

ACCOUNTS PAYABLE VOUCHER

PAGE:

32,343.30

	ACCO	UNIS PAYABLE V	OUCHER		PAGE: 1	
VOUCHER NO.	WARRANT NO.	DATE ALLOWED	05 15 2018	IN THE SUM OF \$	32343.30	
CITY OF SHOREVIEW			Mo. Day Yr.		V	W
OH OHOKEVIEW					#	#

Purchase Order No.

CONTRACTUAL FEES

PO BOX 9001154

LOUISVILLE, KY 40290-1154

Due Date

05/15/2018

INVOICE DATE INVOICE NUMBER | APPROP NUMBER | PROJECT | DESCRIPTION | AMOUNT

CITY OF SHOREVIEW									
Fav	or Of								
REPUBLIC SEF	REPUBLIC SERVICES INC #899								
Total Amount of Voucher Deductions	\$								
Total Amount of Warrant Month of	\$								

VOUCHER RECORD	ACCT#	
		••••

Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

	Mo. Day Yr.	Signature	Officer/Title
I hereby certify that the attached invoice(s), or bill(s), is (a	re) true and correct and I	have audited same in accordance with IC 5-11	10-1.6.
	Mo. Day Yr.	Signature	Officer/Title

Board/Council Members

PROPOSED MOTION

MOVED BY COUNCILM	EMBER			
SECONDED BY COUNC	ILMEMBER			
to authorize Sanitary Sewe Lakes for utility service co			the City of Lino	
	ROLL CALL:	AYES	NAYS	
	DENKINGER		·	
	JOHNSON			
	QUIGLEY			
	SPRINGHORN	Additional and an additional and a second an		
	MADTINI			

REGULAR COUNCIL MEETING MAY 7, 2018

TO: MAYOR, CITY COUNCIL AND CITY MANAGER

FROM: MARK J. MALONEY PE, PUBLIC WORKS DIRECTOR

DATE: MAY 3, 2018

SUBJECT: SANITARY SEWER AND WATERMAIN AGREEMENT FOR

SERVICE TO 465 ASH STREET (LINO LAKES)

City staff has been working with the City of Lino Lakes concerning a residential property along the north side of County Road J near the intersection with Turtle Lake Road. The property owner there seeks to remodel an existing home that uses a private well and has a failing septic system. Given that the City of Lino Lakes doesn't have immediate plans to extend their own public utility systems to that area for the foreseeable future, Shoreview was approached concerning the possibility of the property being served through our sanitary sewer and watermain systems.

In general, staff carefully analyzes these requests that involve properties outside of our city limits. There can be a number of complications that arise from attempting to serve properties and/or establish customer relationships outside of Shoreview e.g. property inspections, unpaid bill collections, etc. In this case, staff is supportive of the idea of serving 465 Ash Street (Co. Rd. J) because it would result in the elimination of a failing septic system near our border in an area sensitive to shallow groundwater contamination.

The Agreement ultimately negotiated between Shoreview and Lino Lakes is highlighted by:

- It is agreed that the property will not be subdivided while connected to Shoreview's utility systems.
- The property is required to pay Shoreview sewer and water connection charges in lieu of special assessments and includes trunk facility and permit/inspection charges.
- The property will be required to observe all of Shoreview water use restrictions, and those will be enforced by the City of Lino Lakes.
- The property will use a Shoreview-spec water meter. We will read the meter via radio when in the area performing normal reads for Shoreview customers. Lino Lakes will investigate and maintain this meter in the event of reading errors.
- The City of Lino Lakes is responsible for monitoring and enforcing any illegal sump pump or foundation drain discharges on this property.
- Utility bills for this address will identify the City of Lino Lakes as the customer, similar to the pattern established with recent water extension to the City of North Oaks. We are specifically not establishing a utility account and/or customer service relationships with individual residents outside of our community.

The City of Lino Lakes authorized the execution of the agreement on April 23, 2018. A copy is attached for reference.

RECOMMENDATION

It is recommended that the City Council authorize the Sanitary Sewer and Watermain Agreement with the City of Lino Lakes for utility service connections to 465 Ash Street.

JOINT POWERS AGREEMENT SANITARY SEWER AND WATERMAIN SERVICE AGREEMENT IN THE CITIES OF LINO LAKES, MN AND SHOREVIEW, MN

THIS AGREEMENT is made and entered into this _ day of ________, 2018 by and between the City of Lino Lakes, 600 Town Center Parkway, Lino Lakes, MN 55014, and the City of Shoreview, 4600 Victoria Street North, Shoreview, MN 55126.

WITNESSETH

WHEREAS, Ash Street (CR J/CSAH 32) is a border road between the Cities of Lino Lakes and the City of Shoreview. Ash Street (CR J/CSAH 32) is a County Road under the jurisdiction of Anoka County and Ramsey County; and

WHEREAS, the City of Lino Lakes does not currently have municipal utilities available along the 400 block of Ash Street (CR J/CSAH 32). The City of Shoreview has municipal utilities along the south side of Ash Street (CR J/CSAH 32); and

WHEREAS, the Individual Subsurface Treatment System of the property at 465 Ash Street, Lino Lakes, MN is failing; and

WHEREAS, the property owner at 465 Ash Street, Lino Lakes, MN has requested to connect to the City of Shoreview's municipal utilities; and

WHEREAS, Lino Lakes represents that only 465 Ash Street, Lino Lakes, MN would be connected to the City of Shoreview's municipal system under this agreement. This area of Lino Lakes is planned to be served in utility service Stage 2A (2020-2025) as outlined in the City of Lino Lake's 2030 Comprehensive Plan. Upon extension of Lino Lake's municipal utilities this property will be required to connect to the Lino Lakes system; and

WHEREAS, the property of 465 Ash Street, Lino Lakes, MN shall not be subdivided while connected to the City of Shoreview's municipal system; and

WHEREAS, the parties agree that it is the responsibility of the property owner to pay the City of Shoreview's utility connection fees, and obtain required permits from regulatory agencies for the construction of service; and

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the state to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

I. CONDITIONS

The property owner of 465 Ash Street, Lino Lakes, MN shall observe the City of Shoreview's water use restrictions, currently odd/even with a mid-day ban. In the event that these are violated, the City of Lino Lakes is required to enforce on the City of Shoreviews behalf.

Sanitary sewer service backup due to the lack of maintenance of the private sanitary sewer service shall be the responsibility of the property owner of 465 Ash Street, Lino Lakes, MN and addressed by the City of Lino Lakes.

Inflow and Infiltration from illegal sump pump and foundation drain discharges shall be monitored and enforced by the City of Lino Lakes, and at the City of Shoreview's request.

The new water service shall be Shoreview-spec radio read meters (Badger/Orion). The City of Lino Lakes shall maintain these meters in the event of reading errors.

II. PERMITS AND FEES

The property owner of 465 Ash Street, Lino Lakes, MN shall obtain a permit from the City of Shoreview and pay connection fees:

Water	
Water fees in lieu of an assessment	92' X \$33.33/ft \$ 3,066.36
Trunk Facility Charge	92' X \$ 7.75/ft \$ 713.00
Connection Charge	\$ 275.00
Water Meter with Tax	\$ 271.03
Permit/Inspection	<u>\$ 61.00</u>
Total Shoreview Water Connection Fees	\$ 4,386.39
Sewer	
Water fees in lieu of an assessment	92' X \$25.23/ft \$ 2,321.16
Connection Charge	\$ 275.00
Permit/Inspection	\$ 61.00
	0.0.657.46
Total Shoreview Sewer Connection Fees	\$ 2,657.16

III. USE CHARGES

Water - The City of Lino Lakes shall be responsible for installing, maintaining and reading the water meter. Water usage data shall be collected and forwarded to the Shoreview City Manager in accordance with a schedule approved by the Shoreview City Manager which will enable the City of Shoreview to submit a quarterly water use statement to the City of Lino Lakes as hereinafter provided. The Shoreview City Manager shall have the authority to randomly sample water usage data by reading the meter. The City of Lino Lakes shall pay the City of Shoreview the total of the individual water use charges as computed pursuant to Shoreview Code 501.080 and amendments thereto. A quarterly statement for the total water use charge shall be mailed to the City of Lino Lakes within a reasonable time. The statement shall be due and payable within one month of billing.

<u>Sanitary Sewer</u> - The City of Lino Lakes shall pay the City of Shoreview the total of the individual sanitary sewer use charges for each dwelling as computed pursuant to the City of Shoreview code 502.070 and amendments thereto. A quarterly statement for the total sanitary sewer use charge

shall be mailed to the City of Lino Lakes within a reasonable time. The statement shall be due and payable within one month of billing.

IV. TERMINATION

This Agreement may be terminated by the City of Shoreview if the City of Lino Lakes or the resident at 465 Ash Steet Lino Lakes, MN violates the terms of the agreement or the provisions of Shoreview Code Chapers 500 and amendments thereto. The City of Lino Lakes may terminate this agreement upon serving written notice to the City of Shoreview of its intention to terminate. Upon termination of this agreement the City of Lino Lakes, at its cost and pursuant to plans approved by the City of Shoreview City Manager, shall disconnect the City of Lino Lakes utility service connection from the City of Shoreview utilities.

XI. <u>INDEMNIFICATION</u>

To the extent allowed by law, the City of Shoreview and the City of Lino Lakes mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement, except any claims, losses, costs, expenses or damages resulting from the other party's negligence or willful misconduct.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates

written below. CITY OF/LINO LAKE CITY OF SHOREVIEW By: By:_ Jeff Reinert Sandy Martin Mayor Mayor Dated: april 23, 2018 Dated: **ATTEST** Julie Bartell Terry Schwerm City Clerk City Manager Dated: april 23, 2018 Dated:

PROPOSED MOTION

MOTION BY CO	UNCILMEMBER		
SECONDED BY	COUNCILMEMB	ER	•
	endment to the City a fee structure for o	•	nent with NeighborWorks tation services.
ROLL CALL:	AYES	NAYS	
Denkinger			
Johnson			
Quigley		W-04	
Springhorn			
Martin	+		

Regular City Council Meeting May 7, 2018 TO:

Mayor, City Council, and City Manager

FROM:

Kathleen Castle, City Planner

DATE:

May 3, 2018

SUBJECT:

Contract Amendment - Neighbor Works, Shoreview Home Loan Program

INTRODUCTION

The City has executed a contract with NeighborWorks Home Partners to provide housing consultation services and administer the City's existing Home Improvement Loan Program. The current loan program is now available to residents who are looking at funding sources for needed home repairs.

Staff has continued discussions with NeighborWorks on modifications or changes to this loan program that better support the City's housing related goals and increase availability and use. NeighborWorks has also reviewed the City's request for construction consultation services and has prepared a proposal for the EDA's consideration.

CONSTRUCTION CONSULTATION SERVICES

The City's contract with the Greater Metropolitan Housing Corporation's Housing Resource Center included construction consultation services. These services included assisting residents who were considering home improvement projects and repairs. This included property visits, meeting with homeowners and potential contractors, suggesting alternatives for rehabilitation, educating and assisting homeowners on the construction bid process, and following up on the construction progress and work completed. Costs for this service were included in the City's annual contract fee of \$12,000.

During the process of choosing a new agency to provide housing services and loan administration to replace the Housing Resource Center, the EDA determined it was important to continue to offer construction consulting services for our residents. NeighborWorks reviewed the services previously provided and the number of consultation services received by residents and is proposing fee structure that combines a flat fee with an hourly fee. A monthly flat fee of \$300.00 would be charged and cover unlimited phone or drop in consultation services. For site visits, preparation of bids/scope of work and inspections, an hourly fee of \$50 is proposed.

When compared with the previous GMHC contract, this fee structure is comparable. The base annual fee for the phone/drop-ins is \$3,600. Estimating approximately 60 site visits per year at

2.5 hours each, the annual cost for these services would be \$7,500. The total annual cost for these services would then be about \$11,100. This could change depending on the number of site visits and scope of services prepared. NeighborWorks believes that they will be able to respond to many resident questions and offer helpful advice over the phone, thereby limiting the number of on-site visits and associated cost to the City.

Staff is supportive of the proposed fee structure entering into an annual contract with NeighborWorks for these services. The costs could then be reviewed next year prior to executing a new contract.

EDA REVIEW

The EDA reviewed the proposed fee schedule at their March meeting and supported the fees as proposed. The EDA indicated that the construction consultation services is an important service for our residents and appreciated NeighborWorks approach by using phone consultations as a preferred method and conducting site visits as needed.

RECOMMENDATION

Staff is presenting a contract amendment to the City Council that addresses construction consultation fees for NeighborWorks. This amendment is consistent with the fee structure supported by the EDA and once executed will allow residents to receive construction consultation services.

Attachments

- 1) Loan Administrator Agreement
- 2) Amendment to the Loan Administrator Agreement

LOAN ADMINISTRATOR AGREEMENT

THIS IS AN AGREEMENT entered into the day of Telouary 2018, by and between the THE CITY OF SHOREVIEW, a Minnesota municipal corporation, ("the City"), and NEIGHBORWORKS HOME PARTNERS, a Minnesota non-profit corporation ("Consultant").

RECITALS

- A. The Consultant has agreed to provide certain Services (as defined below) in connection with the City's housing programs.
- B. The City desires to hire the Consultant to render this technical, professional, and marketing assistance in connection with housing programs of the City for the term as set forth in this Agreement.
- C. Consultant is willing to provide such services on the terms and conditions set forth herein.

In consideration of the foregoing recitals and following terms, conditions and mutual promises contained herein, the parties agree as follows:

- 1. <u>Scope of Services</u>. The Consultant shall provide services as follows (the "Services"):
 - a. Administer the City of Shoreview's Programs by:
 - i. Providing information to residents about the Programs, upon request;
 - ii. Receiving and receipting loan applications;
 - iii. Processing, evaluating and underwriting loan applications;
 - iv. Providing homeownership counseling or referring interested parties to HUDcertified counseling agencies;
 - v. Closing loans or coordinating loan closings of qualified applicants with a title company in accordance with the applicable Program;
 - vi. Overseeing the draw process for the funds, including, as necessary, reviewing draws, reviewing the progress of the work and collecting lien waivers and certificates of occupancy. Loan Administrator may, for this purpose, rely on third-party representations and certifications;
 - vii. Providing monthly reports about the number of loans closed, demographic information of borrowers, pending loans and general application activity; and
 - viii. Coordinating the post-close components of the loan transactions with the City's loan Servicer (currently the Community Reinvestment Fund).
 - b. Provide referral and other support for Shoreview residents wishing to pursue financing via the Minnesota Housing Finance Agency.

- c. Serve as a housing resource to Shoreview residents upon request, including provision of information and/or referrals regarding emergency assistance, housing rehabilitation and first time homebuyer options.
- 2. <u>Term.</u> This Agreement shall be in full force and effect from the date of execution and shall continue through <u>December 31, 2018</u>, unless otherwise terminated as set forth below. In addition, should both parties agree the terms and conditions of this agreement may be extended for an additional year period by written acknowledgement signed by both parties on or before November 30, 2018.

3. Compensation.

- a. <u>Loan Administration</u>. For services provided under this Agreement, the City shall pay to the Consultant the following, charged on a monthly basis:
 - 10% (of total loan amount) administration fee for Shoreview's Home Improvement Fund to be paid by the City of Shoreview for all loans closed.
 - ii. City shall pay the Consultant a fee of \$75 for each application that will not close because the applicants have been denied or are no longer pursuing financing through this program.
- 4. <u>Termination</u>. Notwithstanding any other provision hereof to the contrary, this Agreement may be terminated as follows:
 - a. The parties, by mutual written agreement, may terminate this Agreement at any time. Upon termination of this agreement there shall be no other compensation paid to Contractor for work in progress or services performed other than payments already made under the provisions of paragraph 3 herein.
 - b. City may terminate this Agreement upon the breach by Consultant of any of its material covenants contained herein, where such breach shall have continued for a period of thirty (30) days following the receipt by Consultant of a written notice from City, specifying the alleged breach; provided, however, if the nature of a non-monetary breach is such that Consultant cannot reasonably cure same in the thirty (30) day period, Consultant shall not be deemed to be in breach if it commences to cure within the thirty (30) day period, and diligently pursues same to completion within ninety (90) days following receipt by Consultant of such written notice. In the event of termination by City hereunder, Consultant shall be entitled to fees due to the date the notice of breach is sent by the City.
 - c. If Consultant or City (as applicable) (i) files a voluntary petition in bankruptcy (ii) files a voluntary petition for reorganization under any bankruptcy law, statute or regulation or other similar statute or regulation, (iii) is adjudicated a bankrupt, (iv) makes an assignment for the benefit of creditors or applies for or consents to the appointment of a receiver or trustee as part of or in conjunction with a "creditor plan" with respect to any substantial part of its assets, or (v) a receiver or trustee is appointed, or an attachment or execution levied with respect to any substantial part of

its assets, and said appointment is not vacated, or the attachment or execution not released, within sixty (60) days, then this Agreement shall, effective as of such date, without notice or further action by either party, immediately terminate.

d. Consultant may terminate this Agreement upon the breach by City of any of its material covenants contained herein, where such breach shall have continued for a period of thirty (30) days following the receipt by City of a written notice from Consultant, specifying the alleged breach; provided, however, if the nature of a non-monetary breach is such that City cannot reasonably cure same in the thirty (30) day period, City shall not be deemed to be in breach if it commences to cure within the thirty (30) day period, and diligently pursues same to completion within ninety (90) days following receipt by City of such written notice. In the event of termination by Consultant hereunder, Consultant shall be entitled to retain the entire fee under this Agreement.

5. <u>Insurance</u>.

- a. During the term of this Agreement, the Consultant shall obtain and maintain workers compensation, comprehensive general liability, and automobile liability insurance. Comprehensive general liability insurance shall have an aggregate limit of Two Million Dollars (\$2,000,000.00).
- b. Upon request by the City, the Consultant shall provide a certificate or certificates of insurance relating to the insurance required. Such insurance secured by the Contractor shall be issued by insurance companies licensed in Minnesota. The insurance specified may be in a policy or policies of insurance, primary or excess.
- c. Such insurance shall be in force on the date of execution of an Agreement and shall remain continuously in force for the duration of the Agreement.

6. Indemnification.

- a. Notwithstanding anything to the contrary in this Agreement, the CITY, its officers, agents, and employees shall not be liable or responsible in any manner to the Consultant, the Consultant's successors or assigns, the Consultant's subcontractors, or to any other person or persons for any third party claim, demand, damage, or cause of action of any kind, nature, or character, including intentional acts, arising out of or by reason of the performance of this Agreement by Consultant. The Consultant, and the Consultant's successors or assigns, agree to protect, defend and save the CITY, and its officers, agents, and employees, harmless from all third party claims, demands, damages, and causes of action, to the extent caused by the negligence or wrongful acts of Consultant, and the costs, disbursements, and expenses of defending the same, including but not limited to, attorney's fees, consulting services, and other technical, administrative or professional assistance.
- b. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466, or otherwise.

- 7. <u>Assignment</u>. This Agreement shall not be assigned, sublet, or transferred, in whole or in part without the prior written approval of the City.
- 8. <u>Conflict of Interest</u>. The Independent Contractor shall use best efforts to meet all professional obligations to avoid conflicts of interest and appearances of impropriety in representation of the City. In the event of a conflict, the Independent Contractor, with the prior written consent of the City, shall arrange for suitable alternative services.
- 9. <u>Compliance with Laws</u>. The Consultant shall comply with all applicable Federal, State, and local laws, rules, ordinances, and regulations at all times and in the performance of the services pursuant to this Agreement.
- 10. <u>Notices</u>. Any notices permitted or required by this Agreement shall be deemed given when personally delivered or upon deposit in the United States mail, postage fully prepaid, certified, return receipt requested, addressed to:

Consultant:

NeighborWorks Home Partners

533 Dale Street North St. Paul, MN 55103

City:

City of Shoreview

4600 Victoria Street North Shoreview, MN 55126

Or such other address as either party may provide to the other by notice given in accordance with this provision.

- 11. Entire Agreement. This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between the City and the Consultant, and supersedes any other written or oral agreements between the City and the Consultant. This Agreement can only be modified in writing signed by the City and the Consultant.
- 12. Third Party Rights. The parties to this Agreement do not intend to confer on any third party any rights under this Agreement.
- 13. <u>Counterparts</u>. This Agreement may be signed in one or more counterparts but all of which taken together shall constitute one instrument.
- 14. Choice of Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

- 15. <u>Data Practices Act Compliance</u>. Data provided to the Consultant or created by the Consultant under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, as amended.
- 16. <u>Agreement Not Exclusive</u>. The City retains the right to hire other housing program consultants, in the City's sole discretion.
- 17. Records Availability and Retention. The Contractor agrees that the City or any of their duly authorized representatives at any time during the normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Contractor and invoice transactions relating to this Agreement. Contractor agrees to maintain these records for a period of three (3) years from the date of termination of this Agreement. The City can, at the City's expense obtain copies of any of the Contractor's records relevant to this Agreement.
- 18. <u>Nondiscrimination</u>. During the performance of this Agreement, the Contractor agrees to the following:

No person shall, on the grounds of race, color religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement on the respective dates indicated below.

CITY OF SHOREVIEW
By: Amus Marto
Its: Mayor
Date: FODTUARY \$, 2018.
By:
Its: City Manager
Date:, 2018.
•
CONSULTANT:
NEIGHBORWORKS HOME PARTNERS
Br
Its: Executive Director
Coho a Da

CITY:

AMENDMENT TO LOAN ADMINISTRATOR AGREEMENT

THIS IS A	N AMENDI	MENT TO TH	IE LOA	AN ADM	INIST	FRATOR AGREEMEN	T entered
into the	day of	, 201	18, by a	nd between	en the	THE CITY OF SHORE	VIEW, a
						NEIGHBORWORKS	
PARTNER	RS, a Minneso	ota non-profit c	orporat	ion ("Cor	ısultar	nt'').	

RECITALS

- A. The Consultant has agreed to provide certain Construction Consultation Services (as defined below) in connection with the City's housing programs.
- B. Consultant is willing to provide such services on the terms and conditions set forth herein.
 - C. Terms of the original Loan Administrator Agreement shall remain in place.

In consideration of the foregoing recitals and following terms, conditions and mutual promises contained herein, the parties agree as follows:

- 1. <u>Scope of Services</u>. The Consultant shall provide construction consultation services. Consultant shall assist Shoreview residents considering housing rehabilitation, including property visits, meeting with homeowners and potential contractors, suggesting alternatives for rehabilitation to homeowners, educating homeowners on the construction bid process, assisting homeowners with evaluating bids and work completed and construction progress. Consultant's staff will visit residences as determined necessary by Consultant.
- 2. <u>Term.</u> This Amendment shall be in full force and effect from the date of execution and shall continue through <u>December 31, 2018</u>, unless otherwise terminated as set forth below. In addition, should both parties agree the terms and conditions of this agreement may be extended for an additional year period by written acknowledgement signed by both parties on or before November 30, 2018.
- 3. <u>Compensation for Construction Consultations</u>. For services provided under this Amendment, the City shall pay to the Consultant the following, charged on a monthly basis:
 - a. City shall pay the Consultant a base monthly fee of \$300.00 for each on-site construction consultation visit commencing on June1, 2018 and continuing through the term of this agreement unless otherwise amended. This base monthly fee shall cover unlimited phone or drop in consultation services.
 - b. City shall pay the Consultant a fee of \$50.00 per hour for site visits, preparation of bids/scope of work and inspections. The Consultant shall bill the City monthly for these services and provide the City with a monthly report detailing the services provided.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Amendment on the respective dates indicated below.

CITY:	
Ву:	
Its: Mayor	
Date:	, 2018.
Ву:	
Its: City Manager	
Date:	, 2018.
CONSULTANT:	
NEIGHBORWORKS HC	OME PARTNERS
Ву:	
Its: Executive Direct	tor
Deter	2010

Proposed Motion

MOVED BY COUNCILMEMBER		
SECONDED BY COUNCILMEME	BER	
from HRA Fund 241 to cover	9, authorizing the making of a ten administrative charges relating to Project), which will be repaid fron ent district.	Tax Increment District
	VOTE: AYES:	NAYS:
	Denkinger	
	Johnson	
•	Quigley	
	Springhorn	·
	Martin	

City Council Meeting May 7, 2018

To: Mayor and City Council Members

From: Tom Simonson

Assistant City Manager and Community Development Director

Date:

May 2, 2018

Re:

Resolution Authorizing Interfund Loan from HRA Fund to TIF District No. 10

Introduction

The City Council is being asked to adopt a resolution that would allow for a temporary interfund loan from the HRA Fund 241 to cover administrative charges relating to Tax Increment District No. 10 (Elevage-The McMillan Project), which will be repaid once the district generates tax increment revenue.

Discussion

The City is charged annual administrative fees from Ramsey County for each of our tax increment financing districts. Typically these fees are paid through the administrative funds the City retains for our TIF Districts from the increment proceeds to cover such costs. In the case of TIF District No. 10, established to assist with The McMillan mixed-used redevelopment project that is currently under construction at Rice Street near I-694, the administrative fees the City has been assessed from the County have to be paid prior to tax increment being generated from the development. Therefore, it is being recommended that the City pay these administrative charges through the HRA Fund 241 through a temporary loan which will be fully reimbursed once TIF District No. 10 begins to provide tax increment revenues. It is estimated that no more than \$5,000 will need to be temporarily loaned through the HRA Fund to cover the projected TIF administrative charges from the County.

In accordance with State Statutes, the City must publicly declare by resolution our intent to utilize a temporary interfund loan through the HRA to be repaid from the future tax increment financing proceeds from TIF District No. 10.

Attached for consideration is proposed Resolution No. 18-29, which grants authorization to make this interfund loan and outlines the terms of the repayment from TIF District No. 10 back to the HRA Fund 241.

Recommendation

Staff recommends the City Council adopt Resolution No. 18-29, authorizing the making of a temporary interfund loan from HRA Fund 241 to cover administrative charges relating to Tax Increment District No. 10 (Elevage-The McMillan Project), which will be repaid from future tax increment revenues from said tax increment district.

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF SHOREVIEW, MINNESOTA HELD MAY 7, 2018

*	*	*	*	*	*	*	*	*	*	*	*	*	
Pursu	ant to	due ca	ll and n	otice th	nereof,	a meet	ing of th	e City	Council	of the (City of	Shorev	iew,
Minn 7:00 բ		was dul	y called	d and h	eld at t	he Sho	review (City Ha	ll in said	d City o	n May	7, 201	.8 at
The fo	ollowir	ng mem	bers we	ere pres	ent:								
And t	he foll	owing n	nembei	s were	absent:								
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*	*	*	*	*	*	*	*	*	*	*	*	*	
					CIT	Y OF SH	OREVIE'	w					

RESOLUTION NO. 18-29

COUNTY OF RAMSEY
STATE OF MINNESOTA

A RESOLUTION AUTHORIZING THE MAKING OF A TEMPORARY LOAN FROM HRA FUND 241 TO COVER ADMINISTRATIVE CHARGES RELATING TO TAX INCREMENT DISTRICT NO. 10 ("THE MCMILLAN PROJECT") TO BE REPAID FROM FUTURE TAX INCREMENT GENERATED SAID TAX INCREMENT DISTRICT

WHEREAS, the City of Shoreview (the "City") created a new tax increment financing district (the "District") pursuant to <u>Minnesota Statutes</u>, Sections 469.174 to 469.179; and

WHEREAS, said Tax Increment Financing District No. 10 was established to assist with the mixed-use redevelopment the McMillan (the "Project"); and

WHEREAS, the City is assessed administrative charges from Ramsey County annually for all active tax increment financing districts; and

WHEREAS, the City has incurred administrative charges from the County relating to Tax Increment Financing District No. 10, but prior to District No. 10 generating tax increment proceeds; and

WHEREAS, Minnesota Statutes, section 469.178, subd. 7, authorizes a municipality to make loans to a tax increment district to finance qualified expenditures and to repay such loans with tax increment from the benefited district; and

WHEREAS, the City desires by this resolution to document the making of the loan from the HRA Fund 241 to TIF District No. 10 and to express the terms and conditions of the loan.

NOW, THEREFORE, be it hereby resolved by the City Council of the City of Shoreview as follows:

- 1. The maximum principal amount of the loan to be made by the HRA to the District is \$5,000.00 (Five Thousand Dollars). The City Manager may authorize advances of monies from time to time to pay the costs of the activities described above.
- 2. Interest shall be payable on the outstanding principal amount of the loan from the date of each advance of the loan at the average annual rate on the City's investment pool up to the maximum rate of interest allowed under <u>Minnesota Statutes</u>, section 469.178, subd. 7, which is the greater of the rates specified under <u>Minnesota Statutes</u>, Section 270.75 and Section 549.09. The interest rate will, without further action by the City, be adjusted on January 1 of each year to reflect the greater of the rate specified under <u>Minnesota Statutes</u>, Section 270.75 and Section 549.09 in effect for that calendar year.
- 3. The term of the loan shall be until the earlier of the following: (i) when the principal amount of the loan and all accrued interest thereon has been paid in full; or (ii) when the City is longer receiving tax increment from the District. The loan shall be repayable solely from tax increment generated from the District.

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* * * * * * * * * * * * *

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 7th day of May, 2018, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates a resolution authorizing, authorizing the making of a temporary loan of existing funds from HRA Fund 241 for administrative charges from Ramsey County relating to Tax Increment Financing District No. 10, to be repaid from future tax increment resources generated from said tax increment district.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 8th day of May, 2018.

Terry C. Schwerm, City Manager

5

PROPOSED MOTION

MOVED BY COUNCILMEMBER
SECONDED BY COUNCILMEMBER
to approve Ordinance No. 964 amending Mayor and Council salaries effective
January 1, 2019.
ROLL CALL: AYESNAYS
DENKINGER
JOHNSON QUIGLEY
QUIGLEY SPRINGHORN
MARTIN

Regular Council Meeting May 7, 2018

v:\word\wage\CCSalary2019-2020

Memorandum

To:

Mayor and City Council

From:

Laurie D. Elliott, Human Resources Director

Date:

April 23, 2018

Re:

Discussion Regarding Council Salaries

Introduction and Background

State law requires that compensation adjustments for elected officials be done prior to the election this year and that any adjustment cannot be effective until the following year. The last time the salary for the Mayor and Council members was increased was January 1, 2017.

In September 1998, the Council adopted a policy that established guidelines for adjustments to Council salaries. These guidelines indicate:

- 1) That adjustments to Council salaries should occur every two years;
- 2) That the adjustment should be by an amount equal to the cost of living adjustment provided for employees in that year;
- 3) That Council salaries should be within 10% of other similar sized cities (populations from 20,000 to 50,000).

Discussion

Currently, the Mayor's salary is \$795 per month. A review of similar sized cities shows that the average mayor salary is \$884 per month. Shoreview's current Mayor compensation is 10.15% below the average. A 3% adjustment to the Mayor salary would bring the compensation level up to \$819 per month, which is within the 10% range of the average compensation at similar sized cities.

Currently, the Council's salary is \$590 per month. A review of similar sized cities shows that the average council salary is \$661 per month. Shoreview's current Council compensation is 10.82% below the average. A 3% adjustment to the Council salaries would bring the compensation level up to \$608 per month, which is within the 10% range of the average compensation at similar sized cities.

Information regarding Council compensation levels at other cities and the Council policy are attached.

Recommendation

Based on the Council policy regarding salary adjustments, it is recommended that the Council approve Ordinance 964 amending Mayor and Council salaries effective January 1, 2019.

STATE OF MINNESOTA COUNTY OF RAMSEY CITY OF SHOREVIEW

ORDINANCE NO. 964

AN ORDINANCE AMENDING MAYOR AND COUNCIL SALARIES

The Shoreview (City Council	ordinates	that Section	302.010(A)	and 302.010(B)	of the
Shoreview Muni	icipal Code is	s amended	l to read as f	ollows:		

302.01. <u>Compensation</u> . The Mayor and Councilmembers of the City of Shoreview shall be compensated as follows:
(A) As of January 1, 2019, the salary of the Mayor shall be Eight Hundred and Nineteen dollars (\$819) per month.
(B) As of January 1, 2019, the salaries of Shoreview City Council members shall be Six Hundred and Eight dollars (\$608) per month.
Adoption Date. Passed by the City Council of the City of Shoreview on the 7th day of May 2018.
Effective Date. This ordinance shall become effective upon passage and following publication in the City's official newspaper.
Publication Date: Published on the day of, 2018.

Sandra C. Martin, Mayor

SEAL

Comparison of Mayor and Council Salaries (Using cities with populations from 20,000 to 50,000) April 2018

•	City	Population	ľ	Mayor	(Council	
1	Edina	49,596	\$	13,757	\$	10,944	
2	Apple Valley	49,376		12,384		8,868	
3	St. Louis Park	46,293		12,797		7,384	
4	Shakopee	41,123		15,000		7,500	
5	Maplewood	37,755		13,843		12,184	
6	Roseville	35,244		9,300		7,020	
7	Cottage Grove	34,502		10,848		8,172	
8	Richfield	33,859		10,379		8,070	
9	Andover	31,298		9,500		7,500	
10	Brooklyn Center	30,104		12,325		9,436	
11	Fridley	28,547		10,689		7,762	
12	Savage	27,567		10,000		7,500	
13	Prior Lake	25,049		9,420		7,440	
14	Ramsey	24,935		8,000	6,000		
15	White Bear Lake	24,734		9,600	7,500		
16	Chanhassen	24,432		9,000		7,200	
17	Chaska	24,177		8,208		6,948	
18	Champlin	23,934		9,550		6,610	
19	Rosemount	23,000		. 9,200		7,000	
20	Hastings	22,491		8,400		7,200	
21	New Brighton	22,321		8,600		7,000	
22	Crystal	22,151		10,620		8,170	
23	Lino Lakes	21,200		6,854		5,483	
24	New Hope	20,718		12,646		9,236	
25	South St. Paul	20,405	-	12,300		8,700	
26	Golden Valley	20,312	12,825		9,598		
	Annual Average	29,428	\$	10,617	\$	7,939	
	Monthly Average	,	\$	885	\$	662	
Aristoli							
				<u>-</u>			
	Shoreview Current			\$9,540		\$7,080	
	Percent Difference	·		-10.15%		-10.82%	
	Value of 3% increase			\$9,826		\$7,292	
				\$9,820 \$819		\$608	
	Monthly Average			-7.45%		-8.15%	
	Percent Difference*			-1.45%		-0.1370	

^{*}A 3% increase falls within 10% of the average salaries, as established by Council guidelines. h:\excel\CCSalaryCompare

MAYOR AND CITY COUNCIL SALARIES

PURPOSE: The purpose of this policy is to establish guidelines for adjustments to the salaries of the Mayor and City Councilmembers.

Policy: It is the intent of the Shoreview City Council to establish a salary for the Mayor and City Councilmembers that is at or near the average of other cities of similar size in the Twin Cities metropolitan area. Therefore, the salary for the Mayor and Councilmembers in Shoreview will be within 10% of the average salaries of similar cities in the metropolitan area (Similar cities are suburban cities with population between 20,000 and 50,000).

To insure that the Mayor and City Councilmember salaries stay near the average and to provide regular adjustments to the salary and avoid one time large increases to these salaries, the City Council will adopt regular salary adjustments every other year in accordance with State law. These increases will equal the cost of living adjustment approved for City staff in the year that the adjustment is made. This will provide for salary adjustments that are approximately one-half the rate of the cost-of-living. If either the Mayor or Councilmember salaries exceed the average salary of other similar suburban communities, a salary adjustment would not be adopted.

Beginning in January 2015, the Mayor will receive \$779 per month and Councilmembers will be compensated at the rate of \$578 per month.

PROPOSED MOTION

MOVED BY COUNCILMEMBER					
SECONDED BY COUNCILMEMBER					
To adopt proposed Ordinance No. 9	63, amending S	Section	706, To	bacco P	roducts.
	ROLL CALL:	AYES		NAYS	
	DENKINGER				
	JOHNSON				
	QUIGLEY				
	SPRINGHORN				
	MARTIN				

TO:

Mayor and City Council

FROM:

Renee Eisenbeisz, Assistant to the City Manager

DATE:

April 25, 2018

SUBJECT:

Ordinance Amendment – Section 706, Tobacco Products

INTRODUCTION

The City Council is being asked to consider the adoption of Ordinance No. 963 to increase the purchase age for tobacco from 18 to 21.

BACKGROUND

During the past year, five Minnesota cities, Edina, Bloomington, Plymouth, St. Louis Park, and North Mankato have adopted ordinances to raise the legal age to purchase tobacco from 18 to 21. They have joined more than 290 cities and 5 states around the country that have increased the age for tobacco sales.

The City Council recently met with representatives from the Association for Nonsmokers-Minnesota (ANSR) to discuss the potential for a bill that was introduced during the 2018 Legislative Session and options the City could take to further their commitment to reduce youth access to tobacco. Below is some information that was discussed at the March meeting.

- According to the Minnesota Department of Health's 2017 Minnesota Youth Tobacco Survey, youth tobacco use has increased for the first time in 17 years. This is largely due to e-cigarettes.
- 95% of current adult smokers started before they were 21
- About 59% of 18-19 year olds have been asked to buy cigarettes for someone younger.
- Smoking causes over \$3.2 billion in excess medical costs in Minnesota annually (\$262.7 million in Ramsey County)
- According to a report from Minnesota Medicine, increasing the purchase age from 18 to 21 for tobacco could prevent 30,000 youth from becoming smokers within the next 15 years.
- It's estimated that 18-20 year olds make up roughly 2-4% of the tobacco market so retailers should not see a large loss from tobacco sales.

After learning that the proposed State bill would most likely not advance this session and discussing the above information, the City Council felt it was an important step for the City to be a leader in this initiative. The Council directed staff to bring an ordinance forward for consideration at a future meeting.

The proposed ordinance amends each section that addresses the legal purchasing age to increase it from 18 to 21 and removes language regarding illegal possession, use and procurement. ANSR recommended removing this language because it has not been proven to

be effective at preventing youth use. The City is still covered under the State law that prohibits, smoking under the age of 18. The effective date of the ordinance is July 1, 2018.

Since the March meeting, staff have heard that Falcon Heights, Roseville, and Minneapolis City Councils will also be considering similar ordinances. Additionally, staff notified the ten licensees of the proposed ordinance and brought it forward to the Economic Development Commission for comments. At their April 24th meeting, the EDC heard from two licensees in Shoreview. The licensees and EDC are opposed to the ordinance for the following reasons:

- Raising the age will have an economic impact on the licensees and place them at a competitive disadvantage to retailers in other cities.
- If other cities don't pass similar ordinances, 18-20 year olds will travel to retailers in those cities to purchase tobacco and ancillary items such as gas, beverages, and food and it will not reduce youth access.
- The age should be increased at a State level, not a local level.

The EDC approved a motion recommending that the City Council not change the legal age for purchasing tobacco products on a 7 to 1 vote. The draft minutes from the April 24th meeting are attached.

The City has received a number of letters expressing support of the proposed ordinance, which are included with this report. Also provided for review are two correspondences expressing opposition to the proposed amendment. One letter of opposition is from the owner of the Circle K Shell store located at 5979 Rice Creek Parkway. He was also in attendance at the EDC meeting. The Twin Cities North Chamber of Commerce has also submitted a resolution adopted by their board opposing the increase to the legal age for purchasing tobacco products.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council adopt Ordinance No. 963 amending Section 706 to raise the legal purchasing age for tobacco from 18 to 21 effective July 1, 2018.

CITY OF SHOREVIEW

ORDINANCE NO. 963

AN ORDINANCE OF THE CITY OF SHOREVIEW, MINNESOTA, AMENDING SECTION 706, TOBACCO PRODUCTS

The Shoreview City Council ordains that Section 706 of the Shoreview Municipal Code is amended to read as follows:

706 Tobacco Products

- Purpose and Intent. The purpose of this ordinance is to regulate the sale or procurement, 706.010 possession and use of tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products for the purpose of enforcing and furthering existing laws, to protect minors and young adults against the serious effects associated with the illegal initiation and use of tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products, and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in Minn. Stat. § 144.391, as it may be amended from time to time. In making these findings, the City Council accepts the conclusions and recommendations of the U.S. Surgeon General reports, "The Health Consequences of Smoking—50 Years of Progress" (2014) and "Preventing Tobacco Use Among Youth and Young Adults" (2012); the Center for Disease Control in their studies, "Tobacco Use Among Middle and High School Students - United States, 2011-2015," and "Selected Cigarette Smoking Initiation and Quitting Behaviors Among High School Students, United States, 1997," and of the following medical professionals in these medical journals: Xin Xu et al., Annual Healthcare Spending Attributable to Cigarette Smoking: An Update, Am. J. Prev. Med. 48(3): 326-33 (Mar. 2015); Giovino GA, "Epidemiology of Tobacco Use in the United States," Oncogene (2002) 21, 7326-40; Khuder SA, et al., "Age at Smoking Onset and its Effect on Smoking Cessation," Addictive Behavior 24(5):673-7, September-October 1999; D'Avanzo B, et al., "Age at Starting Smoking and Number of Cigarettes Smoked," Annals of Epidemiology 4(6):455-59, November 1994; Chen, J & Millar, WJ, "Age of Smoking Initiation: Implications for Quitting," Health Reports 9(4):39-46, Spring 1998; Everett SA, et al., "Initiation of Cigarette Smoking and Subsequent Smoking Behavior Among U.S. High School Students," Preventive Medicine, 29(5):327-33, November 1999, copies of which are adopted by reference.
- 706.020 <u>Definitions.</u> Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
 - (A) Compliance Checks. The system the city uses to investigate and ensure that those authorized to sell tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products are following and complying with the requirements of this ordinance. Compliance checks shall involve the use of persons under the age of 21 minors as authorized by this ordinance. Compliance checks shall also mean the use of minors persons under the age of 21 who purchase or attempt to purchase tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products for educational, research, and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of investigating or enforcing appropriate federal, state or local laws and regulations relating to

tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery devices.

- (B) Electronic Delivery Device. Any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.
- (C) Flavored Product. Any tobacco product, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product that contains a taste or smell, other than the taste or smell of tobacco, menthol, mint, or wintergreen, that is distinguishable by an ordinary consumer either prior to or during the consumption of the tobacco product, electronic delivery device, or nicotine or lobelia delivery device, including, but not limited to, any taste or smell relating to chocolate, cocoa, vanilla, honey, fruit, or any candy, dessert, alcoholic beverage, herb, or spice. A public statement or claim, whether express or implied, made or disseminated by the manufacturer of a tobacco product, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product, or by any person authorized or permitted by the manufacturer to make or disseminate public statements concerning such product or device, that the product or device has or produces a taste or smell other than tobacco, menthol, mint, or wintergreen, shall constitute presumptive evidence that the product or device is a flavored product.
 - (D) <u>Individually Packaged</u>. The practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include but not be limited to single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this definition shall not be considered individually packaged.
- (ED) Indoor Area. All space between a floor and a ceiling that is bounded by walls, doorways, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent.
- (FE) <u>Loosies</u>. The common term used to refer to a single or individually packaged cigarette or any other tobacco product that has been removed from its packaging and sold individuallyoffered for sale. The term "loosies" does not include individual cigars with a retail price, before any sales taxes, of more than \$2.00 per cigar.
- (F) Minor. Any natural person who has not yet reached the age of 18 years.
- (G) <u>Moveable Place of Business</u>. Any form of business operated out of a truck, van, automobile or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.
- (H) <u>Nicotine or Lobelia Delivery Products</u>. Any product containing or delivering nicotine or

lobelia intended for human consumption, or any part of such a product, that is not tobacco or an electronic delivery device as defined in this section. Nicotine or lobelia delivery products does not include any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or for other medical purposes and is being marketed and sold solely for that approved purpose.

- (I) Retail Establishment. Any place of business where tobacco, tobacco products, tobaccorelated devices, or delivery devices are available for sale to the general public. The phrase shall include but not be limited to grocery stores, convenience stores, restaurants, and drug stores.
- (J) <u>Sale</u>. Any transfer of goods for money, trade, barter or other consideration.
- (K) <u>Self-Service Merchandising</u>. Open displays of tobacco, tobacco products, tobacco-related devices, or delivery devices in any manner where any person shall have access to the tobacco, tobacco products, tobacco-related devices, or delivery devices, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, tobacco-related device, or delivery device between the customer and the licensee or employee. Self-service sales are interpreted as being any sale where there is not an actual physical exchange of the product between the clerk and the customer.
- (L) Tobacco or Tobacco Products. Tobacco or tobacco products includes cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product; cigars, cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff, snuff flour, cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts, refuse scraps, clipping, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco or tobacco products excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.
- (M) <u>Tobacco-Related Devices</u>. Tobacco-related devices includes any tobacco product as well as a-pipe, rolling papers, ashtray, or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing or smoking of tobacco or tobacco products.
- (N) <u>Vending Machine</u>. Any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products or tobacco-related devices or delivery device upon the insertion of money, tokens or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product or tobacco-related device.

706.030 License.

(A) <u>License Required.</u> No person shall sell or offer to sell any tobacco, tobacco-related device, electronic delivery device or nicotine or lobelia delivery products without first having obtained a license to do so from the city.

- (B) Application. An application for a license to sell tobacco, tobacco-related devices, electronic delivery device or nicotine or lobelia delivery products shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the City Clerk shall forward the application to the City Council for action at its next regularly scheduled City Council meeting. If the City Clerk shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.
- (C) Action. The City Council may either approve or deny the license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council shall approve the license, the City Clerk shall issue the license to the applicant. If the City Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision.
- (D) <u>Term.</u> All licenses issued under this section shall be valid for the calendar year during which it is approved.
- (E) <u>Revocation or Suspension</u>. Any license issued under this section may be revoked or suspended as provided in Section 706.130.
- (F) <u>Transfers</u>. All licenses issued under this section shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without the prior approval of the City Council.
- (G) Moveable place of business. No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this section.
- (H) <u>Display</u>. All licenses shall be posted and displayed in plain view of the general public on the licensed premise.
- (I) <u>Renewals</u>. The renewal of a license issued under this section shall be handled in the same manner as the original application. The request for a renewal shall be made at least 30 days but no more than 60 days before the expiration of the current license.
- (J) <u>Issuance as privilege and not a right</u>. The issuance of a license issued under this section shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.
- (K) Smoking. Smoking shall not be permitted and no person shall smoke within the indoor area of any retail establishment or any licensed retail tobacco shop. Smoking for the purposes of sampling tobacco, tobacco related devices, electronic delivery devices or nicotine or lobelia delivery products or any other product is prohibited.

706.040 <u>Fees.</u> No license shall be issued under this chapter until the appropriate license fee shall be paid in full. The fee for a license under this chapter shall be established in the City Code Exhibit B, as it may be amended from time to time.

706.050 Basis for Denial of License.

- (A) Grounds for denying the issuance or renewal of a license under this chapter include but are not limited to the following:
 - (1) The applicant is under the age of 2118 years.
 - (2) The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products.
 - (3) The applicant has had a license to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products revoked within the preceding 12 months of the date of application.
 - (4) The applicant fails to provide any information required on the application, or provides false or misleading information.
 - (5) The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license.
- (B) However, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license.;
- (C) If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this chapter.
- 706.060 <u>Prohibited Sales.</u> It shall be a violation of this chapter for any person to sell or offer to sell any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery products:
 - (A) To any person under the age of 2118 years.
 - (B) By means of any type of vending machine.
 - (C) By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premise in order to receive the tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery products and whereby there is not a physical exchange of the tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery products between the licensee, or the licensee's employee, and the customer.
 - (D) By means of loosies as defined in Section 706.020(D).
 - (E) Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic or controlled substances except nicotine and other

- substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products.
- (F) By any other means, to any other person, or in any other manner or form prohibited by federal, state or other local law, ordinance provision, or other regulation.
- 706.065 <u>Flavored Products.</u> No person shall sell, offer for sale, or otherwise distribute any flavored products. This restriction does not apply to retail establishments that:
 - (1) Prohibit minors persons under 21 from entering at all times; and
 - (2) Derive at least ninety (90) percent of their revenues from the sale of tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products.
- 706.070 Self-Service Sales. It shall be unlawful for a licensee under this chapter to allow the sale of tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products by any means whereby the customer may have access to those items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery products between the licensee or his or her clerk and the customer. All tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public. This section shall not apply to retail stores which derive at least 90 percent of their revenue from tobacco, tobacco-related products -electronic delivery devices, and nicotine or lobelia delivery products and where the retailer ensures that no person younger than 2118 years of age is present, or permitted to enter, at any time.
- 706.080 Responsibility. All licensees under this chapter shall be responsible for the actions of their employees in regard to the sale of tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products on the licensed premises, and the sale of an item by an employee shall be considered a sale by the license holder. Nothing in section shall be construed as prohibiting the city from also subjecting the clerk to whatever penalties are appropriate under this chapter, state or federal law, or other applicable law or regulation.
- 706.090 Compliance Checks and Inspections. All licensed premises shall be open to inspection by the Ramsey County Sheriff's Office or other authorized city official during regular business hours. From time to time, but at least once per year, the City shall conduct compliance checks by engaging with persons over 15 years but less than 21 years to enter the licensed premises to attempt to purchase tobacco, tobacco-related products, or tobacco-related devices.

Prior written consent from a parent or guardian is required for any minor who participates in a compliance check. Minors Persons used for the purpose of compliance checks shall be supervised by city designated law enforcement officers. Minors used for compliance checks shall not be guilty of unlawful possession of tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products when those items are obtained as part of the compliance check. No minor person used in compliance checks shall attempt to use a false identification misrepresenting the personminor's age, and all people minors lawfully engaged in a compliance check shall answer all questions about the personminor's age asked by the licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this section shall

prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

- 706.100 Other Illegal Acts. Unless otherwise provided, the following acts shall be a violation of this chapter:
 - (A) <u>Illegal Sales.</u> It shall be a violation of this chapter for any person to sell or otherwise provide any tobacco, tobacco- related device, electronic delivery device, or nicotine or lobelia delivery products to any <u>minorperson under 21</u>.
 - (B) <u>Illegal Possession.</u> It shall be a violation of this chapter for any minor to have in his or her possession any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery products. This shall not apply to minors lawfully involved in a compliance check.
 - (C) <u>Illegal Use.</u> It shall be a violation of this chapter for any minor to smoke, chew, sniff or otherwise use any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery products.
 - (BD) <u>Illegal Procurement.</u> It shall be a violation of this chapter for any minor to purchase or attempt to purchase or otherwise obtain any tobacco, tobacco related device, electronic delivery device, or nicotine or lobelia delivery products, and it shall be a violation of this chapter for any person to purchase or otherwise obtain those items on behalf of a minor. It shall further be a violation for any person to coerce or attempt to coerce a person under 21 minor to illegally purchase or otherwise obtain or use any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery products. This shall not apply to minors people younger than 21 years of age lawfully involved in a compliance check.
 - (BE) <u>Use of False Identification.</u> It shall be a violation of this chapter for any <u>minor person</u> to attempt to disguise his or her true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.
- 706.110 Exceptions and Defenses. Nothing in this chapter shall prevent the providing of tobacco, tobaccorelated devices, electronic delivery device, or nicotine or lobelia delivery products to a minor person
 under 21 as part of a lawfully recognized religious, spiritual, or cultural ceremony. It shall be an
 affirmative defense to the violation of this chapter for a person to have reasonably relied on proof of
 age as described by state law.
- **Severability.** If any section or provision of this ordinance is held invalid, such invalidity shall not affect other sections or provisions which can be given force and effect without the invalidated section or provision.
- Administrative Fine, Suspension or Revocation. Any violation of the City's regulations relating to the issuance of a <u>license required by this ordinanceTobacco Products License</u>, or <u>any violation</u> of any conditions/restrictions attached to the issuance of such license, shall be cause for the imposition of an administrative fine, the suspension of the license, or the revocation of the license pursuant to the procedures described in Shoreview Code Section 701.060.

If the violation relates to the sale of tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to minors-persons under 21 by licensee or licensee's employees, the following administrative fines, suspensions or revocations shall be imposed:

- (A) The first such violation within 24 months shall subject the licensee to the payment of an administrative fine of \$250 plus an additional compliance check;
- (B) The second violation within 24 months shall subject licensee to the payment of an administrative fine of \$500 plus an additional compliance check;
- (C) The third violation within 24 months shall subject the licensee to the payment of an administrative fine of \$1,000 and to a minimum seven (7) business—day suspension of the license;
- (D) The fourth violation within 24 months shall subject the licensee to the payment of an administrative fine of \$1,500 fine and to a minimum fifteen (15) business_-day suspension of the license;
- (E) The fifth violation within 24 months shall subject the licensee to the payment of an administrative fine of \$2,000 and to a minimum of thirty (30) business—day suspension of the license.
- (F) The sixth violation within 24 months shall be cause for revocation of the license for up to one year.

The imposition of an administrative fine and a suspension of license or to a license revocation pursuant to this section shall be preceded by a hearing before the City Council.

- Administrative Fine Individuals. An individual who sells tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 2118 years of age will be charged an administrative penalty. No penalty may be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before the City Council. A decision that a violation has occurred must be in writing. The following administrative fines shall be imposed:
 - (A) First Violation within 24 months \$50.00
 - (B) Second Violation within 24 months \$100.00
 - (C) Third Violation within 24 months \$150.00
 - (D) Fourth Violation within 24 months \$200.00
 - (E) Fifth Violation within 24 months \$250.00

Failure to pay this penalty by an individual who sells tobacco to a person under-the age of 2118 years of age will result in a misdemeanor violation for the first offense. Additional offenses within five years of a previous conviction will result in a gross misdemeanor.

706.150 <u>Administrative Penalties Procedures</u>. The following procedure should generally be followed for Council review of tobacco license violations that are subject to the administrative penalties established in 706.130 and 706.140:

- (A) The City Manager or designee will contact the licensee/seller asking if the licensee/seller will sign an admission of the facts of the alleged violation and an acceptance of the administrative penalty listed in Section 706.130 and 706.140. Licensees/sellers have the right to request a hearing before the City Council if not in agreement with the violation or the administrative penalty. The City Manager may also schedule a hearing before the Council if he/she believes there is a valid reason to deviate from the administrative penalty.
- (B) If a hearing is requested, it will be conducted in accordance with the Administrative Procedure Act, Minn. Stat. §§ 14.57 to 14.70. The Council will issue written findings on the alleged violation and an order imposing sanctions, if any.
- (C) If the licensee/seller and the City Manager agree on the violation and the administrative penalty, a written admission will be provided to the Council with a proposed order. For first and second violations, the matter will be scheduled as part of the consent agenda, and it is expected that the Council will generally issue the proposed order without discussion. Nevertheless, the Council may choose to schedule the matter for special Council review and action. The City must provide at least ten (10) days notice to the licensee/seller before this review is conducted. Any violations beyond the second violation must be scheduled for a hearing before the Council.

Adoption Date: Passed by the City Council of the City of Shoreview on the 7th day of May, 2018.

Effective Date: This ordinance shall become effective July 1, 2018.

Publication Date: Published on the	of	, 2018.
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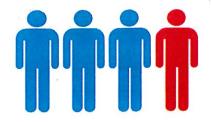
Sandra C. Martin, Mayor



INCREASING THE TOBACCO SALE AGE TO 21



Nicotine is harmful to the development of the adolescent brain.



3 out of 4 adults favor increasing the sale age for tobacco to 21.

WHY RAISE THE TOBACCO SALE AGE?

The tobacco industry heavily targets young adults ages 18-21 in order to recruit new tobacco users and guarantee profits. Approximately 95 percent of current adult smokers started before they were 21.1 In Minnesota, no one under 18 years old is allowed to buy tobacco. Youth get tobacco from several sources, including social sources. A 16-year-old has more contact with and access to 18-year-olds who can buy tobacco. However, it is less likely that a 16-year-old would ask a 21-year-old for tobacco. Increasing the age gap between young people and those who can legally buy tobacco will reduce youth access to tobacco.

A 2015 report from the Institute of Medicine (IOM) found that increasing the legal age to purchase tobacco to 21 would decrease smoking initiation among 15-17-year-olds by 25 percent.² A Minnesota-specific study looked at the impact of raising the tobacco age and found that 25 percent fewer 15-year-olds would start smoking by the time they turn 18 and 15 percent fewer 18-year-olds would start smoking by the time they turn 18. This translates into 30,000 young people not becoming smokers over the next 15 years.³ If youth don't smoke by the time they are 21, they likely never will.

WHAT IS THE IMPACT OF NICOTINE ON ADOLESCENT BRAIN DEVELOPMENT?

Nicotine is addictive and is particularly harmful to the developing adolescent brain. Evidence suggests that nicotine interferes with brain maturation and can have a long-term effect on cognitive development and mental health.⁴ Even brief or intermittent nicotine exposure during adolescence can cause lasting damage.⁵

The addictive properties of nicotine can lead adolescents to heavier daily tobacco use and a more difficult time quitting later in life.⁶ Nicotine exposure can also increase the risk of addiction to other harmful substances.⁵ The long-term effects of nicotine on the adolescent brain is a significant public health concern.^{7,8}

WHO SUPPORTS RAISING THE TOBACCO SALE AGE TO 21?

A 2014 national survey showed that 75 percent of adults favor increasing the minimum sale age for tobacco to 21. A national consensus is growing to protect young people from a lifetime of addiction and health problems caused by tobacco by raising the tobacco sale age. In addition, 70 percent of current smokers and 65 percent of those age 18-24 support raising the minimum tobacco sale age.⁹

"Raising the legal minimum age for cigarette purchaser to 21 could gut our young adult market where we sell about 25 billion cigarettes and enjoy a 70 percent market share."

Philip Morris report, 1986

IS YOUTH TOBACCO USE STILL A PROBLEM?

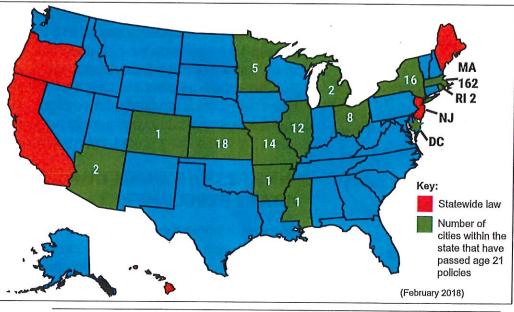
The percent of students who smoke cigarettes is declining, but the 2016 Minnesota Student Survey found that 9th and 11th graders in Minnesota are now using e-cigarettes at twice the rate of regular cigarettes.¹⁰ Increasing the sale age to 21 would reduce youth access to all harmful tobacco products, including e-cigarettes, cigars and hookah.

WHAT CAN STATE AND LOCAL GOVERNMENTS DO?

California, Hawaii, New Jersey, Maine, and Oregon with a growing list of more than 275 cities in the United States have raised the tobacco sale age to 21. New York City, Boston, Kansas City, Saint Louis and Chicago lead that list. The city of Needham, Massachusetts raised the legal tobacco sale age to 21 in 2005. Within five years, tobacco use among high school students decreased by nearly half.¹¹

California, Hawaii, New Jersey, Maine and Oregon have all raised the minimum legal sale age for tobacco products to 21.

More than **275 localities** in the United States have raised the minimum legal sale age for tobacco products to 21.



Some organizations that support raising tobacco sale age to 21 include:

- American Cancer Society Cancer Action Network
- American Heart Association
- American Lung Association
- ClearWay MinnesotaSM
- Minnesota Academy of Family Physicians
- Service Employees International Union Minnesota State Council

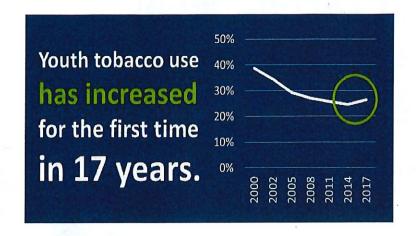
SOURCES

- 1 U.S. Department of Health and Human Services. Preventing Tobacco Use Among Youth and Young Adults: A Report of the Surgeon General. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, National 2 Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health. 2012.
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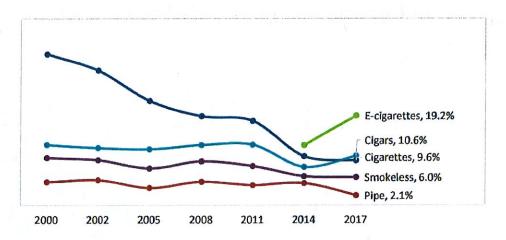
The Association for Nonsmokers-Minnesota is dedicated to reducing the human and economic costs of tobacco use in Minnesota.

Cigarette use is decreasing while e-cigarette use is increasing dramatically



Source: Minnesota Department of Health. Teens and Tobacco in Minnesota, 2017 Update.

Percent of high school students who used various tobacco products in the last 30 days

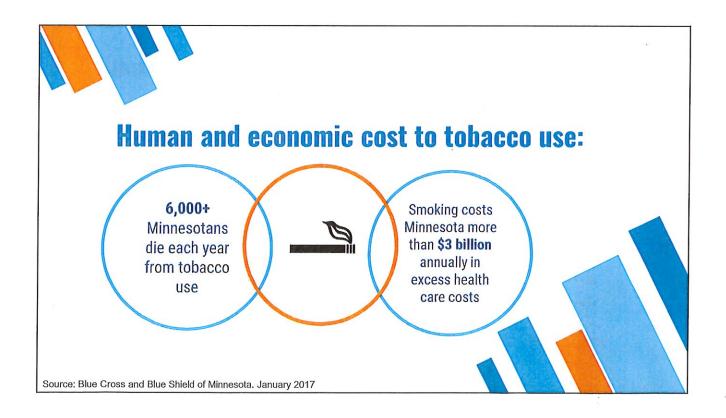


Source: Minnesota Department of Health. Teens and Tobacco in Minnesota, 2017 Update.



Keeping tobacco out of high schools will reduce the number of youth under 18 who become addicted to tobacco.

Source: U.S. Department of Health and Human Services. 2014





- » 59% of 18-19-year-olds have been asked to buy cigarettes for someone younger.
- » High school students are less likely to be around a 21-year-old than they would be an 18-20-year-old in a setting where they would ask for tobacco.

Sources: Ribisl et. al. 1999 Ahmed, S et. al. 2005



Question

Will Tobacco 21 hurt retailers?

Response

- •18-20-year-olds make up roughly 2-4% of the tobacco market but provide tobacco to majority of underage smokers.
- •Retailers sell many non-addictive, non-disease causing products that could offset any losses.
- •The health benefit of saving kids from a lifetime of addiction and disease outweighs retailers having to adjust to a decline in sales.

Source: Winickoff et. al. 2014.

Raising the Minimum Legal Sale Age for Tobacco to 21

The Estimated Effect for Minnesota

BY RAYMOND G. BOYLE, PHD, JOHN H. KINGSBURY, PHD, AND MICHAEL J. PARKS, PHD

A campaign to raise the minimum legal sale age for tobacco products from 18 to 21 years known as Tobacco 21 is having a nationwide impact, with at least 200 localities in 14 states having already implemented a Tobacco 21 policy. A 2015 report from the Institute of Medicine (IOM) estimated the effects of such policy on cigarette use at the national level; however, little is known about the expected effects for individual states. The purpose of this study was to consider the effect on smoking initiation in Minnesota if the minimum sale age were 21 in 2015. Estimates from the Minnesota Adolescent Community Cohort and Minnesota Adult Tobacco Survey were used to calculate the uptake of smoking in a hypothetical cohort of Minnesota adolescents 15 to 20 years of age. Expected reductions in Initiation in the IOM report were used to calculate the effects of Tobacco 21 policy on smoking uptake in this cohort. Results revealed that raising the sale age to 21 in 2015 would prevent 3,355 young Minnesotans from starting to smoke.

innesota addresses tobacco use through a comprehensive approach that includes coordinating smoke-free policies, promoting normative changes in the social acceptability of tobacco use, establishing and expanding the reach of cessation programs, keeping the price of tobacco high and preventing young people from initiating tobacco use. The overall effect of these actions has been a 35% reduction in cigarette smoking in Minnesota since 1999; however, tobacco use remains popular among young adults in Minnesota and nationally. 1,2

The persistence of tobacco use among young adults, coupled with an evolving marketplace that includes new flavored products (eg, flavored cigars and cigarillos) and new delivery methods (eg, electronic cigarettes), has led to a desire for increased regulation of tobacco. In 2009

the U.S. Congress granted authority to the Food and Drug Administration (FDA) through the Family Smoking Prevention and Tobacco Control Act to regulate the manufacture, distribution and marketing of tobacco products.³

Although this law prohibited the FDA from increasing beyond age 18 the national minimum sale age for tobacco products, state and local governments are able to raise the minimum sale age for tobacco. In addition, the law required a study of the health implications of a higher minimum age of legal access. The Institute of Medicine (IOM), now the National Academy of Medicine, conducted the study using national data to consider the effects of different minimum purchase ages (19, 21 or 25 years) and examine multiple outcomes, including preventing young people from starting and encouraging current smokers to quit smoking, and the health benefits from reduced smoking because of an increased purchase age. Nationally, increasing the purchase age to 21 would result in approximately 223,000 fewer premature deaths and 50,000 fewer deaths from lung cancer.⁴

Adolescents younger than age 18 frequently obtain tobacco from social sources who are older than 18 but younger than 21.5 If tobacco could not be sold to 18- to 20-year-olds, they would be far less likely to provide tobacco to younger teens. By age 21, young adults are likely to have friends older than high-school age and, therefore, less likely to provide tobacco to minors.

The IOM's 2015 report is particularly important because it provides scientific guidance for state and local governments as they seek to protect public health. Although the report provided novel information on the expected effects of Tobacco 21 policy on a national level, it provided little

information about the expected effects at a state level.

The purpose of this study was to consider the effects on smoking initiation in Minnesota if the legal minimum sale age for tobacco products were 21. The specific goal was to calculate how many young people ages 15 to 20 years would not start smoking if the assumptions from the IOM report were applied to Minnesota.

Methods and Assumptions

Age groups: The 2015 IOM report examined effects among specific age groups: under 15 years, 15- to 17-year-olds and 18- to 20-year-olds. In this analysis, we limited the consideration to ages 15 and older.

Initiation rate: Cohort studies that follow participants over time provide the best estimates of smoking initiation. The Minnesota Adolescent Community Cohort (MACC) study was a population-based study of Minnesota youth ages 12 to 16 in 2000 who were followed until 2008. In 2003, approximately 19% of the cohort reported smoking in the previous month. Smoking among Minnesota high school students has fallen to about 10% since 2003. Therefore, in this analysis we used 10% as the estimate of smoking initiation among youth 15 to 17 years of age.

In a later analysis of the MACC data, 16% of the cohort who did not start smoking in high school took up smoking (smoked in the past month) between the ages of 18 and 21.7 This estimate of smoking uptake is consistent with the prevalence of smoking among young adults in the Minnesota Adult Tobacco Survey. For this analysis we used 16% as the estimate of 18- to 20-year-olds who would initiate smoking.

Estimated effects of Tobacco 21 policy: An increase in the minimum sale age is expected to apply to all commercial tobacco products; however, for the purpose of estimating effects similar to those in the IOM report, the scope of this study was restricted to cigarette smoking. In addi-

FIGURE Estimated Rec of Tobacco 21		outh Sn	okers v	vith Im	plementatio
TOBACCO 21 WITHOUT TOBACCO WITH TOBACCO TO 7,200 Ages 15 to 17 y	ACCO 21 POLICY 21 POLICY 1000	10,368 Ages 18 to 2			.568 14,213 ombined Total
COHORT AGE (YEARS) 15 16 to 17	NUMBER WHO HAVE NOT SMOKED 72,000 64,800	PROPORT WHO STA SMOKIN	ION ART N G SA	UMBER MOKING 7,200	NUMBER NOT SMOKING IF POLICY WERE IN EFFECT 1,800
18 to 20	54,432 ze is 1/5 of the cer	16%		0,368	1,555 TOTAL: 3,355

tion, the expected reduction in smoking initiation is thought to vary by age. The effect is expected to be larger among youth 15 to 17 years of age, with an expected reduction in the uptake of smoking of 25%. Among those 18 to 20 years of age, the expected reduction is 15%,4

Variation by demographic variables: Smoking rates vary substantially by population groups in Minnesota. For example, in 2014 the overall adult smoking rate was about 14%, but within the urban American Indian population the smoking rate was 59%.8 There is a lack of literature on how smoking initiation would be affected in population groups with higher smoking rates if the sale age were increased. Thus, the estimate here is not adjusted by gender or other demographic variables (eg, race/ ethnicity, income).

Enforcement: States are required to enact and enforce laws prohibiting the sale or distribution of tobacco products to individuals younger than 18 years of age. A major assumption of Tobacco 21 policy is that the same level of current enforcement and retailer compliance would remain in effect. Although Minnesota has a high rate of retailer compliance with current law, retailer cooperation has been lower

in other places. For example, in New York City, compliance has fallen over time after Tobacco 21 policy was implemented.10

Calculation: In this analysis, we began with a cohort of Minnesota 15-year-olds in 2015-approximately 72,000. We estimated the smoking initiation rate in two periods: during high school (ages 15 to 17 years) and after high school (ages 18 to 20 years). Next, the reduction in smoking was calculated for each period if the sale age for tobacco were raised to 21 in 2015. We assumed that the smoking uptake in high school and after high school would not change in future years. The difference is reported as the number of young people 15 to 20 years of age who would not have started smoking.

Results

In 2015, the Minnesota population of those 15-year-olds was approximately 72,000. Of these, an estimated 7,200 will start smoking during their high school years. If the minimum legal sale age in 2015 were 21, an estimated 1,800 would not start smoking in high school.

Of those who finished high school without initiating smoking, 10,368 will begin smoking between ages 18 and 21. Under a Tobacco 21 policy, 1,555 fewer young people would start smoking after high school. Overall, 3,355 fewer young people would start smoking in this cohort of youth if a Tobacco 21 policy were in effect (see Figure). In other words, increasing the sale age to 21 would increase the proportion of nonsmokers in a cohort of 15-year-olds from 76% to 80%.

Discussion

Increasing the sale age to purchase tobacco products from 18 to 21 would have a positive effect on Minnesota, where tobacco use remains popular among young adults.1 Given that almost 95% of smokers start smoking by age 21, raising the age of sale to 21 years would prevent the vast majority of young people from becoming addicted to the nicotine in tobacco.

At least 200 localities in 14 states have raised the minimum legal sale age for tobacco products to 21 years." Notably, Hawaii was the first state (2015) followed by California (2016), and New York City (2013) is the largest city to adopt a Tobacco 21 policy. This policy has broad support and is viewed positively by both smokers and nonsmokers. In New York City, 60% of smokers and 69% of nonsmokers have supported the age increase.12 In a national sample of adults, 70.5% supported the increase.13 And in an online survey, 77.5% of never smokers and 70% of current smokers either strongly favored or somewhat favored raising the legal purchasing age to 21.14

We acknowledge that some young people will begin using tobacco at a later age. The amount is unknown; but even if 5% eventually take up smoking, this would not diminish the overall effect of Tobacco 21 policy. In addition, while we have highlighted how Tobacco 21 would inhibit more than 3,300 youth from initiating smoking, it is important to note the policy could have additional and more indirect benefits. Youth tend to respond more

strongly to smoking bans than to other types of tobacco control¹⁵ in part because a ban is an unambiguous anti-tobacco message that indirectly influences social norms, creating a social environment that discourages health-risk behavior.16 Put differently, the effects of Tobacco 21 policy would extend into the future as new cohorts of young people do not start using tobacco.

Our analysis considered only cigarette smoking; but a Tobacco 21 policy would apply to all tobacco products. Whether the effects of raising the purchasing age to 21 would be similar across all demographic and racial/ethnic groups is not known. Similar to the IOM, we did not adjust the Minnesota estimate for any variation by demographics other than age. This question should be examined when there is sufficient data on communities that have implemented the policy.

Conclusion

Raising the minimum sale age for tobacco to 21 would prevent the uptake of smoking among youth and young adults, subsequently reducing smoking prevalence over time. Applying national estimates from the 2015 IOM report to Minnesota, we found that implementing a Tobacco 21 policy could have a marked impact on smoking initiation among Minnesota's young people. Tobacco 21 should be considered an effective strategy for reducing smoking initiation. Preventing smoking among youth remains a primary focus for reducing morbidity and mortality as well as promoting health across the lifespan. MM

Raymond Boyle is director of research programs for ClearWay Minnesota. John Kingsbury and Michael Parks are research scientists for the Minnesota Department of Health.

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April 5, 2018

Shoreview City Council 4600 Victoria St. N. Shoreview, MN 55126

Dear Mayor Martin and Members of the Shoreview City Council:

The Association for Nonsmokers – Minnesota (ANSR) strongly supports your efforts to increase the tobacco sale age to 21 in Shoreview. Since 1973, ANSR has worked to prevent youth tobacco use by helping enact strong public policies like the one you are considering.

The tobacco industry targets young people with their products. Approximately 95% of current adult smokers started before they were 21. As a result, high percentages of Minnesota high school students have tried e-cigarettes, cigars, and hookah. Increasing the age gap between young people and those who can legally buy tobacco will reduce youth access to tobacco, remove these products from our high schools and ensure Shoreview youth don't suffer from a lifetime of tobacco addiction.

We know these policies work and there is widespread national support. Youth tobacco use is up for the first time in 17 years, so now more than ever we need local leaders like you to take this step to prevent youth from ever starting. Over 290 municipalities and fives states throughout the country including Hawaii, California, New York City and Cleveland have successfully implemented ordinances that increase the tobacco age to 21.

By adopting this ordinance, Shoreview will be a leader in preventing another generation from becoming lifelong tobacco users. If youth don't smoke by the time they are 21, they likely never will. Thank you for putting the health of your residents above the tobacco industry. Again, we strongly support your efforts and will provide any technical assistance you might require as this important ordinance moves forward.

Sincerety,

Jeanne Weigum President

Association for Nonsmokers – Minnesota

ellergi





Sue Schettle, Chief Executive Officer 1300 Godward Street NE, Ste 2000, Minneapolis, MN 55413 612.623.2885 • www.metrodoctors.com

April 6, 2018

Members of the City Council City of Shoreview 4600 Victoria St N Shoreview, MN 55126

Dear Members of the Shoreview City Council,

I am writing on behalf of the Twin Cities Medical Society in support of the ordinance to raise the legal age for tobacco sales in Shoreview from 18 to 21. The Twin Cities Medical Society is an organization that represents approximately 4,500 physicians and medical students living and working in the seven-county Twin Cities metropolitan area. Our physician members share all too often that tobacco is still a problem for their patients. In fact, tobacco use remains the #1 cause of preventable disease and death in Minnesota.

E-cigarette use is on the rise among youth in our state and flavored cigar use saw an increase for the first time in decades last year. We know that exposure to nicotine while the adolescent brain is still developing increases the risk of mood disorders, permanent lowering of impulse control and other addictions later in life. This ordinance is a bold step toward protecting another generation from a lifetime of tobacco addiction, and ultimately disease and premature death.

Restricting the sale of tobacco to those 21 and older is the next step in reducing Minnesota youth smoking initiation rates. Almost 95% of adult smokers pick up the habit before age 21, and increasing the gap between those who can legally purchase tobacco will limit high schooler's access to these products. By increasing the purchasing age for tobacco, Shoreview will reduce the number of youth and young adults that are exposed to these highly addictive products.

We stand behind this ordinance, and you. We hope you will consider this common-sense measure to protect the public health of Shoreview residents.

Sincerely,

Tom Kottke, MD

President of the Twin Cities Medical Society

Phono & Katthe MD

HealthPartners 8170 33rd Avenue South Bloomington, MN 55425 healthpartners.com



Malling Address: PO Box 1309 Minneapolis, MN 55440-1309

April 9, 2018

The Honorable Mayor and Members of the Shoreview City Council Shoreview City Hall 4600 Victoria St N Shoreview, MN 55126

Dear Mayor Martin and Members of the City Council:

On behalf of the 25,000 employees at HealthPartners, many of whom live or work in the city, we want to express our strong support for the proposed ordinance to raise the age for tobacco sales to 21 in Shoreview. As you may know, it is HealthPartners' mission to improve health and well-being in partnership with our members, patients and the community.

Approximately 95 percent of adult smokers started before they were 21. For years tobacco use has been the number one preventable cause of death in our country and our state. Smoking costs the state more than \$3 billion annually in excess health care costs and each year more than 6,000 Minnesotans die from tobacco-related diseases. And as you know, increasing health care costs are frequently cited as a top concern by both businesses and citizens.

The age of 18-21 is a critical time when young people move from intermittent smoking to daily use. In addition to the countless long-term negative health effects of tobacco, nicotine itself is known to be particularly harmful to the development of the adolescent brain. Research suggests that nicotine interferes with brain maturation and can have long term effects on development and mental health. A recent report from the Institute of Medicine found that increasing the tobacco sales age to 21 would also mean that smoking initiation among 15-17-year-olds would be reduced by 25 percent.

Thank you for you for being a leader in our state and taking a positive step towards keeping tobacco out of the hands of our children.

Sincerely,

Dr. Thomas Kottke, M.D.

HealthPartners Medical Director, Well-being

- E Kotthe MI



1400 EYE STREET, N.W. • SUITE 1200 • WASHINGTON, DC 20005 PHONE (202) 296-5469 • FAX (202) 296-5427

April 11, 2018

Mayor Martin and Shoreview City Councilmembers,

My name is Jodi Radke. I am the Regional Director with the Campaign for Tobacco-Free Kids. Our organization works within the United States and around the world to advocate for public policies proven to prevent kids from using tobacco, help tobacco users quit and protect everyone from secondhand smoke. For more information about our policy priorities, please visit www.tobaccofreekids.org.

It is public health heroes, such as yourselves, who help achieve the outcomes we seek. Thank you for leading the way in protecting Minnesota's kids by considering raising the age of sale on tobacco in Shoreview from 18 to 21.

About 95 percent of adult smokers began smoking before they turned 21. Policies, such as the one you are considering, are a critical part of reducing the number of kids who start smoking, and will help to eliminate a critical point of access that kids have to tobacco. This policy will improve public health and will save lives.

The tobacco industry continues to target Minnesota kids with its deceptive marketing practices. We must be vigilant in protecting Minnesota's kids from the tobacco industry's outreach and efforts to addict them.

Thus far, five states and more than 300 localities across the United States have raised their tobacco age to 21, including multiple cities within Minnesota. Let's keep the momentum going.

Thank you again for your leadership and partnership to protect Shoreview's kids.

If you have any questions I can assist with, please feel free to contact me directly.

Respectfully,

Jodi L. Radke

Jodi L. Radke
Regional Director
Campaign for Tobacco-Free Kids
970-214-4808
iradke@tobaccofreekids.org



Protecting, Maintaining and Improving the Health of All Minnesotans

April 13, 2018

Sandy Martin Mayor City of Shoreview 4600 Victoria Street North Shoreview, MN 55126

Dear Mayor Martin and Council Members:

As Commissioner of Health, I am in strong support of the City of Shoreview's proposal to increase the minimum tobacco sales age to 21 (Tobacco 21). Nearly all tobacco users start before the age of 21. Tobacco 21 will have a powerful deterrent effect on youth initiation, will reduce youth tobacco use, and protect youth from a lifetime of addiction.

I am very concerned about the dramatic increases in youth electronic cigarette and other tobacco use as found in the 2017 Minnesota Youth Tobacco Survey. While cigarette use among high school students has decreased significantly since 2000, overall tobacco use among youth is now increasing in our state, largely due to the surge in electronic cigarette use. Youth e-cigarette use has increased by 50% since 2014 with roughly 20% of Minnesota high school students reporting e-cigarette use. This is a dangerous trend as research shows that youth are two times more likely to start smoking combustible cigarettes after using electronic cigarettes.

According to a 2017 Minnesota Department of Health Advisory on nicotine, teens are especially susceptible to nicotine addiction and the harmful effects of nicotine on the developing brain. Raising the minimum tobacco sales age to 21 would also limit youth access to tobacco until 21, when the portion of the brain responsible for rational decision-making is more fully developed.

I applaud the City of Shoreview for considering this bold action to increase the tobacco sales age to 21 to protect youth. By raising the tobacco sales age to 21, the City of Shoreview has the opportunity to prevent a future generation from a lifetime of tobacco addiction.

We encourage you to visit our MDH website to learn about the health impacts of raising the minimum tobacco sales ages at www.health.mn.gov/tobacco21. If you have questions, contact Laura Oliven at (651)201-5442.

Sincerely,

Jan K. Malcolm

Commissioner

P.O. Box 64975

St. Paul, MN 55164-0975

- K Walsole

www.health.state.mn.us



life is why~

April 16, 2018

Dear Mayor Martin and the Shoreview City Council Members,

The American Heart Association is the nation's oldest and largest voluntary organization dedicated to building healthier lives free from heart disease and stroke – two of the leading causes of death in the United States. Our non-profit and non-partisan organization includes more than 30 million volunteers and supporters across the country and in Minnesota. Today, one-out-of-three Americans suffer from one or more forms of cardiovascular disease (CVD). We are writing to you today on their behalf and on behalf of the millions of other constituents with, or at risk of developing CVD.

We are asking you to stop the start in Shoreview and support raising the minimum sale age for tobacco products from 18 to 21. We can do more to prevent kids from becoming addicted to tobacco. A national consensus is growing to prevent addictions and future health problems by ensuring that those who sell tobacco products do so to adults who are 21 and older.

The National Academy of Medicine reports that there would be a 25 percent reduction in smoking initiation among 15-to-17-year-olds if the age to purchase tobacco was raised to 21. Preventing youth from starting to smoke is essential to reducing smoking prevalence, considering that almost 95 percent of addicted adult smokers started before age 21. Increasing the age gap between kids and those who can legally buy tobacco will help remove access to tobacco products from the high-school environment and stop the start.

Several states and local governments throughout the country have already passed this life-saving policy to protect youth. Hawaii and California were the first states to raise the age to purchase tobacco to 21 and Maine, Oregon and New Jersey recently joined them. More than 300 municipalities in the United States have raised the age to purchase tobacco to 21 including the city of Chicago. In Minnesota, the cities of Edina, St. Louis Park, Bloomington, Plymouth and North Mankato have also raised the minimum age to purchase tobacco from 18 to 21 and many cities statewide are considering adopting this policy. In 2005, Needham, MA increased the tobacco purchase age to 21 and saw the smoking rates among high school students fell by nearly half.

That is why we urge you to protect our youth and pass this life-saving policy in Shoreview. Let's keep the momentum going in Minnesota and have Shoreview be the next city to stop the start!

Justin Bell – J.D.

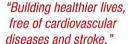
RVP of Advocacy – Iowa, Minnesota and South Dakota

American Heart Association - 2750 Blue Water Road – Suite 250 - Eagan, MN 55121

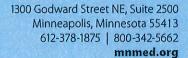
952-278-7921

justin.bell@heart.org











April 26, 2018

City of Shoreview 4600 Victoria St. N. Shoreview, MN 55126

Dear Mayor Martin and City Council Members:

I am pleased to provide this letter of support on behalf of the Minnesota Medical Association (MMA) for efforts by the City of Shoreview to raise the minimum legal sale age for tobacco products to 21.

The MMA represents more than 10,000 physicians, medical residents, and medical students throughout Minnesota. In our efforts to help make Minnesotans the healthiest in the nation, preventing death and disease caused by tobacco and secondhand smoke has long been an MMA goal. The MMA proudly and actively supported passage of the Freedom to Breathe Act in 2007, and strongly supports restricting the sale of tobacco products to individuals under the age of 21.

As of April 17, 2018, five states (California, New Jersey, Oregon, Hawaii and Maine) and at least 300 localities in 19 states and the District of Columbia have raised the minimum legal sale age for tobacco products to 21¹. The cities of Bloomington, Edina, North Mankato, Plymouth and St. Louis Park are now counted in the growing list of localities that have taken action to protect our youth from the harms of tobacco, and it is our hope that the City of Shoreview and the rest of Minnesota will follow suit.

Cigarette smoking remains the leading preventable cause of death in the United States², and while there are many strategies already in place to reduce the use of tobacco, a strategy is needed to ensure that adolescents and young adults to do not start to smoke. Raising the minimum legal sale age for tobacco products would delay initiation rates of tobacco use by adolescents and lower prevalence in the overall population.³ In addition, the downstream

¹ Campaign for Tobacco Free Kids, States and Localities that Have Raised the Minimum Legal Sale Age for Tobacco Products to 21, available at:

https://www.tobaccofreekids.org/content/what we do/state local issues/sales 21/states localities MLSA 21.pdf

² Centers for Disease Control and Prevention (CDC), Health Effects of Smoking, available at:

https://www.cdc.gov/tobacco/data statistics/fact sheets/health effects/effects cig smoking/

effects of smoking – tobacco-related disease – would also decrease in proportion to the reduction in tobacco use.

On behalf of the MMA, I urge you to acknowledge the long-term effects of tobacco use on the adolescent brain and adopt an ordinance to protect this community's children.

Sincerely,

George Schoephoerster, MD

MMA President

³ National Academy of Medicine, Public Health Implications of Raising the Minimum Age of Legal Access to Tobacco Products, March 2015, *available at*:



May 1, 2018

The Honorable Sandy Martin and Members of the Shoreview City Council Shoreview City Hall 4600 Victoria St. N Shoreview, MN 55126

Dear Mayor Martin and Council Members:

I am the Chief Executive Officer of ClearWay Minnesota, an independent nonprofit organization that works to reduce tobacco's harm in our state. I am writing to urge you to support raising Shoreview's tobacco age to 21.

The devastating harms of tobacco addiction are well documented. For elected leaders such as yourselves, the question is not "What does smoking do?" but "What can we do to stop it?" Tobacco 21 policies address that question in the best possible way: by preventing kids from starting.

The vast majority of addicted smokers start at very young ages. About 95 percent of adult smokers begin before age 21. That means everything possible should be done to stop young people from smoking before they reach that age.

Immediate action is needed because for the first time in 17 years, youth tobacco use has risen in Minnesota. The 2017 Minnesota Youth Tobacco Survey found that more than 26 percent of high-school students report using tobacco products, up 7 percent since 2014.

Tobacco 21 also prevents youth smoking by creating barriers to getting tobacco products from social sources. Most kids get cigarettes from older friends. Raising the tobacco sale age to 21 will help get cigarettes out of high schools, where there are plenty of 18-year-olds but no 21-year-olds.

Five U.S. states and more than 300 municipalities across the country have already raised the age. Already there are studies showing youth smoking reductions from Tobacco 21, and Minnesota research projects <u>huge declines</u> in youth smoking if these policies are adopted statewide here.

Stopping youth smoking doesn't just prevent future disease and death, it also reduces excess medical costs, which are an enormous burden on individuals, families and taxpayers. I hope Shoreview will consider and pass this life-saving policy. Thank you.

Sincerely,

David J. Willoughby, M.A. Chief Executive Officer

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Tobacco use is still the number one cause of preventable death and disease in Minnesota Increasing the age gap

death and disease in Minnesota Increasing the age gap between young people and those who can legally buy tobacco will reduce youth access to tobacco and ensure our youth don't suffer from a lifetime of tobacco addiction.

By increasing the tobacco sale age to 21, you can help prevent addiction and tobacco-related diseases. Please act now to protect our community and our youth.

Sincerely,

JESSICA MOSSON

Address 4 754 Laura

La Shoreview MA

Mayor Martin & Councilmembers Shoreview City Council 4600 Victoria St. North Shoreview, MN 55126

4600 Victoria St. North Shoreview, MN 55126

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April 16, 2018

Dear Mayor Martin and Council Members,

My name is Mark Ogren and my company owns and operates the Circle K Shell store located at 5979 Rice Creek Parkway. This letter is being written to address the consideration by the City of Shoreview of an ordinance which would raise the minimum lawful age to purchase tobacco from 18 to 21.

Frankly, I find it troubling that a city even has the authority to regulate the age at which someone can purchase tobacco. But given the fact it appears to be within your authority, I will address my concerns with the impending change.

As a father of four children, I have always felt it was my obligation to not only raise my children properly, but do the best I could to influence their actions when necessary. I am very pleased that none of my children are cigarette smokers. I do not condone the smoking of cigarettes at the age of 18 or any other age for that matter. What I do believe very strongly; however, is for the right of an individual to decide at the age of 18 whether they want to be a user of tobacco.

At the age of 16, a person can be granted a license to drive a vehicle. They are recognized as having the ability to make the proper decisions to operate a vehicle in such a manner so as not to endanger their own lives and the lives of everyone else on the road every time they get behind the wheel, yet they are not deemed to have the mental capacity to decide for themselves whether to smoke for another five years?

At the age of 18, a person can join the military, go into war and actually die for his or her country, but they cannot purchase tobacco?

At the age of 18, a person can legally live on their own, is required to make medical decisions for themselves, but they cannot purchase tobacco?

In perhaps the most ironic twist of all, at the age of 18, a person has the right to vote you into office, but they cannot purchase tobacco?

It is very costly to run a business in today's marketplace and this will have a negative impact on our sales and profitability. It is not so much the loss of the tobacco sale, it is all of the ancillary sales that we will lose when these customers take their business to stores in neighboring communities.

When the City passed the ordinance banning the sale of flavored tobacco, it had a significant negative impact on our sales, just as we knew it would.

April 16, 2018 Page 2 of 2

I strongly urge you to vote NO on the proposed Ordinance raising the legal minimum age to purchase any tobacco and nicotine products to age 21.

If the City adopts this ordinance raising the minimum age to 21, then I strongly urge you to repeal the flavored tobacco ban. By doing so, I believe you still accomplish your goal of attempting to reduce youth and young adult tobacco use without a further degradation of our business and businesses similar to ours in your City.

I would welcome the opportunity to discuss this with each of you on an individual basis. Please call me at (651) 439-5755 if you are willing to discuss this issue.

Sincerely,

CROIX OIL COMPANY

Mark J. Ogren President



Resolution Opposing Proposed Shoreview Smoking Ordinance

WHEREAS, the City of Shoreview proposes to amend section 706 of Shoreview municipal code to prohibit the sale of tobacco and related products to persons under the age of 21.

WHEREAS, the purchase and sale of tobacco products to adults between the ages of 18 and 20 is legal in the United States and in the State of Minnesota;

WHEREAS, retailers in the City of Shoreview will be harmed by this ordinance when their customers choose to shop at retailers in neighboring cities where they can freely purchase tobacco products;

WHEREAS, the City of Shoreview has provided no evidence to prove that adults between the ages of 18 and 20 are at greater risk of harm when purchasing tobacco from Shoreview retailers than when purchasing them from retailers in neighboring communities; and

WHEREAS, the City of Shoreview has provided no evidence to prove it can or should use such an ordinance to change the behavior of adults between the ages of 18 and 20.

RESOLVED, that the Twin Cities North Chamber of Commerce opposes the proposed ordinance restricting the purchase of legal products within city limits.

Considered and adopted by the Twin Cities North Chamber of Commerce.

Dated: May 3, 2018

Andy Voorbees, Board Chair



Proposed Motion

Moved by Councilmember	
Seconded by Councilmember	

To approve the Comprehensive Plan Amendment, Preliminary Plat, and PUD – Development Stage applications submitted by JPL Development, LLC for the 0 Rice Creek Parkway. The proposal includes the development of 68 townhomes, 300 apartment units and a future commercial lot. Said approvals are subject to the following conditions:

Comprehensive Plan Amendment

- 1. The amendment changes the land use designation from O, Office to MU, Mixed Use.
- 2. Environmental Assessment Worksheet must be completed. After their review, the City will then make a determination as to whether or not an Environmental Impact Statement is required.
- 3. Review and approval of the amendment by the Metropolitan Council.
- 4. The amendment will not be effective until the City grants approval of the Final Plat and PUD Final Stage requests and the development agreements are executed.

Preliminary Plat

- 1. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.
- 2. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.
- 3. The Declaration of Easements, Restrictions, Covenants and Conditions shall be amended to reflect the changes in land use, parking and impervious surface coverage for each lot within the Plat. This Declaration shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat. Executed and recorded copies of the Declaration shall be submitted to the City.
- 4. Drainage and Utility Easements shall be dedicated over the stormwater ponding areas. Other drainage and utility easements shall be provided over the proposed stormwater management areas, infiltration basins and as required by the Public Works Director.

Planned Unit Development – Development Stage

1. This approval permits the development of a townhome development on Lot 1, a multi-family residential apartment complex that will be constructed in two

- phases on Lots 2 and 3, and a future commercial use on Lot 4. The apartment complex will consist of 2 separate apartment buildings and 12 garden units; each apartment building will be 4-stories in height with about 150 apartment units between the two buildings. Parking shall be provided on-site in an underground parking structure and surface parking lot.
- 2. The items identified in the City Engineer's memo dated April 16 shall be addressed in the Final PUD submittal.
- 3. A Phasing Plan shall be submitted with the Final PUD application and shall include the construction schedule and development activities for each phase.
- 4. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director is required, prior to submittal to the issuance of a building permit. Final plans shall identify site construction limits and the treatment of work (i.e. driveways, parking areas, grading, etc.) at the periphery of these construction limits.
- 5. The developer shall secure a permit from the Rice Creek Watershed District prior to commencing any grading on the property.
- 6. Declaration of Easements, Restrictions, Covenants and Conditions are required and shall identify the permitted land uses and shared parking within the PUD. This Declaration shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat. Executed and recorded copies of the Declaration shall be submitted to the City.
- 7. The proposed apartment housing structures shall be of a 4-story design and include the architectural enhancements and high-quality building materials as identified as depicted on the plans submitted with this application. The structure shall not exceed the 48'9"-foot height as identified in this report and on the submitted plans.
- 8. The applicant is required to enter into agreements related to the subdivision, site development and erosion control. Said agreements shall be executed prior to the issuance of any permits for this project. The agreement shall address:
 - i. Construction management and nuisances that may occur during the construction process, including on-site parking for contractors. No parking is permitted on Rice Creek Parkway or the adjacent neighborhood streets of Bluestem and Prairie Ridge Drive.
 - ii. Landscape maintenance
 - iii. Maintenance of stormwater management facilities
- 9. This approval shall expire after two months if the Planned Unit Development Final Stage application has not been submitted for City review and approval, as per Section 203.060 (C)(6).

This approval is based on the following findings:

- 1. The proposed Comprehensive Plan Amendment changing the land use to MU, Mixed Use in order to permit a mixed use development, primarily residential is consistent with the policies of the Comprehensive Plan related to land use and housing.
- 2. The proposed development of the site will not adversely impact the planned land use of the surrounding property.
- 3. The development supports the City's goals for creating and maintaining a well-balanced community that provides life-cycle and affordable housing with a diverse mix of housing types and values.

Vote: Ayes:	 Nays:	
Denkinger		
Johnson		
Quigley		
Springhorn		
Martin		

City Council Meeting May 7, 2018 **TO:** Mayor, City Council and City Manager

FROM: Niki Hill, AICP, Economic Development and Planning Associate

DATE: May 3, 2018

SUBJECT: Case File 2690-18-10 JPL Development, LLC; Comprehensive Plan Amendment,

Preliminary Plat and Planned Unit Development – Development Stage – 0 Rice

Creek Parkway

Introduction

In October of 2017, JPL Development submitted a Planned Unit Development – Concept Stage application proposing a change in the previously approved PUD for a vacant 18.54 -acre parcel in the Rice Creek Corporate Park. The property was acquired by Children's Hospital in 2001, for a planned north metro medical campus. The property no longer fits the plans for the Hospital's expansion, and has been offered for sale.

After feedback from both the Planning Commission and the City Council regarding the development of the site, the following applications have been submitted:

- 1) Comprehensive Plan Amendment: changing the land use for from O, Office to MU, Mixed Use with residential and commercial uses.
- 2) Preliminary Plat: to replat the existing parcel into four new parcels.
- 3) PUD Development Stage: to develop the property with a two phase a multi-family residential apartment complex, townhomes, and an outlot for future commercial.

The applicant has submitted a narrative and information to support their request to change the current designation from PUD/Office to PUD/Mixed-Use to allow the proposed residential and commercial development. The renderings shown on the concept plans include 68 townhomes, 300 apartment units, and a vacant lot for future commercial use.

The applicant is proposing to re-plat the property four separate parcels; one for the townhomes, one for each apartment building (two total) and the vacant commercial lot. The development would include cross easements between the uses to provide for the integration of activities and movement.

The application was complete on April 13th.

Background

The property has an area of 18.54 acres, and is the final vacant parcel in the Rice Creek Corporate Park. Immediately across Rice Creek Parkway are the Village at Rice Creek townhomes, the Rice Creek Fields softball and park complex, and the Rice Creek Corporate Park.

The Corporate Park was developed by Wispark, and its successor, Interstate Partners, as a mixed use Planned Unit Development that includes residential, retail, business park, and office uses. The City approvals and private covenants regulate the types of uses permitted throughout the

Park. The subject property is designated for office uses, and the City anticipated corporate "Class A" office development when the PUD was approved in 1999.

Previous City Review; PUD - Concept Stage

The Planning Commission and City Council previously reviewed a Concept Stage — PUD application submitted by the applicant last year. This plan also included a hotel-restaurant commercial use rather than the vacant commercial parcel being proposed. The plan required deviations from the City's code requirements pertaining to building height, building setbacks, and parking. Planning Commission and City Council members recognized the need for additional housing choices but asked the developer to explore further the rental versus owner occupied aspect of the townhomes as well as adding affordable units to the projects.

If the project was to move forward to the Development Stage, members asked that the following items be addressed: parking – addressing both demand and underground versus above grade, development intensity/density, traffic, buffering/traffic noise, proximity to services, and site design.

In response to the comments received, the applicant has made revisions to the plan. The plan has changed to address site design/greenspace, includes underground parking versus above ground, and the commercial parcel is now vacant versus a hotel and restaurant. Prior to the review of these applications, the applicant did hold a neighborhood meeting to present the revised plans and receive comments from property owners in the neighborhood.

Staff Review

The applications and plan submittal have been reviewed by Staff in accordance with the Development Code criteria, Shoreview's land use and housing goals (Comprehensive Plan) and general land use compatibility. Key issues related to each of the applications are addressed.

Comprehensive Plan Amendment

The Comprehensive Plan (weblink - http://www.shoreviewmn.gov/government/comprehensive-plan-test) designates this property as O, Office; and an amendment is needed to change the designation to MU, Mixed-Use, which permits the residential and commercial type of development proposed by JPL Development.

The key policy issue for the City to consider with this proposal is whether it is appropriate to amend the uses planned within the Corporate Park, as applied to the largest remaining parcel of vacant land in the City. The applicant's statement is attached, and they state that the site is highly desirable as a location for a mixed-use project inclusive of the proposed residential component.

The City has learned that the site is challenging through discussions with developers. While originally envisioned as a Corporate Campus/Headquarters, the existing designated Office land use does not have a strong market. Industrial and flex/office uses were also explored but the

developers faced challenges. The first was the narrowness of the lot and how to incorporate truck terminals on the site with minimal impact on the adjacent land uses. The second, was the time needed to go through the land use change and approval process here in Shoreview while other nearby sites were shovel ready and the land use was already guided toward that use.

There may be some benefits to allowing for residential and commercial uses in order to attract new residents and retain existing residents that are looking for other non-owner options.

General Land Use Compatibility

To the east of the development site is the Village at Rice Creek townhomes as well as the Rice Creek Fields Park. The Rice Creek Corporate Park is developed with a mix of uses, as noted above, and there have not been concerns or comments that indicate the existing uses are not compatible. The City supports the layout of the proposed site. With medium density residential uses on the southern portion of the property across from existing medium density residential, there is the least amount of impacts to the adjacent properties. Staff believes that additional residential and commercial uses could be developed in the Park, provided the new development consists of a well-designed site plan and quality building materials are incorporated into the building. Additional housing choices and a future commercial space provide benefits to the overall community.

Comprehensive Plan Chapter 7, Housing, includes goals that address residential infill and redevelopment. Since there are limited opportunities for development, the plan recognizes that this is vital to meet the life-cycle housing needs of the community and diversify the housing supply. The plan also has a goal to create and maintain a well-balanced community that provides life-cycle and affordable housing with a diverse mix of housing types and values. Staff believes that this development will help to meet those goals.

Other Planning Efforts

As the largest remaining vacant commercial parcel at 18+ acres, the Economic Development Authority has identified the Children's Hospital Property site in their 2016/2017 work plan. This plan calls for continued efforts to work with the property owners to determine future development options.

Shoreview's Housing Action Plan also recognizes that new rental housing opportunities are needed to expand housing choice and attract younger households (weblink - http://www.shoreviewmn.gov/home/showdocument?id=1294).

Preliminary Plat

The property was platted as part of the Rice Creek Corporate Park. The submitted preliminary plat re-plats the property into four parcels, including two parcels for the apartment complex. The preliminary plat has been reviewed in accordance with the City's subdivision standards (Section 204) and has been found to comply with these standards. A public use dedication fee, based on the density, will be required and addressed in the Development Agreement.

Planned Unit Development - Development Stage

The Planned Unit Development (PUD) process is used to encourage or provide flexibility, creativity, and innovation in the planning and design of development to achieve a variety of objectives related to the Development Code and the City's land use and housing goals.

The PUD Development Stage is the second stage in the PUD process. At this stage, the detailed site development and subdivision plans are presented to the City for public review. The third and Final Stage of the PUD is reviewed by the City Council and provides the City with the opportunity to review the plans for consistency with the Development Stage approval. Development agreements are also drafted and executed at this stage.

The proposed development needs to satisfy certain objectives in order to be approved through the PUD process. Objectives met by this proposal include; high-quality building design, improved stormwater management, housing choice, and land use compatibility.

Land Use and Development Issues

The development site would but PUD with a Mixed Use designation. Within that, the site would have underlying zonings of:

- R2, Medium Density Residential, for Lot 1,
- R3, High Density Residential, for Lots 2 and 3
- C Commercial, for Lot 4.

Code flexibility is essential for the proposed apartment project to move forward, specifically regarding building height, structure setbacks and parking.

Building Height and Setbacks

The proposed townhome development on Lot 1, with proposed building heights of 25'11" and closest setback of 42.89' from Rice Creek Parkway meets the required heights and setbacks.

The proposed apartment buildings are designed as 4 stories with a height of 48'9". In the R3 district, the maximum building height permitted is 35 feet (Section 205.084 (C3)). This height, however, can be exceeded provided:

- 1) It does not exceed the firefighting capabilities of the Fire Department (Section 206.040 (A)) and
- 2) An additional 1-foot of setback is provided for every additional foot in height over 35'(Section 205.084 (C3)).

Buildings heights in excess of the City's Code requirements have not been a concern for the Lake Johanna Fire Department as the Department has trained staff and the equipment needed to respond to a fire in a taller building. The building is also required to have a fire suppression system. The heights of other multi-family apartment complexes in the City range from 41.5' to

78.5' as measured at the peak. As a point of reference, the Country Inn and Suites that is north of this development has a peak height of 56'.

Due to the proposed building height of the apartment buildings, flexibility is needed from the minimum building setbacks required. If the building height exceeds 35 feet, an additional foot of setback is required on all sides for every additional foot in height. With a proposed height of 48'9", a 43'9" setback is required on all sides. Due to the nature of the adjoining land uses and cross use easements for the areas where the deviations occur, Staff believes reduced building setbacks are appropriate for this site and will not negatively impact views from the public streets or adjoining properties. Table 1 compares the proposed building setbacks with the Development Code Requirements for the R3 District.

	Required Setback	Structure	Proposed Structure Setback	
			Lot 2 (south)	Lot 3 (north)
Front	43'9" feet		107.7'	45 feet
Side (South)	43'9" feet		109.47	34'
Side (North)	43'9" feet		34'	37.67'
Rear (35W)	43'9" feet		38.37'	41.86'

TABLE 1 - STRUCTURE SETBACKS - APARTMENTS

Commercial Use

The proposed Commercial Use for the vacant parcel does raise some concerns for staff. The centralized location of the parcel along Rice Creek Parkway may not be an ideal location for all types of commercial uses allowable by code. The allowable/prohibited uses should be defined further in the Development Agreement to ensure that the future use of the parcel is compatible with the residential uses.

Residential Density

Density is calculated by using the gross site area of the development site, which is 18.54 acres. The proposed density is 19.84 units per acre. The maximum density permitted in the MU land use category is 45 units per acre. The MU land use designation is most appropriate for the site due to the proposed density and the future commercial use of Lot 4.

Traffic Impacts

Proposed access to the redevelopment site is gained by driveways that would align with Bluestem Lane and Prairie Ridge Dr., with a future access driveway for Lot 4 to the north.

A Traffic Study was completed and submitted to the City and County for review. The City reviewed the Traffic Impact Study and found it to be complete as far as estimating the impacts of the development. The analysis also accounts for background traffic and growth in the area attributed to the build-out of the TCAAP property in Arden Hills. Based on this analysis, the development will not require any changes to existing traffic control scenarios for Rice Creek Parkway.

Parking

Parking for the Proposed Development - Table 2. Note that this does not include any parking for Lot 4, which would remain vacant until a development proposal comes forward. Any parking needs for that parcel would be addressed at that time.

TABLE 2 - PARKING

Lot No.	Proposed Parking	Required Parking per Code	
1	177	140	
2	265	390	
3	252	390	
4	N/A	N/A	
Total	694	920	

As the table indicates, the development exceeds the parking required for the R-2 designation of Lot 1. The calculation includes 2 garage stalls provided for each townhome, 1 garage stall per garden unit, 16 additional garage stalls, and 57 surface stalls. The required parking is 140 stalls, which results in 37 additional stalls.

For the apartment buildings, the development plan includes surface parking and underground parking. Approximately 208 underground parking stalls will be provided per phase along with 57 surface parking stalls in Phase 1 and 44 surface parking stalls in Phase 2 for a total of 517 parking stalls. The proposed ratio of 1.65 stalls per unit (1.09 stalls per bedroom) is less than the ratio required by the City Code.

The City's Development Code requires a minimum 2.5 stalls per unit in the R3 zoning district with one stall fully enclosed (Section 206.020 (B1g). Using this ratio, 780 parking stalls are required for the apartment use, including 312 enclosed stalls. The Development Code does provide some flexibility with respect to parking standards. The number of parking stalls constructed may be reduced to a number less than the minimum provided parking management techniques are used. Techniques that may be considered include proximity to transit, shared parking and proof of parking (Section 206.020 (C)). Shared parking is expected with the cross easements on the development and the townhome development has 37 stalls more than what is required. The developer has also included 48 additional stalls in their "proof of parking", with 24 future surface stalls on each of Lots 2 and 3. It should be noted that Staff has concerns about the proposed 8 stalls that are most northerly on Lot 3 as part of the proof of parking due to the proximity to the stormpond. Developer should explore the feasibility of these stalls. Staff does find that this deviation from code requirements is consistent with previous apartment approvals.

Clubhouse Structures and Recreational Amenities

The applicants are proposing separate clubhouse structures with accompanying pools for both the townhome development and apartments. Per the underlying zoning codes of R2 – Medium Density Residential and R3 – High Density Residential, accessory buildings aside from garages are not allowed. Staff believes that deviations needed for these proposed buildings are acceptable. Not only is there similar community buildings in other residential developments in the City, but there is a benefit to this development in having them. The additional amenities that would be part of the clubhouse buildings help to enhance the development, which is consistent with our goals of high-quality development. Other amenities include outdoor pool areas, playground, dog park, and walkways.

Stormwater Management/Impervious Surface Coverage

Impervious surface coverage is limited to 65% for multi-family residential uses and commercial park uses and 55% for medium density residential. These percentages may be increased to 70% and 60% if Best Management Practices are taken to minimize the effect on the environment. Table 3 summarizes the proposed impervious surface coverage for each parcel, which are below the maximums.

TABLE 3 - IMPER	VIOUS	SURFACE	COVERA	(+ H.
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Lot No.	Proposed Impervious Surface	
	Coverage	
1	53.6 %	
2	63.4 %	
3	61.7 %	
4	0%	

The property is located in the Rice Creek Watershed District. The District has the permitting authority for stormwater management. The stormwater management plan will need to comply with the District guidelines for rate and quality control.

According to the City Engineer, stormwater management for the site was included in the original master drainage plan developed in 1998 for the business park. The Rice Creek regional stormwater basin was sized to handle the runoff from the site and stormwater service stubs are located at the property line in various location. Since 1998 stormwater treatment requirements have changed and on-site treatment, meeting the requirements of the Rice Creek Watershed District will be required.

Architectural Design

The proposed apartment structures are designed as 4-story buildings with a height of 48'9". The proposed townhomes are two stories with attached garage units, and the garden units are two stories with garages underneath. The back side of the garage units on the garden units will have windows/false windows to help to break up the visual appearance of the wall adjacent to the

freeway. All buildings within the proposed development will have exterior building materials that include brick, centurion stone, James Hardie lap siding and James Hardie panels.

EAW

It should be noted that the project requires a mandatory Environmental Assessment Worksheet (EAW) because the project includes over 150 units and requires a Comprehensive Plan Amendment. The developer is required to complete the EAW and submit it to the Environmental Quality Board. After their review, the City will then make a determination as to whether or not an Environmental Impact Statement is required.

Public Works Comment

Public Works Director Mark Maloney and City Engineer Tom Wesolowski had comments regarding the watershed district, permits required, stormwater, utilities and traffic. See attached statement for additional details.

Public Comment and Agency Review

Property owners within 350-feet of the development and relevant agencies were notified of the request. Additionally, meetings were held with the Townhome Association by the developer and a development sign was posted.

A written comment was received stating concerns with how the development will affect their property, the Rice Creek Waterway, and the trail access. These concerns also included stormwater/drainage management of the site with the development.

The Building Official had concerns about the clubhouse for the apartment buildings being located on a property line. If this location remains, it may bring up building code implications. This issue will need to be addressed prior to the final PUD application.

Lake Johanna Fire Dept stated that the developer should verify fire apparatus access roads, turning radius of cul-de-sacs/fire access roads and that the roads meet minimum standards of the MN Fire Code.

Minnesota Department of Transportation commented that the proposed development would likely be in violation of MN Rule 7030.0030 because current noise levels at this location will exceed MN State standards. Therefore, the City should require that a reasonable attempt be made to reduce those levels. A MnDOT drainage permit will be required to ensure that current drainage rates to MnDOT right-of-way will not be increased.

Planning Commission Review

The Planning Commission reviewed the applications at their April 24th meeting. The Commission recommended the City Council approve the applications with a 6-0 vote. The Commission noted that they were pleased the developer had incorporated changes to their plan based on the feedback that had been given during the concept phase, including additional green

space, decreasing the townhome density and underground parking. The Commission is supportive of this project as it meets the City's goal of increasing/expanding housing choices. They noted there is currently a lack of apartments in this northern area or Shoreview, so it serves a housing need as well as assists in getting this site developed prior to the development of TCAAP. The Planning Commission did have concerns regarding the EAW, noise impacts from the freeway and the inclusion of affordable housing.

Staff concurs with the Commission that more information is needed from the applicant regarding the EAW, including noise, but that is required to be completed prior to the final PUD approval by the City Council. It is also noted as one of the conditions of the Comprehensive Plan Amendment.

While staff agrees with the Planning Commission that affordable housing is important, the City does not have the ability to require affordable units. There is not any City financial involvement, which would trigger our mixed-income housing policy. The Planning Commission and Staff encourage the developer to incorporate affordable housing units into this project.

Recommendation

The submitted plans were reviewed in accordance with the City's development standards and previous comments received during the PUD-Concept Stage review. Staff believes the proposed development is consistent with Shoreview's land use and housing policies and meets the criteria for the Comprehensive Plan Amendment, Preliminary Plat and PUD. The introduction of a medium density and higher density multi-family residential will benefit the community and nearby employment centers by providing a rental housing product that diversifies the City's housing stock and fills a community housing need. The varying uses within the park are complimentary and can co-exist through site design features that connect the land use but also provide some separation to mitigate impacts. The staff is recommending the City Council approve the applications with the following conditions attached.

Comprehensive Plan Amendment

- 1. The amendment changes the land use designation from O, Office to MU, Mixed Use.
- 2. Environmental Assessment Worksheet must be completed. After their review, the City will then make a determination as to whether or not an Environmental Impact Statement is required.
- 3. Review and approval of the amendment by the Metropolitan Council.
- 4. The amendment will not be effective until the City grants approval of the Final Plat and PUD Final Stage requests and the development agreements are executed.

Preliminary Plat

- 1. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.
- 2. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

- 3. The Declaration of Easements, Restrictions, Covenants and Conditions shall be amended to reflect the changes in land use, parking and impervious surface coverage for each lot within the Plat. This Declaration shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat. Executed and recorded copies of the Declaration shall be submitted to the City.
- 4. Drainage and Utility Easements shall be dedicated over the stormwater ponding areas. Other drainage and utility easements shall be provided over the proposed stormwater management areas, infiltration basins and as required by the Public Works Director.

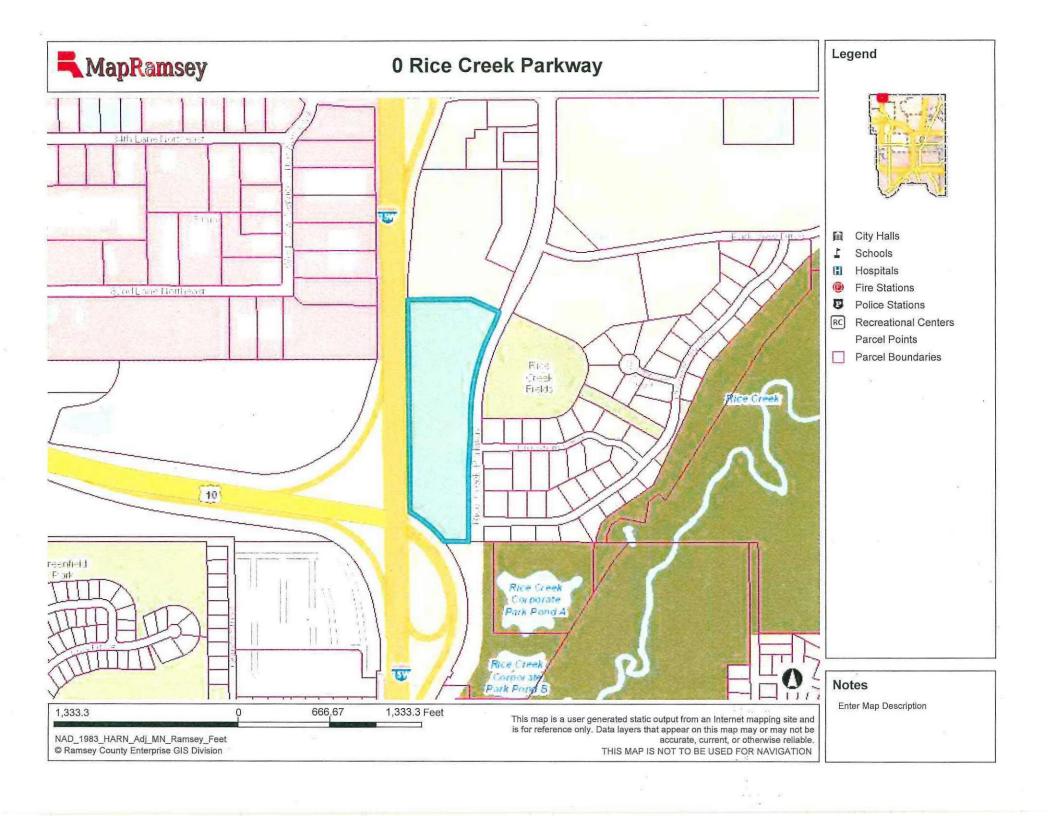
Planned Unit Development - Development Stage

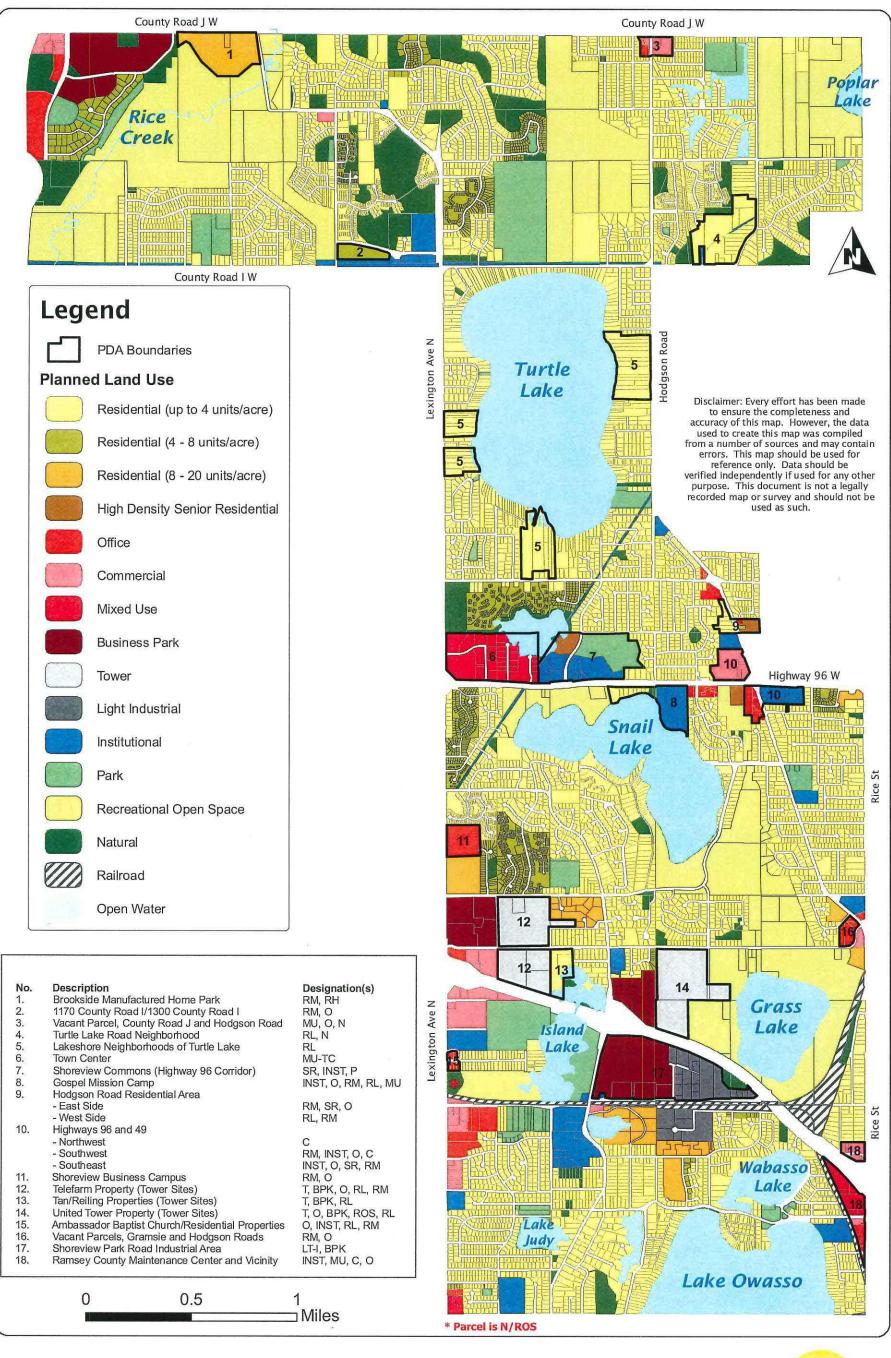
- 1. This approval permits the development of a townhome development on Lot 1, a multi-family residential apartment complex that will be constructed in two phases on Lots 2 and 3, and a future commercial use on Lot 4. The apartment complex will consist of 2 separate apartment buildings and 12 garden units; each apartment building will be 4-stories in height with about 150 apartment units between the two buildings. Parking shall be provided on-site in an underground parking structure and surface parking lot.
- 2. The items identified in the City Engineer's memo dated April 16 shall be addressed in the Final PUD submittal.
- 3. A Phasing Plan shall be submitted with the Final PUD application and shall include the construction schedule and development activities for each phase.
- 4. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director is required, prior to submittal to the issuance of a building permit. Final plans shall identify site construction limits and the treatment of work (i.e. driveways, parking areas, grading, etc.) at the periphery of these construction limits.
- 5. The developer shall secure a permit from the Rice Creek Watershed District prior to commencing any grading on the property.
- 6. Declaration of Easements, Restrictions, Covenants and Conditions are required and shall identify the permitted land uses and shared parking within the PUD. This Declaration shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat. Executed and recorded copies of the Declaration shall be submitted to the City.
- 7. The proposed apartment housing structures shall be of a 4-story design and include the architectural enhancements and high-quality building materials as identified as depicted on the plans submitted with this application. The structure shall not exceed the 48'9"-foot height as identified in this report and on the submitted plans.
- 8. The applicant is required to enter into agreements related to the subdivision, site development and erosion control. Said agreements shall be executed prior to the issuance of any permits for this project. The agreement shall address:
 - a. Construction management and nuisances that may occur during the construction process, including on-site parking for contractors. No parking is permitted on Rice Creek Parkway or the adjacent neighborhood streets of Bluestem and Prairie Ridge Drive.
 - b. Landscape maintenance
 - c. Maintenance of stormwater management facilities

9. This approval shall expire after two months if the Planned Unit Development - Final Stage application has not been submitted for City review and approval, as per Section 203.060 (C)(6).

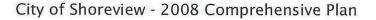
Attachments

- 1. Aerial Location Map
- 2. Planned Land Use Map/Zoning Map
- 3. Applicant's Statement and Submitted Plans
- 4. 10-24-17 Planning Commission Meeting Minutes
- 5. 11-6-17 City Council Meeting Minutes
- 6. April 16, 2018 memo Public Works Director and City Engineer
- 7. April 13, 2018 e-mail Building Official
- 8. April 18, 2018 memo Lake Johanna Fire Dept
- 9. April 24, 2018 letter Minnesota Dept of Transportation
- 10. Public Comments
- 11. Resolution 18-20
- 12. Motion





4.3 Planned Land Use





Project Description
Edison at Rice Creek
Development Stage Application
City of Shoreview, Minnesota
March 26, 2018

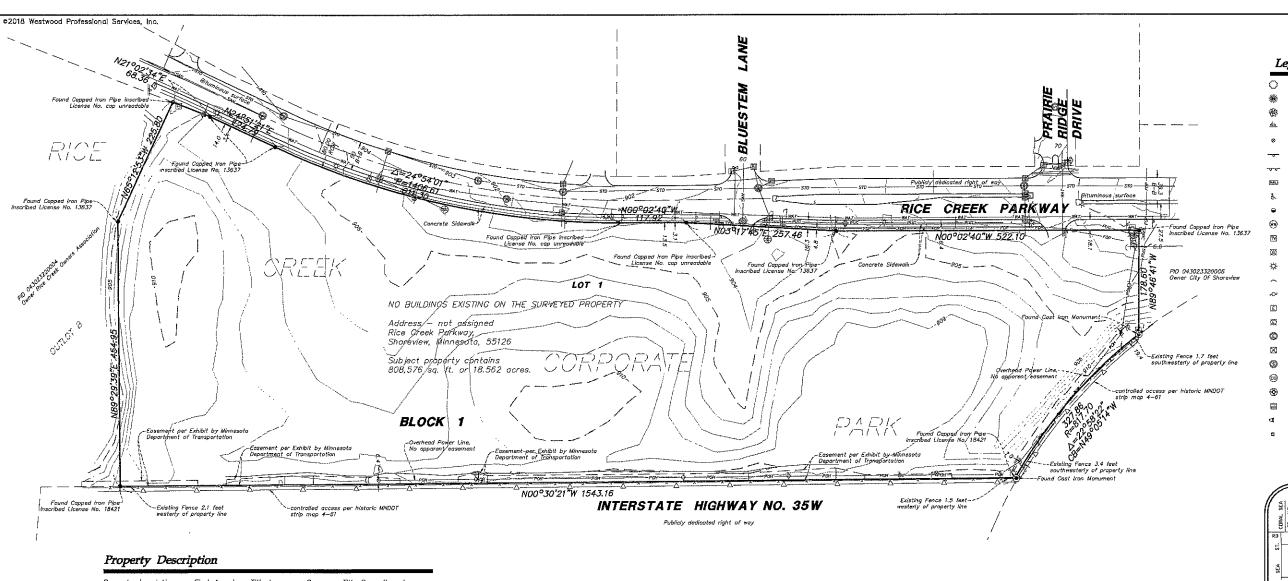
JPL Development of St. Louis, MO., is proposing to develop a phased, mixed use project on an 18.6 acre site in the Northwest corner of the City of Shoreview, MN. The site is located along and adjacent to the east side of I35W between new Trunk Highway 10 on the south and Ramsey County Road J on the north. It is bordered on the east side by Rice Creek Parkway. Immediately across Rice Creek Parkway are the Village at Rice Creek townhomes, the Rice Creek Fields softball and park complex and the Shoreview Business Park. The project JPL is proposing to develop on this site would consist of three components: rental townhomes would be constructed on the southern portion of the site across from the existing townhomes; a market rate rental apartment complex would be constructed on the center portion of the site across from the ball fields and the business park; and a commercial outlot would be preserved for future construction on the northern portion of the site nearer the existing commercial areas. The development is intended to include approximately 370 total housing units. JPL has extensive experience developing rental housing and commercial projects around the country, with projects currently under development in Boston, Nashville, St. Louis, Denver, and in Lakeville, MN. JPL's possessive principles are to develop its projects to own and manage for the long term and not for re-sale. This assures stable, professional, and experienced management of their properties and clear lines of accountability for achieving the highest standards of appearance, maintenance, efficiency and security. JPL also designs its projects to create a "life-style bridge" as an alternative to ownership and equips its projects to provide residents with a full range of amenities, including enclosed parking, club rooms, pools, exercise and fitness facilities, child play areas, dog parks, resident garden plots, etc.

A number of significant design changes have been made to the project since its initial introduction to the City. These changes are being proposed in response to the comments received from the Planning Commission and Council during the Concept Stage review. The prior hotel/restaurant site has been redesignated as a commercial outlot to be developed at a later date subject to market demands and the use restrictions and covenants included in this application. The structured parking proposed in the original concept has been moved entirely underground under the apartment buildings. By putting the parking underground, reducing the total number of units and increasing the setbacks, significant additional green space has been added to the site plan. The increased setbacks also provide the balance required in City code to offset the additional building height being proposed. The Townhome component has been redesigned to increase its neighborhood character along with increasing the depth of their front yards. Walkways both within the development and around its perimeter have been designed to provide both an attractive amenity and a convenient connection to the Rice Creek trailhead near the south end of the project. Both layout changes and the selection of sound attenuating materials have been incorporated where appropriate to address freeway noise issues.

Parking is proposed to be provided at a rate of 1.65 stalls per unit. This is less than would be required by the City's Development Code. However, the Code does provide some flexibility with regard to the amount of parking. For example, the number of parking stalls may be reduced if meaningful parking management strategies are incorporated. JPL has already started conversations with Metro Transit and the Met Council regarding possible transit improvements which could serve the project. Also, it has been JPL's experience, gained over many similar projects, that the amount of parking required is more closely related to the total number of bedrooms being constructed than it is to the total number of units. In the case of Edison at Rice Creek, more that 60% of the units will be one bedroom and will therefore require a much lower ratio of parking spaces per unit. The proposed site plan allows for 1.09 stalls per bedroom. JPL is also concerned that creating an unnecessarily excessive amount of parking will result in a significant reduction in green space and the aesthetic it provides neighboring uses.

Potential parking areas have been identified on the site plan that could be converted to actual parking spaces at a later date should that become necessary and shared parking agreements will be in place between both the apartments and the townhomes and the apartments and the future development of the outlot. Collectively, these strategies will insure that adequate parking will always be available.

These and many other design changes being proposed are intended to demonstrate JPL's commitment to making Edison at Rice Creek a premier residential community befitting the character of both the City and the site.



Property description per First American Title Insurance Company Title Commitment Number NCS-862646-MPLS.

Lot 1, Block 1, Rice Creek Corporate Park, Ramsey County, Minnesota.

Property is Abstract,

Notes

1) This survey was prepared using First American Title Insurance Company Title Commitment Number NCS-862646-MPLS having an effective date of August 03, 2017 at 7:30 A.M.

2) Subject property appears to be classified as Zone X when scaled from Flood Insurance Rate Map Community — Panel Number 27123C0010G and Panel Number 27123C0005G both dated 06/04/2010.

- 3) Subject property contains 808,576 sq. ft. or 18.562 acres.
- 4) No zoning information provided by client at time of survey.
- 5) Subject property contains no parking stalls.
- 6) The underground utilities shown have been located from field survey information and existing drawings. The surveyor makes no guarantees that the underground utilities shown comprise all such utilities in the area, either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location indicated although he does certify that they are located as accurately as possible from information available. The surveyor has not physically located the underground utilities. (Gopher State One Call Ticket No. 180590038).
- 7) Field data collection on which this map is based was performed while snow was covering all or part of the subject property. There is a possibility that existing improvements that would normally be observable without the snow cover may exist.
- 8) Adjoining owners shown per Ramsey County parcel website.
- 9) Westwood Professional Services, Inc. was not provided adjainer deeds.
- 10) The bearings shown on this survey are based on the Ramsey County Coordinate System.

The following notes are in regard to Table A items 16-19 inclusive.

16) As of the date the field work was completed for this survey, there was no evidence of current earth moving work, exterior building construction or building additions.

17) As of the date of this survey, there are no proposed changes in street right of way lines, based on the City of Shoreview's Street Reconstruction Projects 5 Year CIP 2016—2021 Map, dated 04/26/18 found on their website. As of the date the field work was completed for this survey, there was no evidence of recent street or sidewalk construction or

18) The Surveyor is not qualified to make a determination regarding the existence of wetlands, however there is no apparent evidence of wetlands located on the subject property according to the U.S. Fish and Wildlife Service National Wetlands inventory located at www.fws.gov/wetlands. No wetland flags were found during the field survey.

19) Based on the information contained within title commitment listed above and a physical inspection of the subject property, the surveyor is not aware of any off site easements or servitudes other than shown hereon.

Schedule B, Section II Exceptions

The following notes correspond to the numbering system of Schedule B, Section II Exceptions of the above mentioned title

10) Easements as shown on the plat of Rice Creek Corporate Park, recorded August 3, 1999, as Document No. 3260434. LIES ON SUBJECT PROPERTY, NO EASEMENTS ON THE PLAT OF RICE CREEK CORPORATE PARK FOR SUBJECT PROPERTY.

11) Reservation of all minerals and mineral interests, as reserved by the Regents of the University of Minnesota in Limited Warranty Deed, dated May 18, 1999, recorded July 20, 1999, as Document No. 3257097. LIES ON SUBJECT PROPERTY, THERE ARE DOCUMENTS MENTIONED IN SAID DOCUMENT THAT HAVE NOT BEEN REVIEWED BY SURVEYOR AT TIME OF SURVEY.

12) Terms and conditions of, and easements created pursuant to, Declaration of Easements, Development Standards and Protective Covenants, contained in instrument dated September 15, 1999, recorded September 17, 1999, as Document No. 3270436, LIES ON SUBJECT PROPERTY, BLANKET IN NATURE, NOT GRAPHICALLY SHOWN.

Assignment of Rights Under Declaration, as set forth in instrument dated October 31, 2000, recorded August 28, 2001, as Document No. 3417581.

Prepared for:

Grant of approval and consent, and waiver of rights, as described and contained in Addendum to Limited Warranty Deed, regarding that certain Limited Warranty Deed dated July 24, 2001, and attached and made a part of the Limited Warranty Deed dated July 24, 2001, recorded August 28, 2001, as Document No. 3417582.

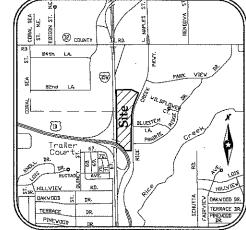
- Denotes set 1/2"x14" Iron Pipe marked with Plastic Cap inscribed with Lic. No. 23021, unless otherwise noted.
- Denotes Iron Monument Found as noted.
- Denotes Cast Iron Monument

Call 48 Hours before digging: 811 or call811.com Common Ground Alliance

Legend

0	BUSH/SHRUB	6	STORM MANHOLE
*	CONIFEROUS TREE	1	TELEPHONE BOX
卷	DECIDUOUS TREE	(1)	TELEPHONE MANHOLE
<u>ahı</u>	WETLAND	\boxtimes	TRAFFIC CONTROL BOX
0	STEEL/WOOD POST	111	HAND HOLE
	SIGN-TRAFFIC/OTHER	- -þ-	TRAFFIC LIGHT
~~~	SIGN-TRAFFIC/OTHER	$\bowtie$	GATE VALVE
MAR.	MAIL BOX	❖	HYDRANT
ě.	HANDICAPPED STALL	M	WATER METER
•	PERC TEST	[8]	CURB STOP BOX
<b>⊕</b>	MONITORING WELL	<b>©</b>	WATER MANHOLE
TV	CABLE TV BOX	⊛	HELL
Ø	GAS METER	CTV	CABLE TY
冷	STREET LITE	GAS	GAS LINE
^	GUY WRE		POWER OVERHEAD
2O1	POWER POLE	PUG	POWER UNDERGROUND
Ē	ELECTRIC BOX	SAN	SANITARY SEWER
©	ELECTRIC METER	510	STORM SEWER
<b>©</b>	ELECTRIC MANHOLE	тон	TELEPHONE OVERHEAD
$\boxtimes$	ELECTRIC TOWER	ruc	TELEPHONE UNDERGROU
©	SANITARY MANHOLE	WA 7	WATERMAIN
@	SEWER CLEANOUT	FQIO	FIBER OPTIC LINE
<	BEEHIVE CATCH BASIN		ACCESS CONTROL
	CATCH BASIN		FENCE LINE
₫	FLARED END SECTION	سبب	DECIDUOUS TREE LINE
<b>G</b>	CULVERT	<b>'</b> ለለለለ/	CONIFEROUS TREE LINE
		4 4 4 4	CURB & GUTTER

### Vicinity Map Not to Scale



#### Surveyor's Certificate

To: Children's Health Care, a Minnesota non-profit corporation, JPL Development, LLC and First American Title Insurance Company:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 6(b), 8, 9, 11, 13, 14, 16, 17, 18 and 19 of Table A thereof. The fieldwork was completed on March 14, 2018.



Craig W. Morse Minnesota License No. 23021 craig.morse@westwoodps.com

Date: 03/26/18

0012246ATE01 de

Sheet: C100 OF 21

The Edison at Rice Creek

ALTA/NSPS Land Title Survey

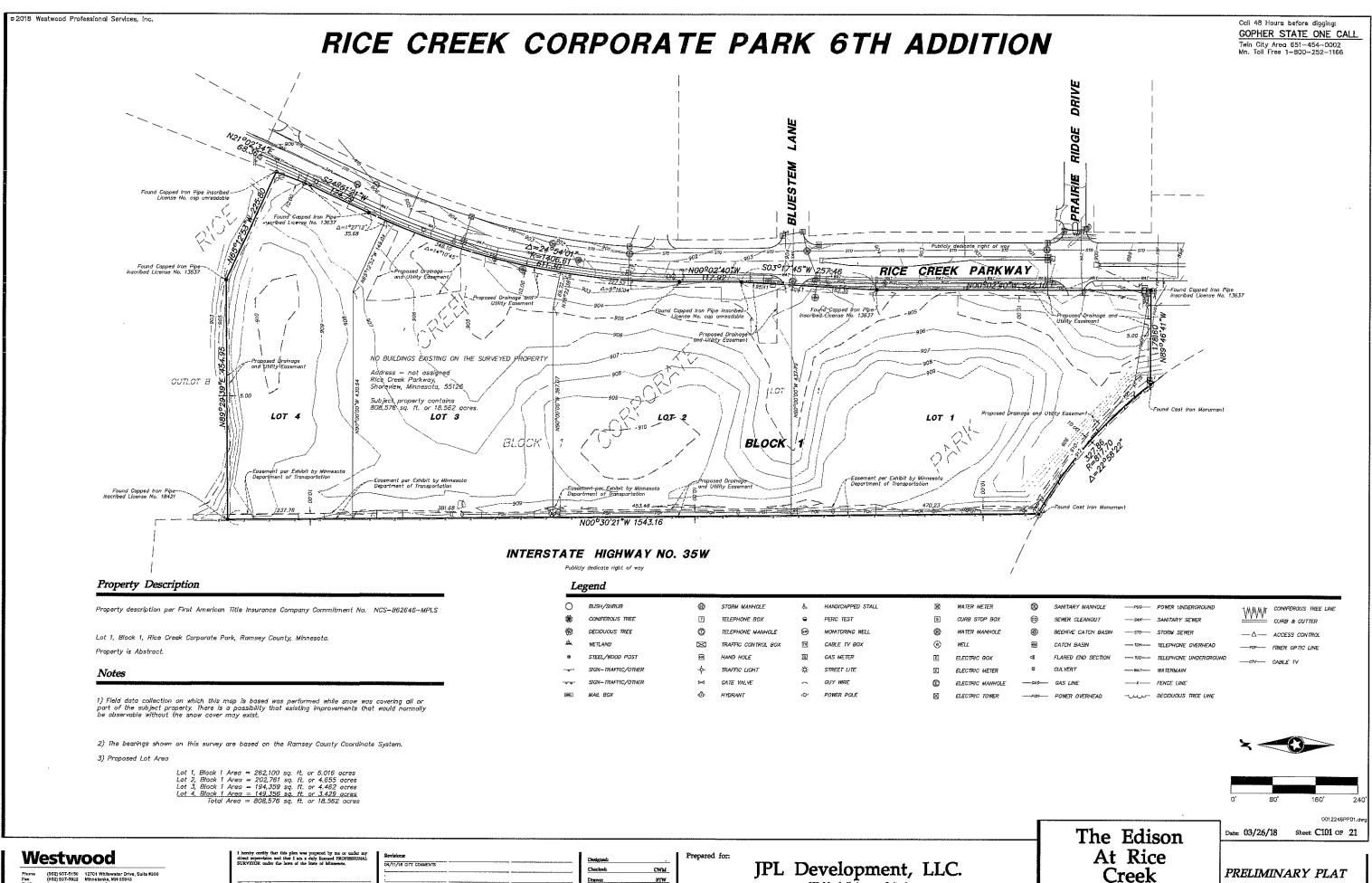
IPL Development, LLC. 353 Marshall Avenue, Suite 1

St Louis, MO 63119

# Westwood

СММ BTW DIEWE Record Drawing by/date:

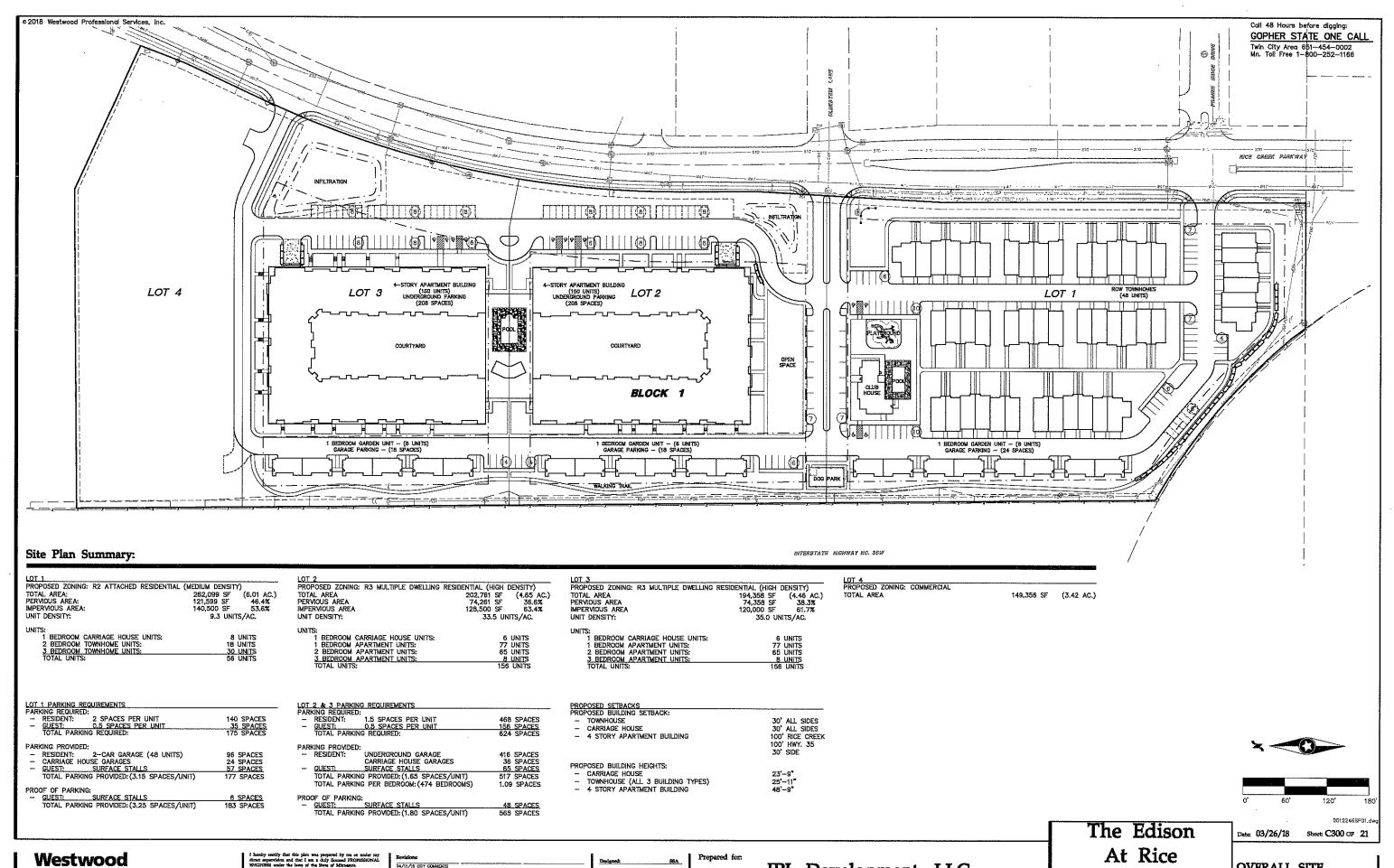
Shoreview, MN



Date: 04/11/18

353 Marshall Avenue, Suite 1 St. Louis, MO 63119

Creek Shoreview, MN



04/11/18

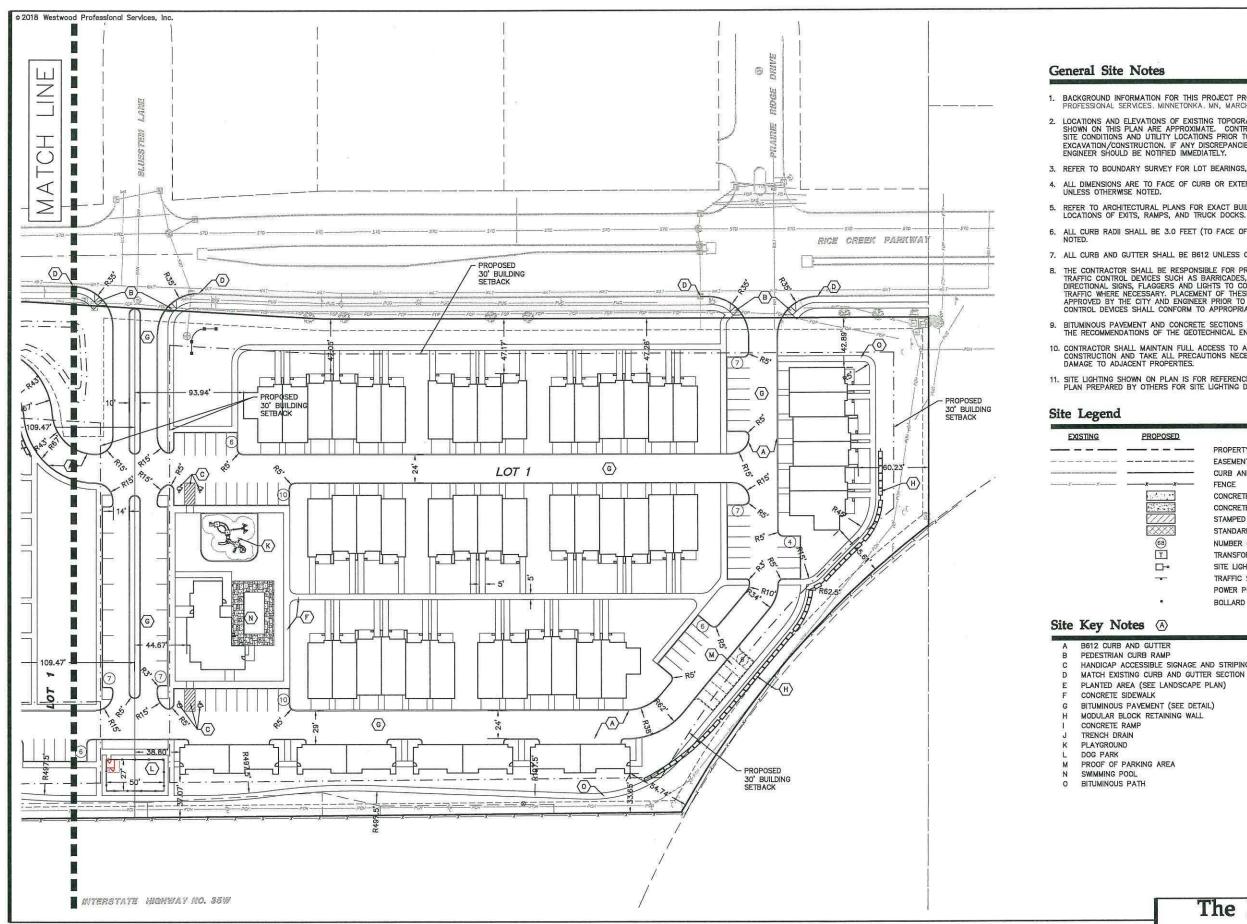
D4/11/18 CITY COMMENTS

JPL Development, LLC.

353 Marshall Avenue, Suite 1 St. Louis, MO 63119

Creek Shoreview, MN

**OVERALL SITE** PLAN



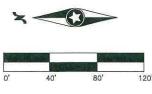
Call 48 Hours before digging: GOPHER STATE ONE CALL Twin City Area 651-454-0002 Mn. Toll Free 1-800-252-1166

- BACKGROUND INFORMATION FOR THIS PROJECT PROVIDED BY WESTWOOD PROFESSIONAL SERVICES. MINNETONKA. MN, MARCH 2018.
- 2. LOCATIONS AND ELEVATIONS OF EXISTING TOPOGRAPHY AND UTILITIES AS SHOWN ON THIS PLAN ARE APPROXIMATE. CONTRACTOR SHALL FIELD VERIFY SITE CONDITIONS AND UTILITY LOCATIONS PRIOR TO EXCAVATION/CONSTRUCTION. IF ANY DISCREPANCIES ARE FOUND, THE ENGINEER SHOULD BE NOTIFIED IMMEDIATELY.
- 3. REFER TO BOUNDARY SURVEY FOR LOT BEARINGS, DIMENSIONS AND AREAS.
- 4. ALL DIMENSIONS ARE TO FACE OF CURB OR EXTERIOR FACE OF BUILDING UNLESS OTHERWISE NOTED.
- REFER TO ARCHITECTURAL PLANS FOR EXACT BUILDING DIMENSIONS AND LOCATIONS OF EXITS, RAMPS, AND TRUCK DOCKS.
- ALL CURB RADII SHALL BE 3.0 FEET (TO FACE OF CURB) UNLESS OTHERWISE NOTED.
- 7. ALL CURB AND GUTTER SHALL BE B612 UNLESS OTHERWISE NOTED.
- B. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND MAINTAINING TRAFFIC CONTROL DEVICES SUCH AS BARRICADES, WARNING SIGNS, DIRECTIONAL SIGNS, FLAGGERS AND LIGHTS TO CONTROL THE MOVEMENT OF TRAFFIC WHERE NECESSARY, PLACEMENT OF THESE DEVICES SHALL BE APPROVED BY THE CITY AND ENGINEER PRIOR TO PLACEMENT. TRAFFIC CONTROL DEVICES SHALL CONFORM TO APPROPRIATE MNDOT STANDARDS.
- BITUMINOUS PAVEMENT AND CONCRETE SECTIONS TO BE IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE GEOTECHNICAL ENGINEER.
- CONTRACTOR SHALL MAINTAIN FULL ACCESS TO ADJACENT PROPERTIES DURING CONSTRUCTION AND TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES.
- 11. SITE LIGHTING SHOWN ON PLAN IS FOR REFERENCE ONLY. REFER TO LIGHTING PLAN PREPARED BY OTHERS FOR SITE LIGHTING DETAILS AND PHOTOMETRICS.

EXISTING	PROPOSED	
		PROPERTY LINE
		EASEMENT LINE
november and production and the second		CURB AND GUTTER
yy	xx	FENCE
	4.476	CONCRETE PAVEMENT
	Mr. 24	CONCRETE SIDEWALK
	1111	STAMPED CONCRETE PAVEMENT
	XXXX	STANDARD DUTY BITUMINOUS PAVEMENT
	(68)	NUMBER OF PARKING STALLS
	T	TRANSFORMER
		SITE LIGHTING
	100 - 10	TRAFFIC SIGN
		POWER POLE
	•	BOLLARD / POST

- HANDICAP ACCESSIBLE SIGNAGE AND STRIPING

- MODULAR BLOCK RETAINING WALL



0012246SP01.d Date: 03/26/18 Sheet: C301 OF 21

JPL Development, LLC.

353 Marshall Avenue, Suite 1 04/11/18 CITY COMMENTS Checked SSA

TOM

Record Drawing by/date

St. Louis, MO 63119

Creek Shoreview, MN

The Edison

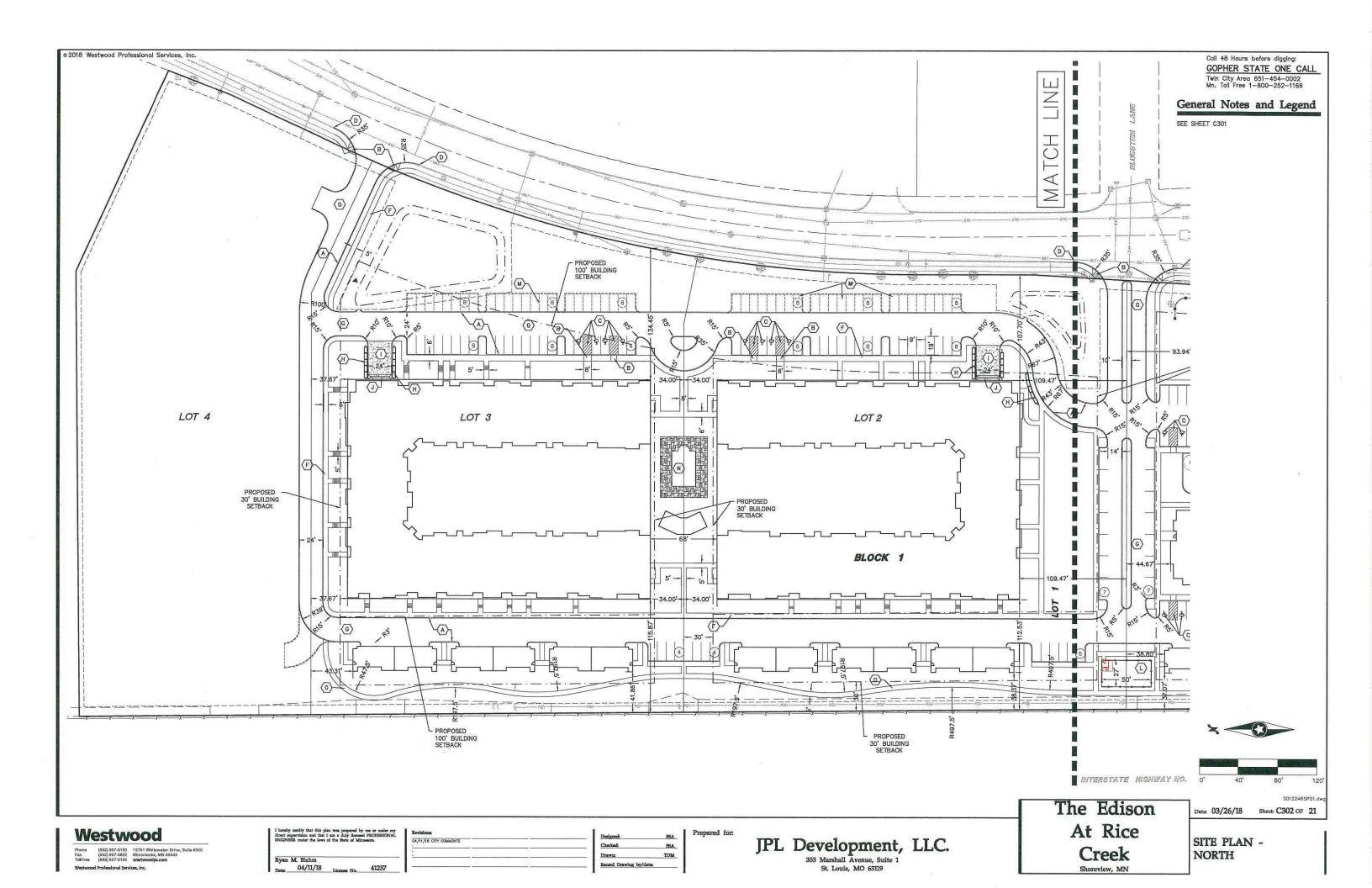
At Rice

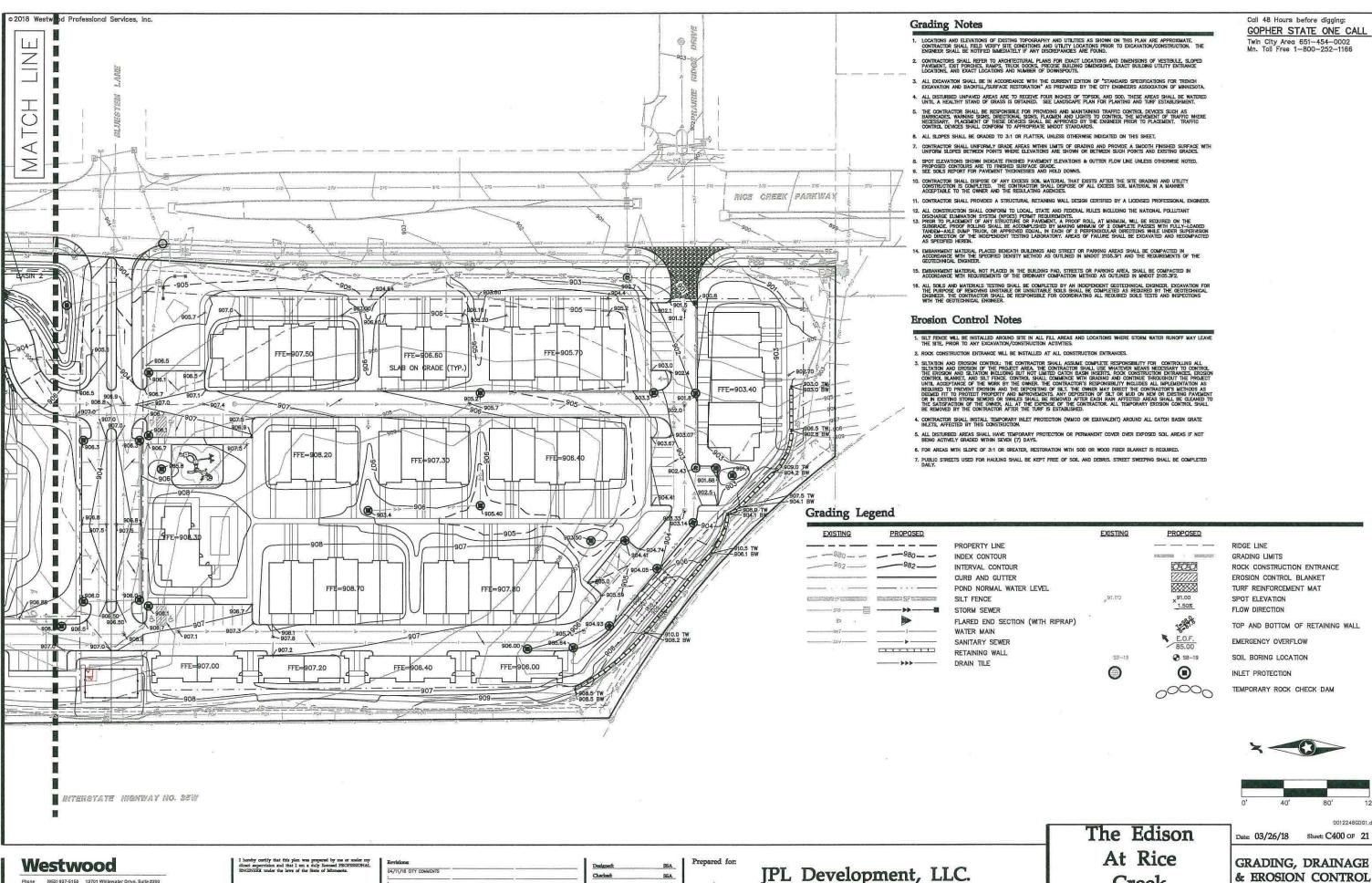
SITE PLAN -SOUTH

Ryan M. Bluhm

Date: 04/11/18

41257





TDM

353 Marshall Avenue, Suite 1

St. Louis, MO 63119

Drawn

Date: 04/11/18

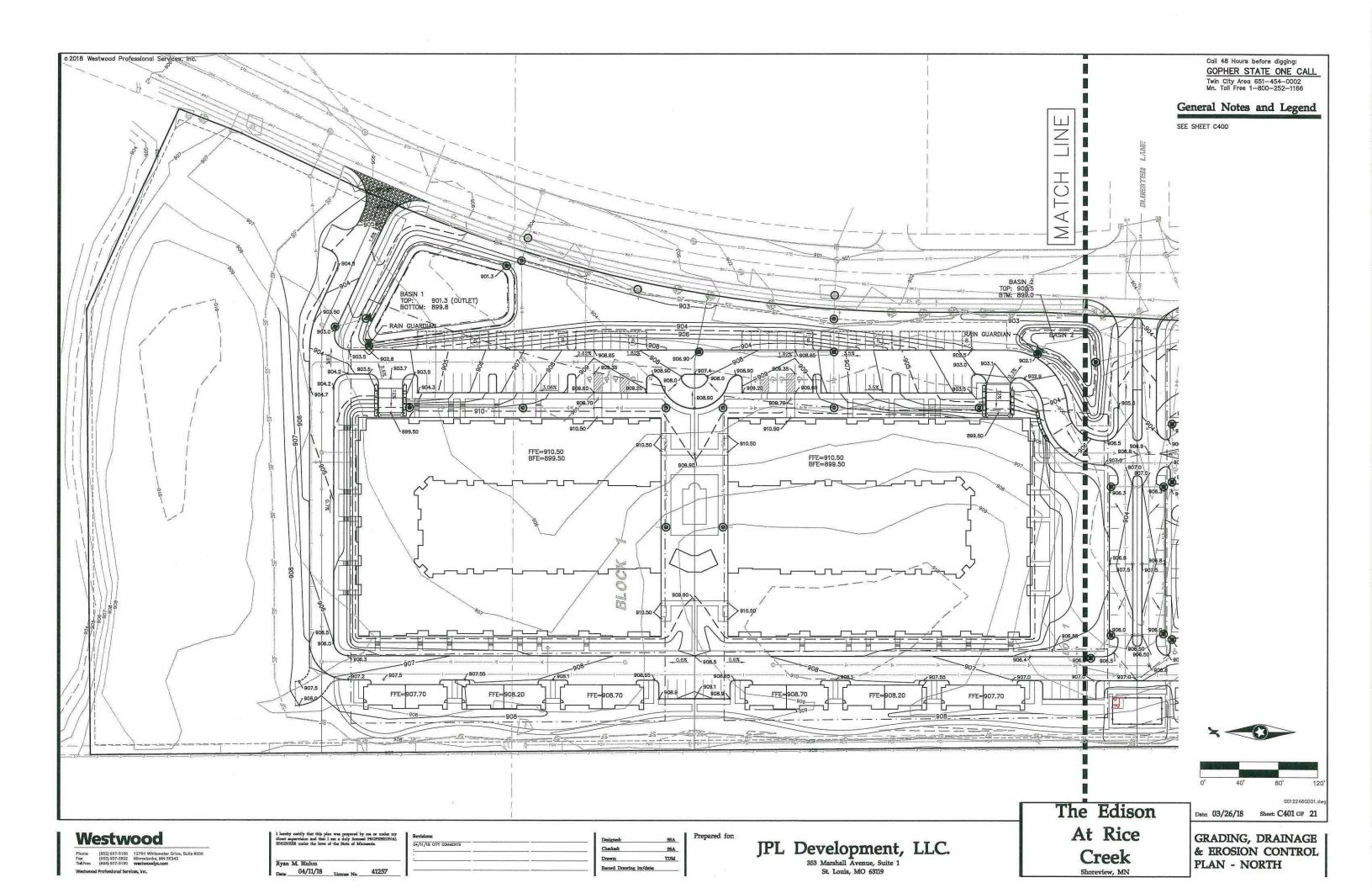
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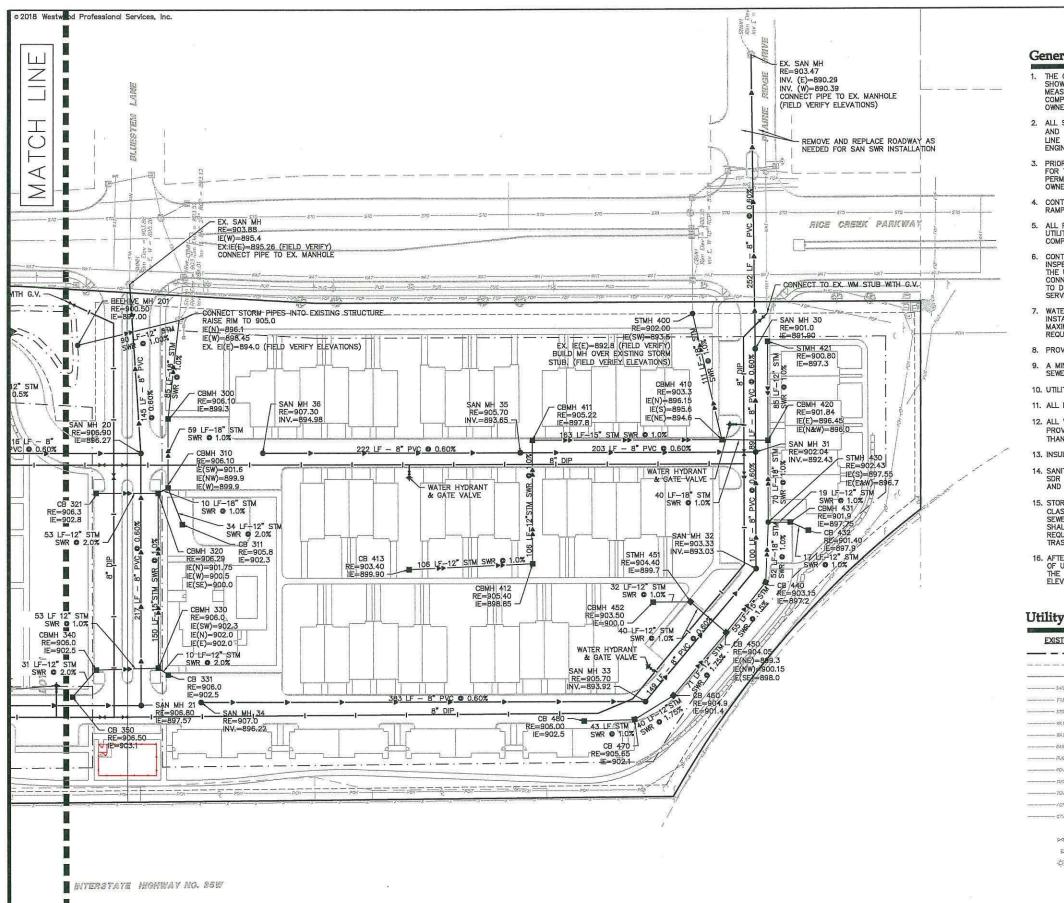
Record Drawing by/date:

& EROSION CONTROL PLAN - SOUTH

Creek

Shoreview, MN





Call 48 Hours before digging: GOPHER STATE ONE CALL Twin City Area 651-454-0002 Mn. Toll Free 1-800-252-1166

# General Utility Notes

- THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND LIMITED MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION SHALL NOT BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR SHALL VERIFY EXISTING CONDITIONS PRIOR TO CONSTRUCTION AND NOTIFY OWNER OR ENGINEER OF DISCREPANCIES.
- ALL SANITARY SEWER, STORM SEWER AND WATER MAIN INSTALLATIONS SHALL BE PER MINNESOTA PLUMBING CODE AND IN ACCORDANCE WITH THE CURRENT EDITION OF "STANDARD SPECIFICATIONS FOR WATER MAIN AND SERVICE LINE INSTALLATION AND SANITARY SEWER AND STORM SEWER INSTALLATION" AS PREPARED BY THE CITY
- 3. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL OBTAIN THE NECESSARY FEDERAL, STATE AND LOCAL PERMITS FOR THE PROPOSED WORK OR VERIFY WITH THE OWNER OR ENGINEER THAT PERMITS HAVE BEEN OBTAINED. PERMIT FEES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR UNLESS OTHERWISE ARRANGED WITH THE OWNER.
- 4. CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATION AND DIMENSIONS OF DOORWAYS, RAMPS, TRUCK DOCKS, PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY CONNECTION LOCATIONS.
- 5. ALL PRIVATE UTILITIES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE SPECIFICATIONS OF THE APPROPRIATE UTILITY COMPANY. THE CONTRACTOR SHALL COORDINATE THE SERVICE LINE CONSTRUCTION WITH THE UTILITY
- CONTRACTOR SHALL OBTAIN ALL NECESSARY CITY PERMITS FOR UTILITY CONNECTIONS, AND UTILITIES SHALL BE INSPECTED AND APPROVED BY THE CITY. THE CITY SHALL BE NOTIFIED 48—HOURS PRIOR TO COMMENCING WITH THE UTILITY CONSTRUCTION OR ANY REQUIRED TESTING. CONTRACTOR SHALL NOT OPERATE, INTERFERE WITH, CONNECT ANY PIPE OR HOSE TO, OR TAP ANY WATER MAIN BELONGING TO THE CITY UNLESS DULY AUTHORIZED TO DO SO BY THE CITY. ANY ADVERSE CONSCOUENCES OF SCHEDULED OR UNSCHEDULED DISRUPTIONS OF SERVICE TO THE PUBLIC ARE TO BE THE RESPONSIBILITY OF THE CONTRACTOR.
- WATER MAIN LENGTHS AS SHOWN ARE APPROXIMATE HORIZONTAL LENGTHS. ALLOW FOR ADDITIONAL PIPE WHEN INSTALLING ON SLOPES OR WHEN DEFLECTIONS ARE REQUIRED, THE JOINT DEFLECTIONS SHALL NOT EXCEED THE MAXIMUM RECOMMENDED BY THE PIPE MANUFACTURER OR BY LOCAL GOVERNING SPECIFICATIONS. FITTINGS REQUIRED TO CONSTRUCT WATER MAIN SHALL BE INCLUDED IN WATER MAIN CONSTRUCTION.
- 8. PROVIDE WATER MAIN THRUST RESTRAINTS PER CITY STANDARD REQUIREMENTS.
- 9. A MINIMUM VERTICAL SEPARATION OF 18 INCHES IS REQUIRED AT ALL WATER MAIN CROSSINGS WITH SANITARY SEWER OR STORM SEWER.
- 10. UTILITY SERVICES TYPICALLY TERMINATE 5' OUTSIDE BUILDING WALL UNLESS OTHERWISE SHOWN OR NOTED.
- 11. ALL MATERIALS SHALL COMPLY WITH THE REQUIREMENTS OF THE CITY.
- 12. ALL WATER LINES SHALL BE DUCTILE IRON WRAPPED IN POLYETHYLENE, CLASS 52 WITH 7.5' MINIMUM COVER. PROVIDE MINIMUM SEPARATION OF 18" FROM SANITARY SEWER & STORM SEWER, INSULATE WATER MAIN IF LESS THAN 7.5' OF COVER.
- 13. INSULATION SHALL BE DOW STYROFOAM HI BRAND 35 OR EQUIVALENT, WITH 4 INCHES OF THICKNESS.
- 14. SANITARY SEWER PIPE OUTSIDE THE BUILDING ENVELOPE SHALL BE POLYVINYL CHLORIDE (PVC) SDR 35 OR 26. SDR 26 IS REQUIRED FOR DEPTHS GREATER THAN 15 FEET. SANITARY SEWER PIPE WITHIN 5 FEET OF BUILDING AND UNDER FOOTINGS, PIPE SHALL BE PVC SCHEDULE 40.
- 15. STORM SEWER PIPE SHALL BE REINFORCED CONCRETE PIPE (CLASS 5 FOR PIPE DIAMETERS 18" AND SMALLER, CLASS 3 FOR PIPE DIAMETERS 21" AND LARGER UNLESS OTHERWISE NOTED) WITH R-4 GASKETS, OR HDPE STORM SEWER PIPE IF ALLOWED BY THE CITY. HDPE STORM PIPE SHALL MEET REQUIREMENTS OF ASTM F2648. PIPE SHALL BE WATER TIGHT ACCORDING TO ASTM D3212 REQUIREMENTS. SEE PLAN FOR LOCATIONS WHERE RCP IS REQUIRED. PVC STORM SEWER PIPE SHALL BE SCHEDULE 40 PIPE. FLARED END SECTIONS SHALL BE RCP WITH TRASH GUARDS & RIP—RAP.
- 16. AFTER CONSTRUCTION IS COMPLETED, THE CONTRACTOR SHALL PROVIDE THE OWNER WITH AN AS-BUILT RECORD OF UTILITY CONSTRUCTION. THE AS-BUILT SHALL INCLUDE LOCATION AND LENGTH DEVIATIONS OR CHANGES TO THE PLAN. CONTRACTOR TO VERIFY WITH OWNER OR ENGINEER WHETHER A PLAN WITH POST—CONSTRUCTION ELEVATIONS IS REQUIRED.

# Utility Legend

EXISTING	PROPOSED	
		PROPERTY LINE
		EASEMENT LINE
		CURB AND GUTTER
S4/I	<del></del>	SANITARY SEWER
FM	FM	SANITARY SEWER FORCE MAIN
STO		STORM SEWER
	I	WATER MAIN
	—————— <del>——</del>	HYDRANT
GAS	GAS	GAS
		UNDERGROUND ELECTRIC
	POH	OVERHEAD ELECTRIC
	тис	UNDERGROUND TELEPHONE
	тан	OVERHEAD TELEPHONE
/G)	FOP	TELEPHONE FIBER OPTIC
cry	сту	CABLE TELEVISION
		DRAIN TILE
M	H	GATE VALVE
A .		FLARED END SECTION (WITH RIPRAP
华	*	LIGHT POLE
	X.X	VERTICAL UTILITY SEPARATION

Date: 03/26/18 Sheet: C500 OF 21

Westwood

essional Services, Inc.

Ryan M. Bluhm

04/11/18

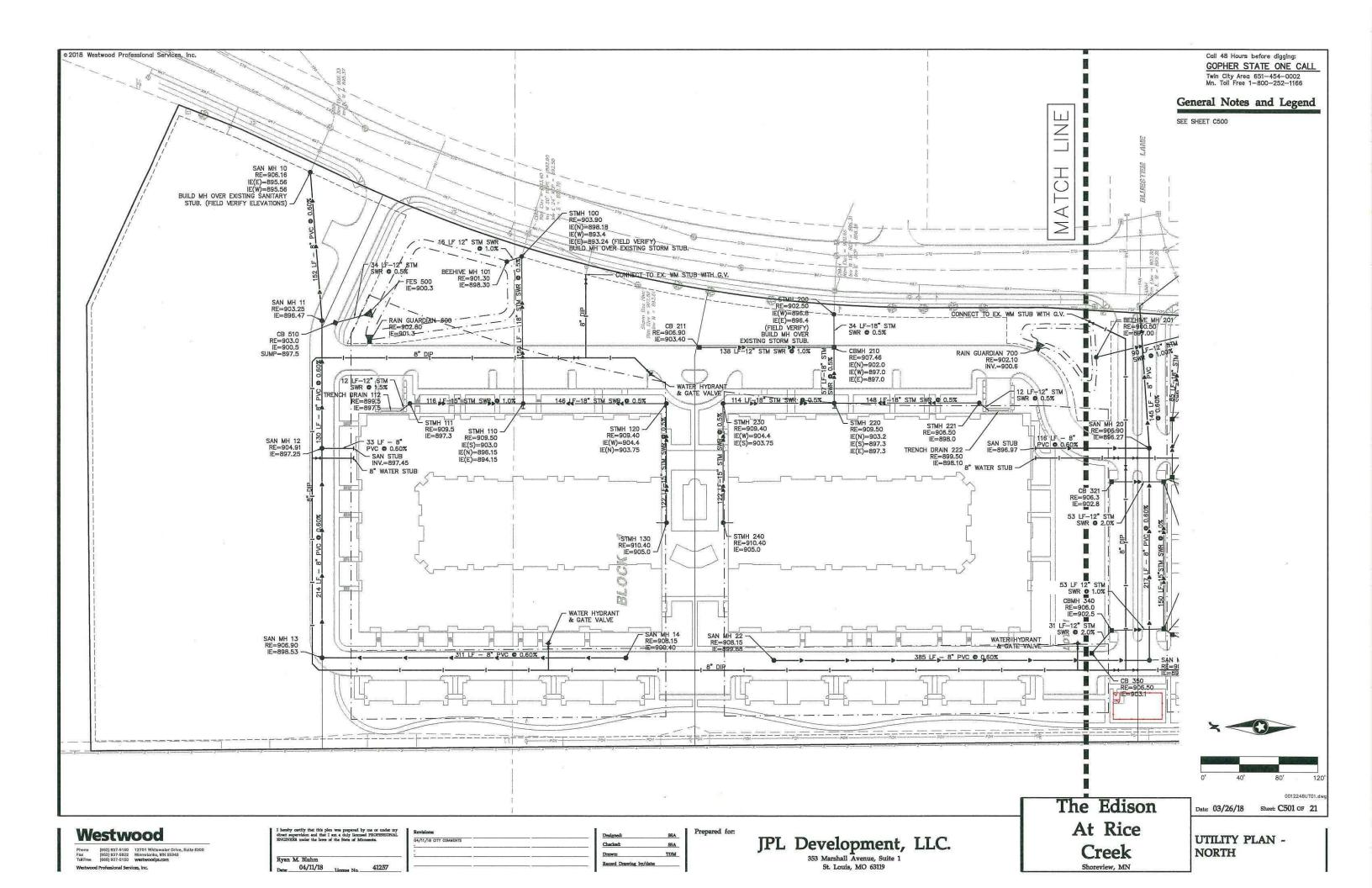
04/11/18 CITY COMMENTS SSA Checked Drawn TOM Record Drawing by/data

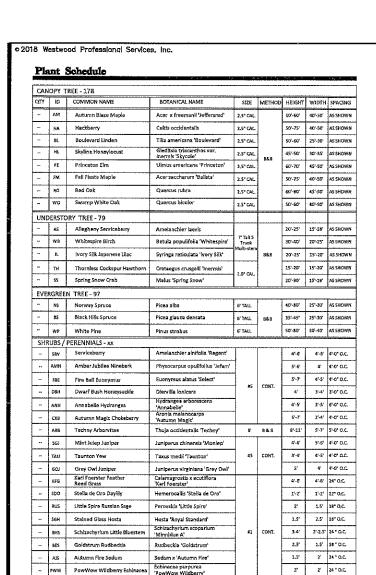
JPL Development, LLC. 353 Marshall Avenue, Suite 1

St. Louis, MO 63119

The Edison At Rice Creek Shoreview, MN

UTILITY PLAN -SOUTH





# Tree Legend

LANDSCAPE TREES



CANOPY TREE



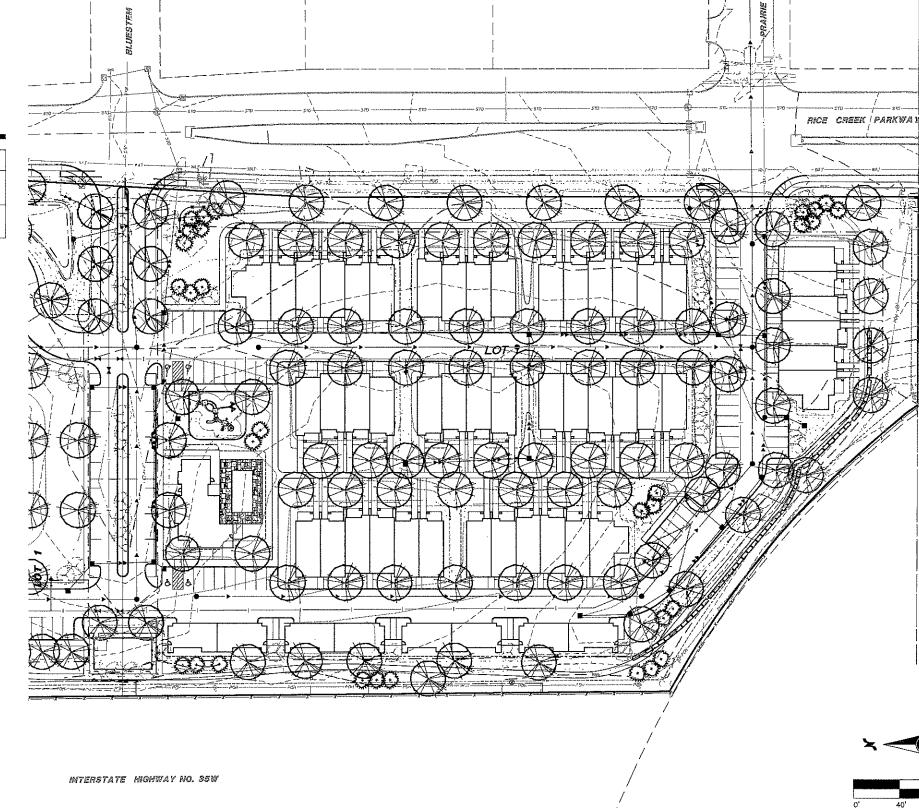
EVERGREEN TREE



UNDERSTORY TREE

### Groundcover Schedule

Sod
Shredded Wood Mulch (Perennial Beds)
Rock Mulch Dresser Trap Rock, Gray Color



### Landscape Requirements

TOTAL REQUIRED LANDSCAPE:

* BUFFERYARDS

- MULTIFAMILY HOUSIGN DISTRICTS SHALL PROVIDE A LANDSCAPED YARD ALONG ALL STREETS THAT SHALL EXTEND ALONG THE ENTIRE FRONTAGE OF THE LOT. SUCH YARD SHALL HAVE A DEPTH OF AT LEAST 20 FEET.

Astilbe Japonica 'Rhineland'

- RHA Rheinland Astilbe

MINIMUM OPEN SPACE - NOT LESS THAN 15% OF THE LOT AS OPEN SPACE.

* PARKING LOTS

- A MINIMUM OF ONE SHADE TREE PER 10 PARKING STALLS SHALL BE USED FOR THE PERIMETER OF THE PARKING AREA AND ISLANDS, (116 SURFACE PARKING STALLS)

- A MINIMUM OF 20% OF PARKING AND DRIVEWAY SURFACE ARE SHALL BE DESIGNED WITH LANDSCAPE ISLANDS.

Landscape Provisions

TOTAL LANDSCAPING PROVIDED:	354	TREES
* OVERSTORY DECIDUOUS TREES	178	TREES
* CONIFEROUS TREES	97	TREES
* ORNAMENTAL TREES	79	TREES

Westwood

Date 04/11/18

53774

2.3° 1'-1.3° 18° O.C.

12 TREES

12 TREES

JPL Development, LLC.

St. Louis, MO 63119

The Edison At Rice Creek Shoreview, MN

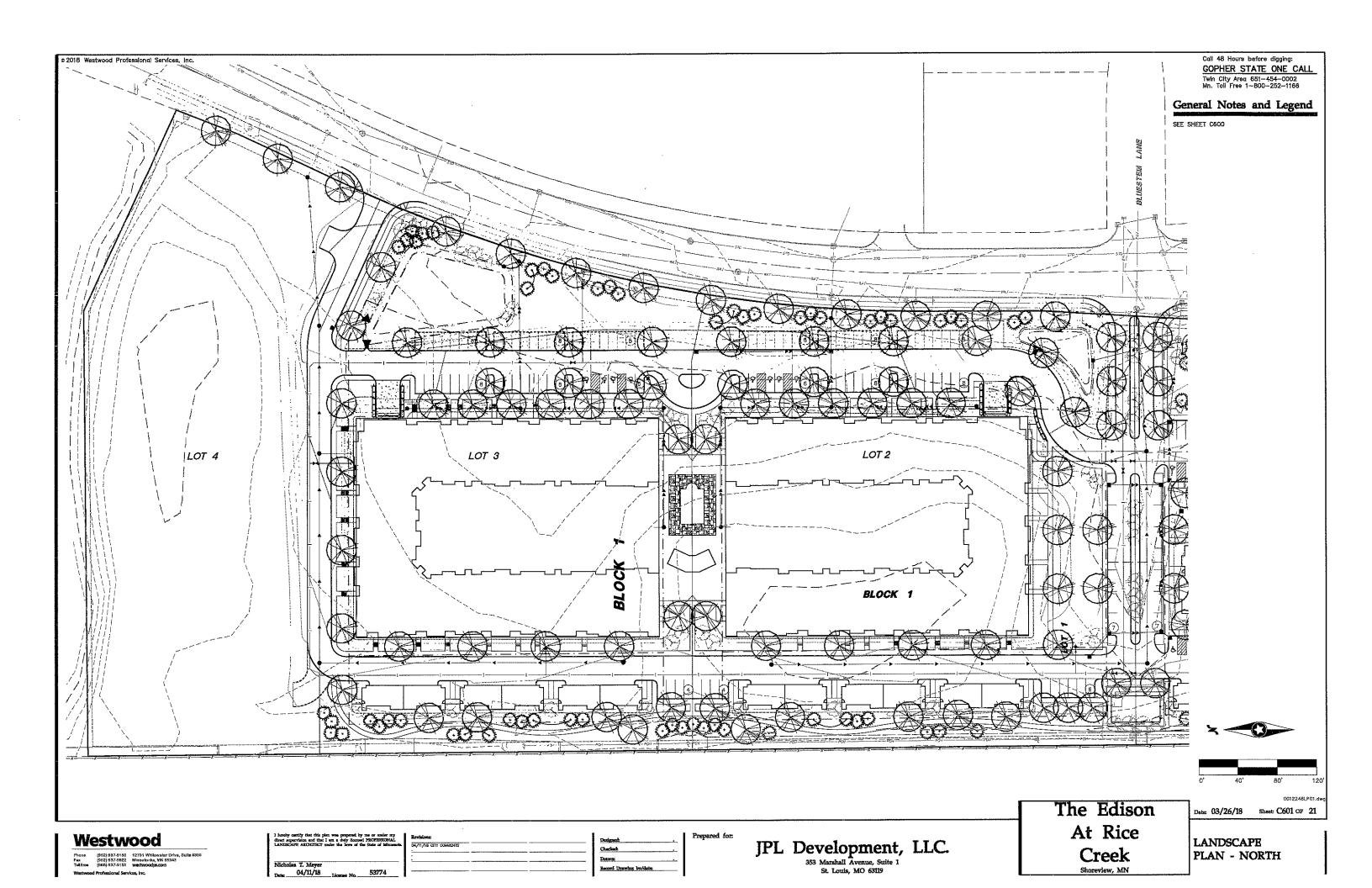
LANDSCAPE PLAN - SOUTH

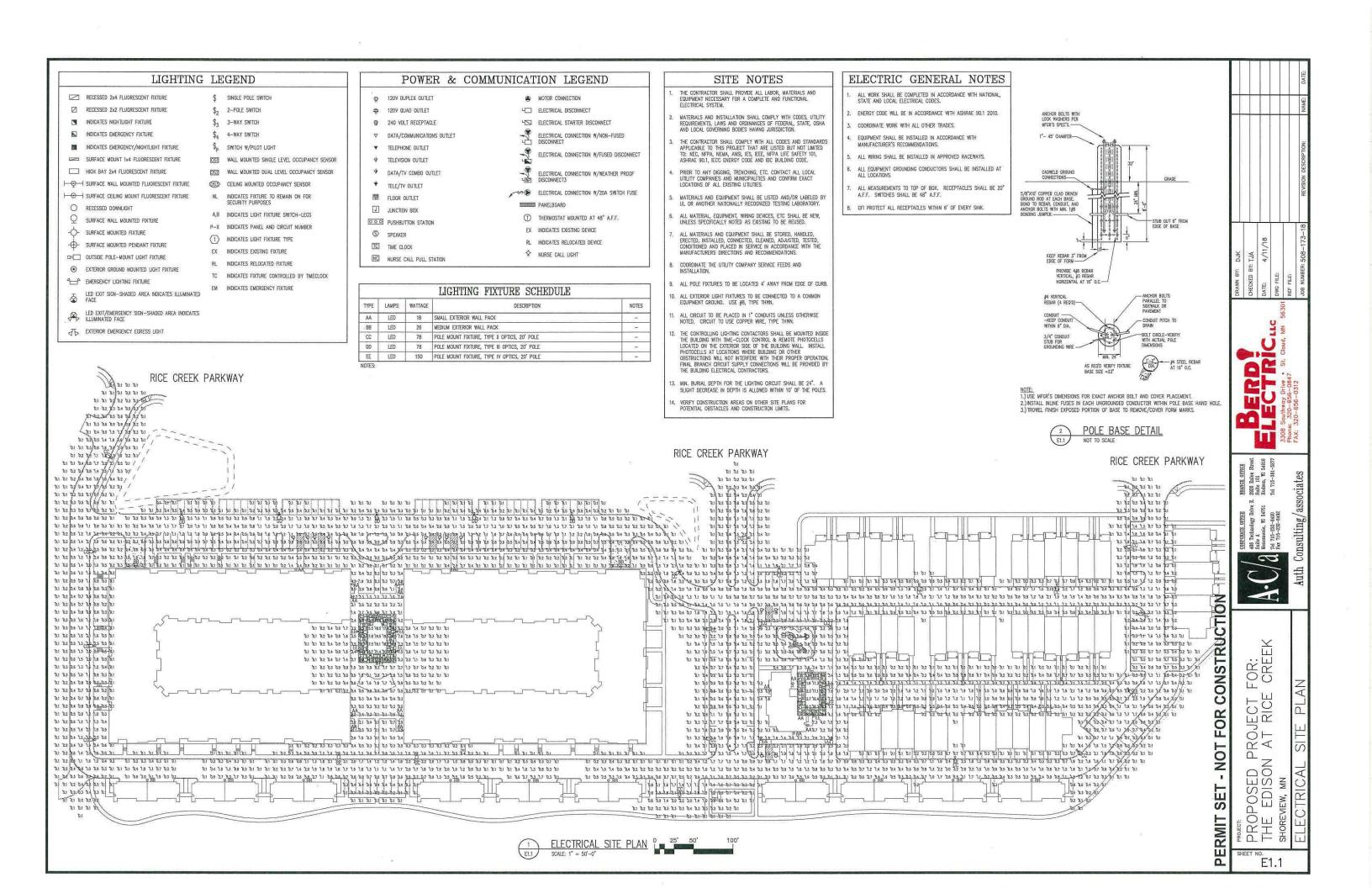
Date: 03/26/18 Sheet C600 OF 21

Cail 48 Hours before digging: GOPHER STATE ONE CALL

Twin City Area 651-454-0002 Mn. Toil Free 1-800-252-1166

04/11/18 CITY COMMENTS







SOUTH ELEVATION
SCALE: 3/32" = 1'-0"



1 EAST ELEVATION
SCALE: 3/32" = 1'-0"

DEVELOPER 4/12/18
JPL DEVELOPMENT, LLC

353 MARSHALL AVENUE SUITE H ST. LOUIS, MO 63119 P **CLIENT PHONE** **CLIENT WEB** THE EDISON @ RICE CREEK
ORICE CREEK PARKWAY
SHOREVIEW, MN 55126
PRELIMINARY STUDIES



APARTMENT BUILDING EAST ELEVATION





APARTMENT BUILDING NORTH ELEVATION

DEVELOPER

JPL DEVELOPMENT, LLC

353 MARSHALL AVENUE SUITE H ST. LOUIS, MO 63119 P **CLIENT PHONE** **CLIENT WEB**





TOWNHOUSE BUILDING FRONT ELEVATION

DEVELOPER JPL DEVELOPMENT, LLC 353 MARSHALL AVENUE SUITE H ST, LOUIS, MO 63119 P **CLIENT PHONE** **CLIENT WEB** PRELIMINARY STUDIES



TOWNHOUSE BUILDING REAR ELEVATION

DEVELOPER

JPL DEVELOPMENT, LLC

353 MARSHALL AVENUE SUITE H ST. LOUIS, MO 63119 P **CLIENT PHONE** **CLIENT WEB**

THE EDISON @ RICE CREEK 0 RICE CREEK PARKWAY SHOREVIEW, MN 55126







CARRIAGE HOUSE FRONT ELEVATION

DEVELOPER

JPL DEVELOPMENT, LLC

353 MARSHALLAVENUE SUITE H ST. LOUIS, MO 63119 P **CLIENT PHONE** **CLIENT WEB**

THE EDISON @ RICE CREEK 0 RICE CREEK PARKWAY SHOREVIEW, MN 55126 PRELIMINARY STUDIES



CARRIAGE HOUSE SIDE ELEVATION



1 CARRIAGE HOUSE REAR ELEVATION

DEVELOPER

4/12/18

JPL DEVELOPMENT, LLC

353 MARSHALL AVENUE SUITE H ST, LOUIS, MO 63119 P **CLIENT PHONE** **CLIENT WEB** THE EDISON @ RICE CREEK

O RICE CREEK PARKWAY
SHOREVIEW, MN 55126

PRELIMINARY STUDIES

- 1. Reasonable Manner. The property owner proposes to use the property in a reasonable manner not permitted by the Shoreview Development Regulations.
  The property will be used in a reasonable matter with the proposed garage project. Staff believes that the location of the proposed garage, which will be 40 feet behind the home will allow for the house to remain the primary focus of the property. The garage will allow for extra storage which the home doesn't have. The height difference will not be discernible due to the design and distance between the house and the proposed garage. The structure location will be set back in the rear of the property with more than the required setbacks and proposed vegetation will assist to screen from the view of adjacent properties.
- 2. Unique Circumstances. The plight of the property owner is due to circumstances unique to the property not created by the property owner.
  Practical difficulty for the increased square footage for the proposed garage stems to the construction of the home on the slab and the lack of construction options to raise the roof or add a basement, hindering the possibilities of adding extra storage or modifying the principal structure to meet the height 14'-4" to meet the desired garage. The spirit and intent of the ordinance is to maintain the residential character of the property by limiting the size of accessory structures so the dwelling unit remains the principal use and dominant feature of the property. The proposed garage is smaller than the home. With the proposed location, size, and height, the detached garage will be subordinate to the home.
- 3. Character of Neighborhood. The variance, if granted, will not alter the essential character of the neighborhood.

The variance will not alter the essential character of the existing neighborhood. The proposed garage would match the architectural style of the new addition to the home and would be the same color. The location in the rear yard would minimize any impact the increased height may have.

### VOTE:

AYES: Peterson, Yarusso, McCool, Solomonson

NAYS: None

ABSENT: Thompson, Wolfe, Doan

### PLANNED UNIT DEVELOPMENT - CONCEPT STAGE

FILE NO.: 2674-17-27

APPLICANT: JPL DEVELOPMENT LLC

LOCATION: VACANT LAND - RICE CREEK CORPORATE PARK, RICE

CREEK PARKWAY

# Presentation by Niki Hill, AICP, Economic Development and Planning Associate

JPL Development proposes to purchase the property owned by Children's Hospital and develop it with residential and commercial uses. The property consists of over 18 acres and is currently zoned for Office use. It is located along I-35W in Rice Creek Corporate Park. The proposal include 68 town homes, an apartment building with 310 units, a 4-story hotel with 100 rooms,

and attached restaurant. JPL requests the use designation be changed from PUD/Office to PUD/Mixed Use to allow their development proposal. JPL plans to re-plat the property as a single parcel with four subplots: 1) townhouse, 2) clubhouse and amenities, 3) apartments, and 4) hotel/restaurant. Cross easements would be created between the uses to provide for integration of activities and movement. A PUD Amendment is necessary to revise the land use components proposed.

The Concept Stage review is to receive comments from the City and nearby property owners regarding the proposed development to identify any specific issues or potential concerns. This site is challenging because the land use is designated Office, and there is not a strong Office market. Because the site is narrow in width, it does not easily accommodate truck terminals for industrial use. No formal action is take at the Concept Stage. The key issue for the City is to determine whether the proposed land use changes are appropriate within the Rice Creek Corporate Park, which is the largest vacant parcel in the City.

Staff supports the proposal and believes it is a good design and with quality materials. The residential use is appropriate. Three access drives are proposed that are aligned with existing drives and streets. Parking needs are different for each use. Housing parking is proposed at 2.5 stalls per unit; the hotel is 1 parking space per unit and 1 per employee. The restaurant will have 1 parking stall for every 3 seats based on maximum capacity. City requirements for parking for the town houses are met. The apartment parking does not meet City standards. There will be shared parking agreements between the hotel and restaurant. Deviation from parking standards is possible if the applicant can show the need is less than required.

The building height for the hotel and apartment building is four stories. The maximum height allowed is 35 feet, which can be exceeded as long as it does not exceed firefighting capabilities of the Fire Department, and if an additional one foot of setback is provided for every one foot of height exceeding the regulation 35 feet.

Mixed Use allows 45 units per acre in density. The apartments are at 41.9 units per acre; the townhouse are at 9.3 units per acre. Combining the total acreage and total units, the overall density is 14.7 acres with 25 units per acre for the residential portion.

The Public Works Department has indicated that a storm water drainage plan is required in compliance with Rice Creek Watershed District. The property is connected to City water and sewer.

Property owners within 350 feet were notified of the proposals. Concerns expressed included noise and traffic.

Mr. El Tinklenberg, Development Consultant for JPL Development LLC, introduced the team present who will be working on the project.

Mr. Jim Leste, Senior Operations Director, Children's Minnesota, 5901 Lincoln Drive, Edina, stated that in 1994 Children's developed a plan for day surgery centers in Minnesota. The Shoreview property was planned for a medical office building for a day surgery center, but it was

not possible to recruit medical personnel to this location. The property was listed for sale and is currently being farmed for tax purposes. Two interested parties were unsuccessful in purchasing the property in the last six years. Children's supports the proposal and hopes to sell the property for this project. He encouraged the Planning Commission to endorse the project.

Mr. Ryan Bloom, Westwood, 7699 Anagram Drive, Eden Prairie, stated that there are three parcels: 1) townhouses; 2) apartments; and 3) hotel and restaurant. The main entry would be at the townhouse parcel with a storm water pond near the entrance. The apartment building would have a parking structure for parking at each level.

Mr. Tinklenberg stated that the site will develop and the question is what uses will be on the site. He highly recommended JPL as a developer who has projects around the country and one in Lakeville, Minnesota. What is proposed is compatible. The hotel and restaurant are across from industrial use. The apartments are across from the park, and the townhouse are across from another townhouse development. The patterns of usage, activity and traffic are consistent with what is already in this area. JPL is a good neighbor and has already met with the townhouse association to set up a process for dialogue with neighbors. An Open House will be held on November 2, 2017. JPL does not build and sell but will build to own. There will be consistent long-term management at the best standards of maintenance. A recent Maxfield research study shows zero vacancy for two- and three--bedroom rental units (apartments and town homes) in this market area. The vacancy rate for one-bedroom apartments is 2.5%. There is tremendous demand for the development proposed.

Vice Chair Solomonson opened the discussion to public comment.

Ms. Joyce Gustafson, 5783 Freebridge Drive, stated she lives in one of the two houses that will directly face the proposed townhouses. It is a small area to squeeze in townhouses, apartments and hotel and restaurant. She does not believe rental units will serve the neighborhood. There are 302 homes with a good association. The site cannot be more than 3 blocks long. She would not like to see townhouses, apartments, a hotel and restaurant put on such a small site.

Ms. Kathy Greenbush, 5825 Prairie Ridge Drive, stated that Rice Creek Parkway has heavy traffic and problems with speeding. There are also many bikes and pedestrians. She has not heard anything about stop lights, stop signs. There is fear about rentals and what that might do to property values.

There were no further comments or questions from the public.

### **Commission Discussion**

Commissioner Peterson asked about possible noise barriers from the freeway. Mr. Tinklenberg responded that a successful rental facility needs to be visible. The new townhouses will provide a nicely landscaped buffer between the existing townhouses and the freeway. Ms. Castle added that a project of this size will require an Environmental Assessment Worksheet, and noise is one of the factors to be addressed.

Commissioner Peterson recognized the need for rental units but stated there is also a great need for affordable units in the City. He asked the trade off for selling the townhouses to provide an opportunity for affordable home ownership. **Mr. Tinklenberg** noted that the existing townhouses of Rice Creek are for homeowners. It is the rental piece that is missing. There is a zero vacancy rate for rental units because there are none available. There is a growing interest in rentals by young professionals and seniors.

Commissioner McCool asked about price points, whether they are entry level or high end. Mr. Tinklenberg responded that it is important that the units be market rate, but they will be high quality with many amenities and quality finishings and appliances. It is comparable to Greco Ridge and McMillan but will not have any affordable units.

Commissioner McCool asked the reason for the proposed parking building. Mr. Tinklenberg explained that the parking building will provide parking on the same level as the unit a resident lives in. The parking building will reduce surface parking and will look like the apartment building.

Vice Chair Solomonson asked if the developer believes there is adequate parking. Mr. Tinklenberg responded that parking is adequate for the town homes. Apartment parking experience is that there is less need. That will be a conversation with the City to determine what level of parking is needed.

Commissioner Peterson stated that there is a shortage of mass transit in this area. He asked if there is potential for bus rapid transit this far north. Ms. Castle stated that is a continuing conversation. At this time transit is planned to a development in Arden Hills just south of this proposed development. She noted that there is a Park and Ride at 95th for those who need to get downtown. Mr. Tinklenberg added that a MN Pass lane is scheduled from the Park and Ride for mass transit beginning next year.

Commissioner Peterson asked the demand for hotels, including extended stay. Mr. Michael Lang, St. Louis, MO, stated that the hotel site is a holding that will be built when there is such demand. The community that rents is not transient but stable and well vetted by JPL. The rental units include a fitness center, gathering spaces, pools, tot lots and gardens. It will be a community of people who want to live there. He noted that it is less confining to have a vertical parking structure than to have underground parking. It is a convenience to park on the level where one lives.

Commissioner Yarusso stated that it is unlikely there would be a sound barrier wall along that portion of I-35W because construction is already happening along that portion of I-35W. Sound walls are only put in with other road work projects. She expressed interest in how the configuration of the development might change after Rice Creek Watershed District requirements are met.

Vice Chair Solomonson asked about pedestrian traffic. Mr. Tinklenberg stated there will be a sidewalk and pedestrian crossings where streets align. The Rice Creek trail is a tremendous

amenity for the site. He thanked the Planning Commission for the opportunity to discuss the project. They look forward to continued conversation to resolve any issues.

### **Commissioner Comments:**

Commissioner Peterson stated that previous proposals with industrial and truck traffic do not work on this site. The Office market is down and not an option at this time. He would like to see more green space and play area because the nearby park has almost all structured, scheduled use. Compared to other alternatives, this project seems, in general, a good one.

Commissioner McCool stated that it is important to get this right because it is the last large parcel in the City. He likes the proposal and would like to see it be even better with more external amenities for the 600 people who will live there. He encouraged another trail, a possible pickle ball court. He would prefer underground parking because a 4-story parking building will take up a lot of surface space. Often less parking is allowed in multi-family developments because there is not enough room. There is enough room on this site. He will be interested to see a traffic study and how traffic flow will work. The phasing with a hotel as last to be developed is not attractive, especially with the request for a Comprehensive Plan Amendment.

Commissioner Yarusso echoed the concern of needed play area for children. She stated that this is a better site for a hotel than another site that was previously considered. The way the property is zoned means it will be a larger development. She is interested to see how this project develops.

Vice Chair Solomonson stated he likes the layout with density away from the adjacent residential. It does look intensive. He agreed with the suggestions to explore underground parking and increase green space.

### SITE AND BUILDING PLAN REVIEW

FILE NO.: 2672-17-25

APPLICANT: CARDIGAN INVESTMENTS LLC

LOCATION: 599 CARDIGAN ROAD

# Presentation by City Planner Kathleen Castle

Cardigan Investments LLC, has applied for a Site and Building Plan Review to locate a public Charter School, Lionsgate Academy grades 7-12, at 599 Cardigan Road. Students with autism are also served by the school. The property has been vacant approximately a year. The location and clear-height limitations has made it difficult to find another industrial user.

Lionsgate Academy is a public/quasi public use that is permitted in an Industrial Zoning District as long as findings show that the school will not impede or conflict with planned uses of adjoining properties. The property is 5.27 acres and developed with a 2-story office/manufacturing facility. The foundation area is 56,923 square feet and finished floor area 93,219 square feet. There is an off-street parking lot surrounding the building with

- Environmental Quality Committee, October 30, 2017
- 4. Verified Claims in the Amount of \$1,651,932.82
- Purchases
- 6. Developer Escrow Reductions
- 7. Approve Proposal for Cleaning Services for Community Center Lower Level
- 8. Accept Donation for Hosting AARP Tax Aide and Expressing Appreciation to AARP Foundation
- 9. Prohibit On-Street Parking on North Side of West Shore Court (Street Installed with Wabasso Bay Development)
- 10. Accept Street and Utility Infrastructure Installed as Part of Owasso Beach and Wabasso Bay Developments, City Projects 15-09 and 16-08
- 11. Approve Designation of Polling Places for 2018
- 12. Ordinance 959 Exhibit D, 2018 Community Center Rates

VOTE:

AYES - 5

NAYS - 0

### **PUBLIC HEARINGS**

There were none.

### **GENERAL BUSINESS**

# <u>PLANNED UNIT DEVELOPMENT - CONCEPT STAGE, JPL DEVELOPMENT LLC;</u> VACANT LAND, RICE CREEK P ARKWAY

### Presentation by City Planner Kathleen Castle

JPL has submitted a concept proposal for development of the last vacant parcel in Rice Creek Corporate Park on Rice Creek Parkway and with frontage on I-35W. The property is 18.5 acres. The proposal is Mixed Use. The north end would be a 100-unit hotel with a restaurant of 6,000 square feet. The middle portion of the property would be a 4-story apartment building with 300+units. A 4-story above-grade parking structure would be built for the apartment building. The southern portion would be developed with 68 townhomes.

The Concept Stage is submittal of a general plan that is reviewed for consistency with the Comprehensive Plan and compatibility with surrounding land uses. Public review and comment is taken by the Planning Commission and City Council.

The current land use designation for this parcel is Office. The applicants request the land use be amended to Mixed Use to accommodate their proposed plan. This is a policy issue of whether the proposal would be appropriate for one of the last large vacant parcels in the City. The fact that the office market is not strong is hindering development of this property. Across the street from the site is a development of townhouses and a city park. Staff believes this is a well thought out plan with the commercial use to the north away from adjacent residential uses. The high density residential would transition to the medium density residential directly across from existing townhomes.

Potential impacts include lighting and traffic. A traffic study would be required if the project moves forward. Staff does not believe traffic will be an issue, as the road was built to accommodate Office development. Access would be from three driveways off Rice Creek Parkway. There would be shared parking between uses. Deviations would be needed for the PUD. There is a shortage of parking proposed for the hotel/restaurant. The City requires 183 stalls plus one per employee. The proposal is for 174 parking spaces. The apartment building and townhouses use a 2.5 ratio per unit parking requirement. What is proposed is deficient of that number. Staff is finding that in more recent developments parking is below the 2.5 space per unit ratio. However, the developer would be required to present specific information on parking needs.

The apartment building would be 4 stories in height, which would exceed the height regulation of 35 feet. Code allows the height to exceed the limit of 35 feet if the proposed height does not exceed firefighting capacity, and if there is an additional foot of setback for every foot of additional height over 35 feet. Because this site is adjacent to the freeway, staff believes taller height could be supported.

In Mixed Use development, the maximum density permitted is 45 units per acre. The density proposed for the apartment portion of the site is 41.9 units per acre; the townhouse portion is 9.3 units per acre. The overall density of the development would be 25.7 units per acre, consistent with City requirements.

Property owners within 350 feet were notified of the proposal. Several comments were received that expressed concerns about traffic, rental use and noise impacts. The Planning Commission reviewed the proposal at their October meeting and expressed support of the concept. One concern raised is the intensity of the development and need for more green space. The developer was asked to consider other parking options than a parking building, such as underground parking to increase green space on the site. The Planning Commission also asked for further information on traffic impacts.

Mayor Martin asked when a market analysis would be presented that shows a need for this type of development and housing. Ms. Castle stated that a market analysis has been submitted to staff. However, market studies are not tied to land use approvals but rather to TIF assistance, if requested. That information can be provided to the Council.

Mr. Al Tinklenberg, Development Consultant to JPL, introduced the development team.

Mr. Jim Leste, Children's Hospital, stated that in the mid-1990s expansion was considered. The Shoreview property was identified as a prospective site. However, it was difficult to attract specialty pediatricians to this location. Eight years ago the decision was made to sell the property. Children's Hospital is seeking Council support for the proposal being presented.

Mr. Ryan Bloom, Westwood, explained the site plan proposed. The property is fairly flat. The proposed townhouses on the south would be directly across from existing townhomes. The commercial area would be across from the park. A water feature is planned on either side of the

townhouses. Storm water ponding is planned between Rice Creek Parkway and the development. Landscaping and buffers will be put in throughout the site. Parking for visitors of the townhouses will be in front of those units. A separate parking structure is planned with the apartment building so tenants can park on the same floor as their unit. Consideration will be given to the Planning Commission's request for underground parking in the next phase. The north end of the property will have the hotel/restaurant. The townhouses would be built first, then the apartments, and then the hotel and restaurant. An Open House meeting was held with residents and responses were given to questions. Further information and meetings will be forthcoming to respond to all concerns.

Mr. Tinklenberg stated the characteristics of the site indicate that it will develop into a high visibility, high impact site. In that context, the proposal brought is compatible. The commercial on the north portion is adjacent to commercial development north of the site. The high density residential is across from the park. The townhouses are across from existing townhouses. Activity and usage patterns will be similar to what exists today. It is important to note that alternatives and opportunities do not get better with delay. This is a good alternative before Rice Creek Commons is developed in Arden Hills. JPL wants to be a good partner and neighbor. The first thing done was to set up a process for meeting with the existing townhome association on this project. All residents received notices of the project. A series of meetings are planned. JPL does not build cookie cutter projects. The proposal is designed specifically to the site, neighborhood and community. JPL also does not build to sell but will own the property and properly maintain and manage it.

Planning Commissioner Solomonson stated that as one of Shoreview's largest parcels to develop, it is important to get it right. There was consensus to support the layout with the intensity increase to the northern part of the site. Commissioners felt the project needs more green space, less intensity and more amenities for the apartments. If underground parking is used, it would eliminate the parking structure presented that takes up a lot of space. The parking proposed is less then City requirements and needs to be addressed. Justification is needed for the proposed amount of parking. There was a question about the business model – rental versus ownership. Also, traffic and pedestrian safety is a concern.

Mayor Martin opened the meeting to public comment. There were no public comments.

Mayor Martin asked if there will be sidewalks throughout the project. One concern she has is that the development is dense and she would like to see more green space. She would support more amenities mentioned by the Planning Commission. She would like to know the reason for the type of parking planned. **Mr. Tinklenberg** responded that there are alternatives for added green space, and the developer plans to maximize green space and add amenities, such as expanding the children's play area, expanding the dog park, including community gardens. He explained that it is difficult to get the number of parking spaces needed with underground parking. The parking structure provides more parking than would be possible with underground parking. It is integrated with the main building and the facade looks similar to the apartment building. It will be an advantage for residents to park on the same level as their apartment rather than trying to carry packages up an elevator. Carts will be provided to wheel items to their door, which is more convenient. Another example of this type of parking is in Woodbury.

Mayor Martin stated that trail connectivity is important. She would like to see trails that connect to Rice Creek Open Space. Also, she asked if there would be affordable units. **Mr. Tinklenberg** stated that JPL is interested in providing housing for working people. Renters are screened to make sure tenants are successful.

Mr. Schwerm stated that the Council would like to pursue the possibility for affordable units in the development. This is something that can be further explored.

Mr. Tinklenberg stated that storage space will be provided for bikes and kayaks for use in the Rice Creek Open Space. The units are planned at market rate. The rent is estimated at \$1,700 per month. Maxfield Research did the market study which has been submitted. It was found that in 2- to 3-bedroom apartments in this area vacancy is zero. One-bedroom units have a vacancy rate of 2.5% compared to the average vacancy of 5%. This takes into account all of the new units being built. There is growing employment in the area, but there are no rental housing opportunities. There is definitely a market.

Councilmember Denkinger stated that one important issue for her is more green space. JPL states that they align development with the character of the community. The character of Shoreview is very much parks, trails and open space. She will also be interested to see the traffic study and how the commercial traffic pattern will mix with recreational traffic patterns at the park in comparison to the Office development traffic originally intended for this site.

Councilmember Springhorn asked if there is an identified entity for the hotel and the room rates anticipated. **Mr. Tinklenberg** stated that a hotel is not identified at this time. That will be the last stage of the project to be built.

Mayor Martin stated she is not entirely sold on residential development for this site. She noted the fact that there are not many retail services for residents in this area. There is no nearby grocery store. She asked if that is a concern. **Mr. Tinklenberg** responded that this type of housing will support and attract more services. Other retail areas are within a short drive.

Councilmember Quigley stated that the issue of noise will need buffering. The townhouse area will need buffering. Ballgames at the park use this site for parking and there is a question about how development will impact game parking. He also noted the lack of retail services in the area.

Councilmember Johnson commended Children's Hospital for their patience in trying to find the right development for this property. She would like validation on whether one issue for her is rental versus ownership. Parking has changed with millennials. They commute with Uber and Lyft and other alternative transportation. She, too, would like more consideration given to underground parking. A restaurant is needed in the community which she would support. Also, since the cities of Blaine and Mounds View are adjacent, she would encourage communication with those cities as well. The property has been vacant for a long time. Something will be developed on this property. The traffic for this proposal is preferable to the multitude of semi-trucks considered with the last proposal.

Date:

April 16, 2018

To:

Niki Hill, Economic Development and Planning Associate

From:

Mark Maloney, Public Works Director

Tom Wesolowski, City Engineer

Subject:

PUD Development Stage Review - Proposed Development along west side of

Rice Creek Parkway, JPL Development

The City of Shoreview Public Works staff has reviewed the preliminary plans and associated items that were submitted for the proposed development along the west side of Rice Creek Parkway, and has the following comments:

- 1. The proposed development is located within the Rice Creek Watershed District (RCWD) and will require a permit from the RCWD. The developer's consultant has been in contact with the Watershed and understands the permit requirements. The City requires that all information that is submitted to the RCWD, as it relates to the proposed development, also be sent to the City of Shoreview.
- 2. Stormwater management for the site was included in the original master drainage plan developed in 1998 for the business park. The Rice Creek regional stormwater basin was sized to handle the run-off from the site and stormwater service stubs are located at the property line in various locations. Since 1998 stormwater treatment requirements have changed and on-site treatment, meeting the requirements of the RCWD, will be required. The developer's consultant is working with the City and the Watershed to confirm the capacity available in the existing pond in relation to the requirements of the proposed development.
- 3. In 2018, the City will be installing a stormwater reuse system using the Rice Creek regional stormwater basin for irrigation of Rice Creek Fields just north and east of the proposed development site. Chloride levels in the pond will be monitored and the system will not be allowed to run if the levels are too high. Given that the regional pond would be receiving run-off from the proposed development, it is critical that developer employ best management practices for winter maintenance and salt/de-icer application to reduce the amount of chlorides running off the site. These best management practices should include requiring contracted winter maintenance personnel to posses Minnesota Pollution Control Agency Smart Salting certifications.
- 4. The site is served by City water and sanitary sewer and 8-inch water and sanitary sewer service stubs are located at the property line in various locations.
- 5. The proposed access points to the development align with access points located on the east side of Rice Creek Parkway.
- 6. We've reviewed the Traffic Impact Study prepared by Westwood Professional Services dated 03/26/2018 and find it to be complete as far as estimating the impacts of the

#### Page 2

development. It is noted that the analysis correctly accounts for background traffic growth in the area attributed to the build-out of the TCAAP property in Arden Hills. The study estimates that the public road intersections in the area will function at an acceptable level (LOS C or better) when accounting for all of the turning movements in the peak hours, and that there will be adequate capacity in the existing turn lanes on Rice Creek parkway for vehicle stacking. We agree with the assessment that there would normally be little incentive for development generated trips to divert from the collector streets to the residential streets in the area. It is our understanding that based on this analysis, the development will not require any changes to existing traffic control scenarios for Rice Creek Parkway.



## City of Shoreview - Development Application Comments Requested

**Steve Nelson** <snelson@shoreviewmn.gov>
To: Niki Hill <nhill@shoreviewmn.gov>

Fri, Apr 13, 2018 at 11:20 AM

Reviewing the plans submitted for the proposed development brings the question of the property line dividing the two apartments. Is this to remain or will the propertied be combine? If the property line remains, there may be building code implications of the location of the community building straddling the property line. Fire requirements may not allow for the construction of that building as proposed. Addressing this issue will be important prior to the building permit application process.

#### Steve Nelson

Building Official City of Shoreview 4600 N Victoria Street Shoreview, MN 55126 651-490-4691

[Quoted text hidden]

04/19/2018

Niki Hill
Economic
Development and
Planning Associate
City of
Shoreview | Comm
unity Development
Department
651.490.4658

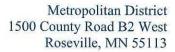
Site Plan Review 0 Rice Creek Parkway Shoreview

- All roads and drive lanes shall meet minimum requirements for widths and turning radiuses.
- No Parking "FIRE LANE" signs installed in the following locations.
- The building shall be equipped an approved sprinkler system that meets NFPA 13.
- The building shall be equipped with an approved fire alarm system that meets NFPA 72.
- The Fire Department Connection shall be in an approved location by the Lake Johanna Fire Department.
- A fire hydrant shall be within 150 feet of the Fire Department connection.
- A Fire Department lock box shall be installed on the building in an approved location by the Lake Johanna Fire Department.
- All sprinkler and alarm rooms shall be properly labeled.
- Address numbers shall be plainly visible from the street fronting the property and shall be contrasting color from the background

Sincerely,

Kris Rewald Fire Marshal

Lake Johanna Fire Department





April 24th, 2018

Niki Hill City of Shoreview Community Development Department 4600 North Victoria St Shoreview, MN 55126

SUBJECT:

The Edison at Rice Creek MNDOT Review # P18-022 NE Quad of US 10/I-35W Shoreview, Ramsey County

CS: 6284

Dear Ms. Hill:

The Minnesota Department of Transportation (MnDOT) has reviewed the above referenced plat in compliance with Minnesota Statute 505.03, subdivision 2, Plats. Before any further development, please address the following issues:

#### Noise:

MnDOT's policy is to assist local governments in promoting compatibility between land use and highways. Residential uses located adjacent to highways often result in complaints about traffic noise. Traffic noise from this highway could exceed noise standards established by the Minnesota Pollution Control Agency (MPCA), the U.S. Department of Housing and Urban Development, and the U.S. Department of Transportation. Minnesota Rule 7030.0030 states that municipalities having the authority to regulate land use shall take all reasonable measures to prevent the establishment of land use activities, listed in the MPCA's Noise Area Classification (NAC), anywhere that the establishment of the land use would result in immediate violations of established State noise standards.

The proposed development would likely be in violation of MN Rule 7030.0030 because current noise levels at this location will exceed MN State standards. Therefore, the City should require that a reasonable attempt be made to reduce those levels. This could be done with noise walls and/or berms or by increasing the setback from I-35W. A noise analysis should be conducted to determine which mitigation measures may be warranted. If you have any questions regarding MnDOT's noise policy please contact Natalie Ries in Metro District's Noise and Air Quality Unit at 651-234-7681 or Natalie Ries@state.mn.us.

Please be aware that project 6284-180 is scheduled to be let in the fall of 2018. This project will involve constructing a MnPASS lane, for which the noise analysis has already been conducted. A noise wall in this area *will not* be included as a part of this project. As this is a major project, it is unlikely that MnDOT will be revisiting the issue of a noise wall for some period of time. For questions concerning this project, please contact Mark Lindeberg at 651-234-7722.

#### Water Resources:

A MnDOT drainage permit will be required to ensure that current drainage rates to MnDOT right-of-way will not be increased. The drainage permit application, including the information below, should be submitted to:

Minnesota Department of Transportation Metropolitan District - Permit Office

An equal opportunity employer

#### 1500 W. County Road B-2 Roseville, MN 55113

The following information must be submitted with the drainage permit application:

- 1. A grading plan showing existing and proposed contours.
- 2. Drainage area maps for the proposed project showing existing and proposed drainage areas. Any off-site areas that drain to the project area should also be included in the drainage area maps. The direction of flow for each drainage area must be indicated by arrows.
- 3. Drainage computations for pre and post construction conditions during the 2, 10, 50 and 100 year rain events.
- 4. Time of concentration calculations.
- 5. An electronic copy of any computer modeling used for the drainage computations.
- 6. See also the attached Drainage Permits Checklist for more information.

Once a drainage permit application is submitted, a thorough review will be completed and additional information may be requested. Please direct questions concerning drainage issues to Nick Olson (651-234-7542) or (nicholas.olson@state.mn.us) of MnDOT's Water Resources section.

#### Vegetation:

Please make sure that the developer plants material that will survive with the high salt content.

If an additional buffer is needed, the developer could work with the city and enter into a landscape partnership project with MnDOT. If they would like more information on this, they can speak with Todd Carroll at todd.carroll@state.mn.us or 651-366-4617.

#### Permits:

No impacts to the right-of-way for I-35W will be allowed.

Please direct any questions regarding permit requirements to Buck Craig (651-234-7911) of MnDOT's Metro Permits Section.

#### Review Submittal Options:

MnDOT's goal is to complete the review of plans within 30 days. Submittals sent in electronically can usually be turned around faster. There are four submittal options. Please submit either:

- 1. An electronic .pdf version of the plans. MnDOT can accept the plans via e-mail at metrodevreviews.dot@state.mn.us provided that each separate e-mail is less than 20 megabytes.
- 2. A compact disc with the plans in .pdf format. The disc can be sent to:

MnDOT – Metro District Planning Section Development Reviews Coordinator 1500 West County Road B-2 Roseville, MN 55113

- 3. A .pdf version of the plans sent to MnDOT's external shared workspace site located at: <a href="https://mft.dot.state.mn.us">https://mft.dot.state.mn.us</a> Please contact MnDOT development review staff gain access to the shared workspace site. Also, please send a note to metrodevreviews.dot@state.mn.us indicating the file name and stating that the plans have been submitted on the shared workspace site.
- 4. If you are unable to send the plans electronically, please submit a set of full size plans to the above address.

If you have any questions concerning this review, please contact me at (651) 234-7788.

Sincerely,

Jennifer Wiltgen Principal Planner

### Copy sent via E-Mail to:

Nick Olson, Water Resources
Gayle Gedstad, Traffic
Mark Lindeberg, Area Engineer
Todd Carroll, Vegetation
Kirby Schwarzkopf, Right of Way
Nancy Jacobson, Design
Buck Craig, Permits
Joe Zilka, ADA
Todd Grugel, ADA
Cameron Muhic, Bike-Ped
Russ Owen, Met Council
Gregg Gund, Ramsey County Surveys
Michael Nelson, Surveys

JPL Development File No. 2690-18-10 0 Rice Creek Parkway

Comments:

My name is Dana Rebelein. I live at 5782 Prairie Ridge Drive, two doors east of the south end of the proposed development. I am concerned about how the present plan will affect my home and the adjacent Rice Creek waterway and trail system.

The development will render impervious a significant land surface that previously received rainfall and freeway runoff from highways 10 and 35W, filtering it before it reaches the aquifer and the Rice Creek watershed trails/park. There are "proposed drainage and utility easements" on the south end (Lot 1), but it appears the developers intend to build that over with 6 units plus driveway/access road.

It seems to me a better plan would be to omit those units and put in a holding pond or other drainage devise to prevent surface runoff to the townhouses and the park.

I'm sorry that I cannot attend the hearing, but trust that you will consider my concerns and, hopefully, respond to me.

Thank you.

Dana Rebelein

5782 Prairie Ridge Drive

Shoreview, MN 55126-5012

651-631-0090

danarebelein@aol.com

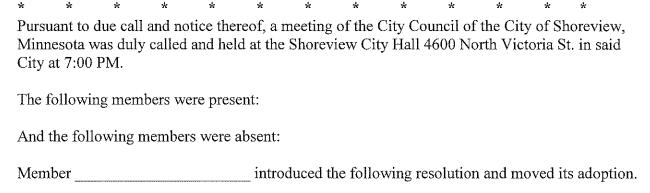
Name:

Address:

5782 Prairie Rédge Dr.

Thorewise, Mr. 55126-5012

# EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF SHOREVIEW, MINNESOTA HELD MAY 7, 2018



#### **RESOLUTION NO. 18-30**

# A RESOLUTION OF THE SHOREVIEW CITY COUNCIL A COMPREHENSIVE PLAN AMENDMENT

**WHEREAS**, JPL Development initiated a Comprehensive Plan Amendment for 0 Rice Creek Parkway, PIN: 043023230002 and,

**WHEREAS**, the Comprehensive Plan Amendment changes the land use designation from O, Office to MU, Mixed Use; and

WHEREAS, the Planning Commission acting in accordance with the provisions of Municipal Code Section 203, held a public hearing and reviewed the Amendment at their April 24, 2018 meeting; and

**WHEREAS**, the Planning Commission recommended the City Council approve the Comprehensive Plan Amendment; and,

WHEREAS, the City Council considered the proposal at their regular meeting on May 7, 2018 and approved the Comprehensive Plan Amendment based on the following findings:

- 1. The amendment changes the land use designation from O, Office to MU, Mixed Use.
- 2. Environmental Assessment Worksheet must be completed. After their review, the City will then make a determination as to whether or not an Environmental Impact Statement is required.
- 3. Review and approval of the amendment by the Metropolitan Council.
- 4. The amendment will not be effective until the City grants approval of the Final Plat and PUD Final Stage requests and the development agreements are executed.

#### WHEREAS, the Comprehensive Plan Amendment is not effective until:

- 1. City Council review and approval of the Final Plat and Final Stage of the Planned Unit Development for the project.
- 2. Review and approval of the amendment by the Metropolitan Council.
- 3. The amendment will not be effective until the Master Plat/PUD agreement is executed.

**NOW, THEREFORE, BE IT RESOLVED,** that the Comprehensive Plan is amended changing the land use designation for 0 Rice Creek Parkway, PIN: 043023230002 from O, Office to MU, Mixed Use; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that this amendment shall not become effective until this approval is subject to review and approval by the Metropolitan Council.

The motion was duly seconded by Memberthereon, the following voted in favor thereof:	and upon a vote being taken
and the following voted against the same:	

WHEREUPON, this resolution was declared duly passed and adopted the 7th day of May, 2018.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 7th day of May, 2018, with the original thereof on file in my office and the same is full, true and complete transcript there from insofar as the same relates to the Comprehensive Plan Amendment for 0 Rice Creek Parkway, PIN: 043023230002, located in the City of Shoreview in Ramsey County, Minnesota.

**WITNESS MY HAND** officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 7th day of May, 2018.

	Terry C. Schwerm, City Manager	
SEAL		